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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: November 20, 2019

PRESENT: Y. Ba, S. Balan, D. Chavez, K. Fisher, C. Flint, M. Hawley, A. Jamehbozorg, M. Shim

EXCUSED ABSENCE: S. Baker, D. Finocchiaro, C. Flores, J. Kennedy, A. Raj, M. Wild

GUEST: A. Jones

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

M. Hawley - Advisor's Institute on Friday, November 22nd from 9 am – 12 pm.

A. Jamehbozorg – *The Class Syllabus* and *Status of Continuing Students* policies were approved by Academic Senate on Tuesday, 11.19.19.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee (M. Wild) – *Submitted report*

Academic Information Resources Subcommittee (K. Fisher) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

Executive Committee (C. Flint) – *Did not meet*

General Education Subcommittee (J. Kennedy) – *Did not meet*

Graduate Studies Subcommittee (S. Balan) – *Did not meet*

Library Subcommittee (A. Raj) – *No report*

Program Review Subcommittee (Y. Ba) – *Submitted report*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes.

6. **Approval of the Agenda**

It was m/s/p to approve the agenda.

7. **Curricular Items**

It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.

It was m/s/p to reflect the Actions Reported by the Charter College of Education into the minutes.

8. **Consideration of AP Credits**

a. *Timing of Undergraduate Advisement, EPC 18-05*

b. Policy on Changing a Major or Declaring a Dual Major or a Minor, EPC 19-07

These items are tabled until the working group (C. Flint, J. Kennedy and M. Hawley) report back to the committee with a draft document and further recommendations.

9. **Interpretation of Graduate Studies Subcommittee Charges Regarding the Review of Graduate Level Courses, EPC 19-08**

The committee continued discussion. A. Jamehbozorg will draft memo re: EPC interpretation of Graduate Studies Subcommittee Charge and review of Graduate Level Courses and bring for committee to review before sending to V. Prabhu.

10. **Course Components and Instruction Policy, EPC 19-11**

The committee began discussion of this item and reviewed the draft revision submitted by AIRS. C. Flint suggested that *Mode of Instruction* and *Course Content Delivery* should be defined in the policy.

11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06

b. Potential Policy on Course Grades, EPC 18-08

c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.