



# CAL STATE LA

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

## EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: April 22, 2020

**PRESENT:** S. Baker, S. Balan, D. Finocchiaro, C. Flint, C. Flores, M. Hawley, A. Jamehbozorg, P. Nerenberg, A. Raj, M. Shim, M. Wild

**EXCUSED ABSENCE:** F. Boj Lopez, L. Li

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

M. Hawley – Advisors are now using EAB to send students appointment reminders via text message.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee (Vacant) – *Did not meet*

Academic Information Resources Subcommittee (F. Boj Lopez) – *Did not meet*

Curriculum Subcommittee (S. Baker) – *Submitted report*

Executive Committee (C. Flint) – *Did not meet*

General Education Subcommittee (P. Nerenberg) – *Did not meet*

Graduate Studies Subcommittee (S. Balan) – *Submitted report*

Library Subcommittee (A. Raj) – *Did not meet*

Program Review Subcommittee (M. Wild) – *Submitted report*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes for 4/10/20.

It was m/s/p to approve the minutes for 4/15/20

6. **Approval of the Agenda as amended**

It was m/s/p to approve the agenda.

7. **Curricular Items**

Actions Reported by the Executive Secretary – None.

Actions Reported by the Charter College of Education – None.

8. **Cal State LA Representative on the Academic Council on International Programs (ACIP)**

The committee discussed this item. It was m/s/p to approve nominating Dr. Lee for a second term. V.

Prabhu will ask Dr. Lee if she would like to continue.

9. **AIRS 19-2 Maintaining Educational Continuity, EPC 19-21**

The committee began reviewing the AIRS 19-2 Maintaining Educational Continuity memo. The committee prefers that the “Maintaining Educational Continuity in the Context of Campus Emergencies and Disasters” be guidelines not a policy. The committee made the following recommendations:

- Lines 5-10     Keep “Introduction” as part of guidelines
- Lines 11-14   P. Nerenberg will bring in new language for this paragraph for committee to review
- Lines 15-18   Keep as written
- Lines 21-23   Change “Faculty will be” to “Faculty are encouraged to”
- Lines 24-26   C. Flint will bring in new language for this paragraph for committee to review
- Lines 27-32   Keep as written
- Lines 33-37   A. Raj will bring in new language for this paragraph for committee to review

10. **Characteristics of Master’s Degrees, EPC 19-19**

The committee did not discuss this item.

11. **Proposal on the addition of lecturer faculty to EPC and its subcommittees**

The committee continued discussion and this item is tabled until EPC receives a memo from Curriculum Subcommittee with their recommendations.

12. **Coordination of Introduction to Higher Education course sections, EPC 19-12**

The committee did not discuss this item.

13. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

*a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06*

*b. Potential Policy on Course Grades, EPC 18-08*

*c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09*

The committee did not discuss these items.

14. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

15. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:56 pm.