



CAL STATE LA

CALIFORNIA STATE UNIVERSITY, LOS ANGELES

EDUCATIONAL POLICY COMMITTEE

MINUTES OF MEETING: November 13, 2019

PRESENT: Y. Ba, S. Baker, S. Balan, D. Chavez, D. Finocchiaro, K. Fisher, C. Flint, C. Flores, M. Hawley, A. Jamehbozorg, J. Kennedy, M. Shim

EXCUSED ABSENCE: A. Raj

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

S. Baker – Diary of a Reluctant Dreamer: An Afternoon with Dr. Alberto Ledesma, Nov. 20th, 1 pm -3 pm.

M. Hawley – 1. Advisor's Institute on Friday, November 22nd from 9 am – 12 pm

2. Gave summary of presentations from GI 2025 meeting to committee.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee (M. Wild) – *Did not meet*

Academic Information Resources Subcommittee (K. Fisher) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*

Executive Committee (C. Flint) – *Did not meet*

General Education Subcommittee (J. Kennedy) – *Submitted report*

Graduate Studies Subcommittee (S. Balan) – *Submitted report*

Library Subcommittee (A. Raj) – *Next meeting 11.14.19*

Program Review Subcommittee (Y. Ba) – *Submitted report*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes as amended.

6. **Approval of the Agenda**

It was m/s/p to approve the agenda.

7. **Curricular Items**

It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.

It was m/s/p to reflect the Actions Reported by the Charter College of Education into the minutes.

8. **Consideration of AP Credits**

a. Timing of Undergraduate Advisement, EPC 18-05

C. Flint reported the progress of the working group to the committee. M. Hawley presented proposal to committee and will join working group to draft revised policy that will merge all the policies regarding advising into one document.

b. Policy on Changing a Major or Declaring a Dual Major or a Minor, EPC 19-07

The working group will also consider whether to fold this policy into the Timing of Undergraduate Advisement.

These items are tabled until the working group (C. Flint, J. Kennedy and M. Hawley) report back to the committee with a draft document and further recommendations.

9. **Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits Policy, EPC 19-05**

The committee discussed this item and reviewed the draft policy from the Graduate Studies Subcommittee. The committee made editing recommendations and merged this policy with the existing *Full-Time Unit Load for Graduate Students Policy*. A. Jamehbozorg will prepare revised draft and send to K. Brown to review. It was m/s/p to approve.

10. **Interpretation of Graduate Studies Subcommittee Charges Regarding the Review of Graduate Level Courses, EPC 19-08**

The committee began discussion of this item. A. Jamehbozorg will send email from M. Garcia regarding this issue to committee.

11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06

b. Potential Policy on Course Grades, EPC 18-08

c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.