



MINUTES OF MEETING: September 16, 2020

PRESENT: S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

GUESTS: C. Cobb, M. Garcia

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

- M. Hawley – a. 1st Advising Forum for 2020 – 2021 is Friday, September 18, 2020: 10:00 – 11:30.
- b. Cal State LA was awarded a three million Title 5 Grant.

3. **Intent to Raise Questions**

A. Jones – Is there a need to develop an Enrollment Benchmark policy and what is the process that needs to be followed? A. Jamehbozorg mentioned the Enrollment Benchmark policy EPC proposed last year that was not approved by Academic Senate. He will send the proposed policy to committee members to review and discuss at next week's meeting and determine if there is a need for a policy.

4. **Approval of the Agenda**

It was m/s/p to approve the agenda.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 09/08/20.

6. **Curricular Items**

- a. Actions Reported by the Executive Secretary – None
- b. Actions Reported by the Charter College of Education - None

7. **Liaison Reports**

Academic Advisement Subcommittee – *Vacant*
Academic Information Resources Subcommittee (P. Nerenberg) – *Submitted report*
Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*
Executive Committee (T. Hernandez) – *Submitted report*
General Education Subcommittee (S. Baker) – *Did not meet*
Graduate Studies Subcommittee (S. Balan) – *Did not meet*
Library Subcommittee (K. Fisher) – *Submitted report*
Program Review Subcommittee (J. Kennedy) – *Submitted report*

8. **Grading Options for Fall 2020**

Time Certain: C. Cobb and M. Garcia at 2 pm. C. Cobb and M. Garcia discussed the need for implementing Grading Options for Fall 2020. The committee will discuss further at the next meeting.

9. **Characteristics of Master's Degrees, EPC 19-19**

The committee did not discuss this item.

10. **Coordination of Introduction to Higher Education course sections, EPC 19-12**

The committee did not discuss the item.

11. **Update “Curricular Policies” language in Faculty Handbook to address EO 1071**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

- a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
- b. Potential Policy on course Grades, EPC 18-08
- c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.