



MINUTES OF MEETING: September 9, 2020

PRESENT: S. Baker, S. Balan, M. Castillo, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Hernandez, A. Jamehbozorg, A. Jones, J. Kennedy, J. Lopez, P. Nerenberg

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

- M. Hawley – a. 1st Advising Forum for 2020 – 2021 is Friday, September 18, 2020: 10:00 – 11:30.
- b. Cal State LA awarded Title 5 Grant.

3. **Intent to Raise Questions**

None.

4. **Approval of the Agenda**

It was m/s/p to approve the amended agenda. Liaison Reports was added as the new item #7.

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 09/02/20.

6. **Curricular Items**

- a. Actions Reported by the Executive Secretary – None
- b. Actions Reported by the Charter College of Education - None

7. **Liaison Reports**

Academic Advisement Subcommittee – *Vacant*
Academic Information Resources Subcommittee (P. Nerenberg) – *Did not meet*
Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*
Executive Committee (T. Hernandez) – *Submitted report*
General Education Subcommittee (S. Baker) – *Submitted report*
Graduate Studies Subcommittee (S. Balan) – *Submitted report*
Library Subcommittee (K. Fisher) – *Did not meet*
Program Review Subcommittee (J. Kennedy) – *Submitted report*

8. **Grading Options for Fall 2020**

The committee discussed the item. A time-certain with M. Garcia and C. Cobb will be arranged.

9. **Characteristics of Master's Degrees, EPC 19-19**

The committee continued discussion of this item. It was m/s/p to delete the Characteristics of Master's Degrees and Characteristics of Bachelor's Degrees policies from the Faculty Handbook. The committee awaits M. Garcia's inquiry regarding if the catalog needs to include this language.

10. **Coordination of Introduction to Higher Education course sections, EPC 19-12**

The committee discussed the item. There was consensus about the need to have common elements in all IHE courses. The committee will continue the discussion after the time-certain with A. Long.

11. **Update "Curricular Policies" language in Faculty Handbook to address EO 1071**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

- a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
- b. Potential Policy on course Grades, EPC 18-08
- c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Adjournment**

- A. Jamehbozorg adjourned the meeting at 2:55 pm.