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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

## EDUCATIONAL POLICY COMMITTEE

**MINUTES OF MEETING:** October 23, 2019

**PRESENT:** Y. Ba, S. Baker, S. Balan, D. Chavez, D. Finocchiaro, K. Fisher, C. Flores, M. Hawley, A. Jamehbozorg, A. Raj, M. Shim

**EXCUSED ABSENCE:** C. Flint, J. Kennedy

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

C. Flores – ASI Thesis Defense Workshop, Nov. 7<sup>th</sup>, 3:15 pm – 4:45 pm, Graduate Resource Center, Library North A124.

S. Baker – One Campus, One Book Panel: Diary of a Reluctant Dreamer, Oct. 24<sup>th</sup> 12:00 pm, USU Theatre.

Open Access & Scholarly Communications Mini-Conference, Oct. 25<sup>th</sup>, 8:30 am – 12:00 Pm, Community Room – Library North, Level B Room B131.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Advisement Subcommittee (M. Wild) – *Did not meet*

Academic Information Resources Subcommittee (K. Fisher) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*

Executive Committee (C. Flint) – *Did not meet*

General Education Subcommittee (J. Kennedy) – *Submitted report*

Graduate Studies Subcommittee (S. Balan) – *Submitted report*

Library Subcommittee (A. Raj) – *Meeting Thursday, 10.24.19*

Program Review Subcommittee (Y. Ba) – *Submitted report*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes.

6. **Approval of the Agenda**

It was m/s/p to approve the agenda.

7. **Curricular Items**

It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.

It was m/s/p to reflect the Actions Reported by the Charter College of Education into the minutes.

8. **Time Certain: T. Enders, 2:00 pm re: Final Examination Schedule**

T. Enders discussed how the final exam schedule is created each semester and the timeline for publication. T. Enders asked committee members to send him their recommendations for how to more effectively communicate with faculty about the final exam schedule.

9. **Consideration of AP Credits**

a. *Timing of Undergraduate Advisement, EPC 18-05*

b. *Policy on Changing a Major or Declaring a Dual Major or a Minor, EPC 19-07*

The committee began review of the revised draft of the *Policy on Changing a Major or Declaring a Dual Major or a Minor* by A. Jamehbozorg.

10. **Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits Policy, EPC 19-05**

The committee did not discuss this item.

11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

a. *Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06*

b. *Potential Policy on Course Grades, EPC 18-08*

c. *Potential Policy for Timing of First-Graded Assignment, EPC 18-09*

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.