



EDUCATIONAL POLICY COMMITTEE

APPROVED EPCM 19-01

MINUTES OF MEETING: August 28, 2019

PRESENT: Y. Ba, S. Balan, D. Chavez, D. Finocchiaro, K. Fisher, C. Flint, C. Flores, M. Hawley, A. Jamehbozorg, J. Kennedy, A. Raj, M. Wild

EXCUSED ABSENCE: S. Baker

1. **Call to Order**

A. Jamehbozorg, Chair called the meeting to order.

2. **Introductions**

A. Jamehbozorg welcomed Y. Ba, S. Balan, D. Chavez, K. Fisher, C. Flint, C. Flores to EPC and had committee members introduce themselves.

3. **Election of Vice-Chair**

C. Flint conducted election of Vice-Chair. D. Finocchiaro was elected Vice-Chair for EPC.

4. **Liaison Appointments**

- a. Academic Advisement Subcommittee – M. Wild
- b. Academic Information Resources Subcommittee – K. Fisher
- c. Curriculum Subcommittee – D. Finocchiaro
- d. Executive Committee – C. Flint
- e. General Education Subcommittee – J. Kennedy
- f. Graduate Studies Subcommittee – S. Balan
- g. Library Subcommittee – A. Raj
- h. Program Review Subcommittee – Y. Ba

5. **Announcements**

None.

6. **Intent to Raise Questions**

None.

7. **Fall Meeting Calendar**

A. Jamehbozorg proposed cancelling the meeting on November 27th since there will be no classes the day before the Thanksgiving Holiday (November 28th – December 1st). It was m/s/p to cancel the meeting.

8. **Approval of the Agenda**

It was m/s/p to approve the agenda.

9. **Curricular Items**

It was m/s/p to reflect the Actions Reported by the Executive Secretary in the minutes.

10. **New College Proposal: College of Race, Ethnicity, and Social Transformation, EPC 19-01**

The committee began discussion of this item. A. Jamehbozorg asked the committee to send him a list of their questions for the upcoming Time Certain with O. Villalpando on 9/4/19 by Friday at 9:00 am. He will collate the list and send to O. Villalpando on Friday.

11. **Class Syllabus Policy, EPC 16-15 (on senate floor)**

The committee re-reviewed this item. Committee members wanted to know who faculty can go to for help creating a syllabus in accessible format. M. Hawley indicated CETL has a template faculty can utilize to update their previous syllabus into an accessible format. K. Fisher will also bring up this topic to AIRS.

12. **Continuing Students Policy, EPC 18-03**

The committee discussed this item. C. Flint has volunteered to work on a new draft of the policy for the committee to review at the next meeting.

13. **AP Credit Policy, EPC 18-05**

The committee did not discuss this item.

14. **Potential Policy for Substituting Core Program Requirements, EPC 18-07**

The committee did not discuss this item.

15. **Relationship between Syllabus, Course Proposal, and Academic Freedom, EPC 18-11**

- a. Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06
- b. Potential Policy on course Grades, EPC 18-08
- c. Potential Policy on Timing of First-Graded Assignment, EPC 18-09

The committee did not discuss these items.

16. **Final Examinations Policy, EPC 18-09**

The committee did not discuss this item.

17. **Adjournment**

A. Jamehbozorg adjourned the meeting at 2:55 pm.