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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: May 6, 2020

PRESENT: S. Baker, S. Balan, D. Finocchiaro, C. Flint, C. Flores, M. Hawley, A. Jamehbozorg, P. Nerenberg, A. Raj, M. Shim, M. Wild

EXCUSED ABSENCE: F. Boj Lopez, L. Li

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

C. Flores – Can Grading Options be extended for an additional 10 days similar to what CSU Long Beach is doing?

4. **Liaison Reports**

Academic Advisement Subcommittee (Vacant) – *Did not meet*

Academic Information Resources Subcommittee (F. Boj Lopez) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

Executive Committee (C. Flint) – *Did not meet*

General Education Subcommittee (P. Nerenberg) – *Did not meet*

Graduate Studies Subcommittee (S. Balan) – *Did not meet*

Library Subcommittee (A. Raj) – *Did not meet*

Program Review Subcommittee (M. Wild) – *Submitted report*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 4/29/20.

6. **Approval of the Agenda as amended**

It was m/s/p to approve the agenda.

7. **Curricular Items**

Actions Reported by the Executive Secretary – None.

Actions Reported by the Charter College of Education – None.

8. **AIRS 19-2 Maintaining Educational Continuity, EPC 19-21**

The committee continued review of the revised AIRS 19-2 Maintaining Educational Continuity memo and made the following recommendations:

- Lines 51-53 Section 7 Approved. Change to new Section 8
- Lines 54-57 Section 8 Approved. Change to new Section 7
- Lines 58-60 Section 9 Approved
- Lines 61-68 Section 10 (p. A) Edits: Add following sentences to end of the paragraph after *Advanced LMS tools*. “Any changes to the course that occur as a result of this review should be communicated clearly and promptly to the students via the LMS. Throughout this process compassion and working with students to meet learning objectives within the confines of those circumstances are encouraged.”
- Lines 69-75 Section 10 (p. B) Edits: Delete all but last sentence but need to reword. Move to the end of section 10 (p.A).
- Lines 76-78. Section 11 Approved

A. Jamehbozorg will revise draft and send to committee to review and vote via email along with the meeting minutes.

9. **GSS EPC Memo re Tuition Waivers for TAs and GAs 04.14.20 and GSS EPC Memo Appendix re Tuition Waiver for TAs and GAs Policy 04.14.20**

The committee began review of the memo from GSS. A. Jamehbozorg will rework memo as guidelines, not policy and send to the committee to review and vote via email.

10. **Characteristics of Master’s Degrees, EPC 19-19**

The committee did not discuss this item.

11. **Proposal on the addition of lecturer faculty to EPC and its subcommittees**

The committee did not discuss this item.

12. **Coordination of Introduction to Higher Education course sections, EPC 19-12**

The committee did not discuss this item.

13. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06

b. Potential Policy on Course Grades, EPC 18-08

c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

14. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

15. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:57 pm.