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CALIFORNIA STATE UNIVERSITY, LOS ANGELES

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## EDUCATIONAL POLICY COMMITTEE

**MINUTES OF MEETING:** October 16, 2019

**PRESENT:** S. Baker, S. Balan, D. Chavez, D. Finocchiaro, K. Fisher, C. Flint, C. Flores, A. Jamehbozorg, J. Kennedy, A. Raj, M. Shim

**EXCUSED ABSENCE:** Y. Ba, M. Hawley

**GUEST:** M. Garcia

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Announcements**

M. Garcia – TEAGLE Grant Request for Proposals. Deadline is Nov. 1<sup>st</sup>.

3. **Intent to Raise Questions**

A. Jamehbozorg – Are departments required to accept 3000 level courses transferred from other institutions for the major?

K. Fisher – Can language be added to the *Class Syllabus Policy* that accessible, electronic copies of syllabi should be available?

A. Raj – What happens with Curriculog after the end of the current Curriculum Review Process?

4. **Liaison Reports**

Academic Advisement Subcommittee (M. Wild) – *Did not meet*

Academic Information Resources Subcommittee (K. Fisher) – *Submitted report*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

Executive Committee (C. Flint) – *Submitted report*

General Education Subcommittee (J. Kennedy) – *Did not meet*

Graduate Studies Subcommittee (S. Balan) – *Did not meet*

Library Subcommittee (A. Raj) – *Submitted report*

Program Review Subcommittee (Y. Ba) – *Did not meet*

5. **Approval of the Minutes**

It was m/s/p to approve the minutes.

6. **Approval of the Agenda**

It was m/s/p to approve the agenda as amended. The *Class Syllabus Policy* was added as the new item #8.

7. **Curricular Items**

It was m/s/p to reflect the Actions Reported by the Executive Secretary into the minutes.

It was m/s/p to reflect the Actions Reported by the Charter College of Education into the minutes.

8. **Class Syllabus Policy, EPC 16-15**

The committee reviewed the revised draft by A. Jamehbozorg and made editing recommendations. It was m/s/p to approve the policy.

9. **AP Credit Policy, EPC 18-05**

The committee continued discussion of this item and considered creating a working group to explore idea of merging the *Timing of Undergraduate Advisement* and the *Policy on Changing a Major or Declaring a Dual Major or a Minor* into one policy.

10. **Definition of a Graduate Study Load for Purposes of Assigning Veteran Benefits Policy, EPC 19-05**

The committee did not discuss this item.

11. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**

The committee did not discuss this item.

12. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

*a. Request to discuss Potential Policy on Lecture-Lab Courses, EPC 18-06*

*b. Potential Policy on Course Grades, EPC 18-08*

*c. Potential Policy for Timing of First-Graded Assignment, EPC 18-09*

The committee did not discuss these items.

13. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

14. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.