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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

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## EDUCATIONAL POLICY COMMITTEE

**MINUTES OF MEETING:** December 4, 2019

**PRESENT:** Y. Ba, S. Baker, S. Balan, K. Fisher, C. Flint, C. Flores, M. Hawley, A. Jamehbozorg, J. Kennedy, M. Shim, M. Wild

**EXCUSED ABSENCE:** D. Chavez, A. Raj

**GUEST:** B. Hardacre

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

None.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee (M. Wild) – *last meeting 11/18th*

Academic Information Resources Subcommittee (K. Fisher) – *last meeting 11/18th*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

Executive Committee (C. Flint) – *Submitted report*

General Education Subcommittee (J. Kennedy) – *last meeting 11/12th*

Graduate Studies Subcommittee (S. Balan) – *last meeting 11/13th*

Library Subcommittee (A. Raj) – *last meeting 11/14th*

Program Review Subcommittee (Y. Ba) – *Submitted report*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes as amended.

6. **Approval of the Agenda**

It was m/s/p to approve the agenda.

7. **Curricular Items**

It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.

Actions Reported by the Charter College of Education – None.

8. **Consideration of AP Credits**

a. *Timing of Undergraduate Advisement, EPC 18-05*

b. *Policy on Changing a Major or Declaring a Dual Major or a Minor, EPC 19-07*

The working group (C. Flint, J. Kennedy and M. Hawley) met and are preparing a draft document for the committee to review. These items are tabled until spring semester.

9. **Interpretation of Graduate Studies Subcommittee Charges Regarding the Review of Graduate Level Courses, EPC 19-08**  
A. Jamehbozorg will send memo re: EPC interpretation of Graduate Studies Subcommittee Charge and review of Graduate Level Courses to V. Prabhu.
10. **Course Components and Instruction Policy, EPC 19-11**  
The committee continued discussion of this item. Reviewed the Guidelines Technologically Mediated Courses and suggested definitions for Face-to-Face, Hybrid and Online modes of delivery. This item is tabled until spring semester.
11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**  
The committee discussed this item and decided not to act on this matter.
12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**
  - a. *Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06*
  - b. *Potential Policy on Course Grades, EPC 18-08*
  - c. *Potential Policy for Timing of First-Graded Assignment, EPC 18-09*The committee did not discuss these items.
13. **Final Examinations Policy, EPC 18-10**  
The committee did not discuss this item.
14. **Adjournment**  
A. Jamehbozorg adjourned the meeting at 2:55 pm.