



**MINUTES OF MEETING:** September 23, 2020

**PRESENT:** S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

**GUESTS:** A. Long

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

C. Flores – Did anyone see the announcement about allowing certain Faculty and Graduate Students back on campus for research purposes? M. Hawley provided link to the Provost [Campus Access and Protocols during Safer at Home Orders](#) webpage.

S. Balan – Status of GSS question regarding the Graduate Fee Waiver. A. Jamehbozorg will report back at next meeting.

4. **Approval of the Agenda**

It was m/s/p to approve the agenda.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 09/16/20.

6. **Curricular Items**

a. Actions Reported by the Executive Secretary – None

b. Actions Reported by the Charter College of Education - None

7. **Liaison Reports**

Academic Advisement Subcommittee – *Vacant*

Academic Information Resources Subcommittee (P. Nerenberg) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*

Executive Committee (T. Hernandez) – *Submitted report*

General Education Subcommittee (S. Baker) – *Submitted report*

Graduate Studies Subcommittee (S. Balan) – *Submitted report*

Library Subcommittee (A. Jones) – *Did not meet*

Program Review Subcommittee (J. Kennedy) – *Submitted report*

8. **Academic Success Certificate**

Time Certain: A. Long at 2:00 pm. A. Long gave committee members a tour of the Center for Academic Success website, Canvas Shell for students taking classes in the summer and the Academic Success Certificate. The Canvas Shell can be integrated into IHE courses.

9. **Grading Options for Fall 2020**

The committee discussed this item and consider what grading options if any will be offered for Fall 2020. The committee will continue discussion at next meeting.

10. **Characteristics of Master's Degrees, EPC 19-19**

The committee did not discuss this item.

11. **Coordination of Introduction to Higher Education course sections, EPC 19-12**  
The committee did not discuss the item.
12. **Update “Curricular Policies” language in Faculty Handbook to address EO 1071**  
The committee did not discuss this item.
13. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**
  - a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
  - b. Potential Policy on course Grades, EPC 18-08
  - c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09The committee did not discuss these items.
14. **Final Examinations Policy, EPC 18-10**  
The committee did not discuss this item.
15. **Request to Discuss Potential Policy on Benchmark Enrollment**  
The committee did not discuss this item.
16. **Adjournment**
  - A. Jamehbozorg adjourned the meeting at 2:55 pm.