



EDUCATIONAL POLICY COMMITTEE

APPROVED EPCM 18-19

MINUTES OF MEETING: February 27, 2019

PRESENT: T. Bettcher, D. Finocchiaro, A. Ellis, M. Hawley, A. Jamehbozorg, J. Kennedy, S. Lim, A. McCurdy, M. Minassian, P. Nerenberg, A. Raj

EXCUSED ABSENCE: L. Fu, L. Li

1. **Call to Order**

P. Nerenberg, Chair called the meeting to order.

2. **Introduction of new EPC Member**

P. Nerenberg introduced new EPC Member S. Lim, ASI Representative.

3. **Announcements**

M. Hawley – The B4 completion rate is up to 72%. The average unit load is 14. 49% of students are taking 15 units and up. Advisors beginning a “Think 30” campaign to encourage students to consider taking summer courses to stay on track.

4. **Intent to Raise Questions**

A. Ellis – What is possibility of participating via Zoom for EPC meetings. P. Nerenberg will check if there are any sound issues when using Zoom in ADM 313.

J. Kennedy – Would like to review “Continuing Students Policy”. Received email from faculty member requesting clarification regarding continuous enrollment and graduate students. J. Kennedy will forward email to P. Nerenberg.

A. Jamehbozorg – Would like to discuss the “Mode of Instruction Policy” specifically for hybrid and face-to-face courses. Some faculty teaching multiple sections are using multiple instruction modes. Would like to request that Curriculum Subcommittee take another look at the policy.

5. **Liaison Reports**

Academic Advisement Subcommittee (A. Ellis) – *Next meeting March 4th*

Academic Information Resources Subcommittee (A. Jamehbozorg) – *Submitted report, next meeting March 11th*

Curriculum Subcommittee (D. Finocchiaro) – *Meeting cancelled, next meeting March 5th*

Executive Committee (T. Bettcher) – *Submitted report, next meeting March 7th*

General Education Subcommittee (J. Kennedy) – *Submitted report, next meeting March 12th*

Graduate Studies Subcommittee (M. Minassian) – *Meeting cancelled, Next meeting March 13th*

Library Subcommittee (A. Raj) *Meeting cancelled, Next meeting March 14th*

Program Review Subcommittee (A. McCurdy) – *Submitted report, next meeting March 7th*

6. **Approval of the Minutes**

It was m/s/p to approve the minutes as amended. Added new item #10 – EPC discussed the Policy on Grades, EPC 18-08 and the Timing of First-Graded Assignment, EPC 18-09.

7. **Approval of the Agenda**

It was m/s/p to approve the agenda.

8. **Curricular Items**

8a. Actions Reported by the Executive Secretary – Yes

It was m/s/p to add the Actions of the Executive Secretary to the minutes.

8b. Actions Reported by the Charter College of Education - None

9. **The Class Syllabus Policy, EPC 16-15**

The committee reviewed the revised policy by P. Nerenberg. It was m/s/p to approve the policy. P. Nerenberg will send the revised policy to AIRS Chair K. Bezdecny.

10. **Policy on Course Grades, EPC 18-08**

The committee did not discuss this item.

11. **Timing of First-Graded Assignment, EPC 18-09**

The committee did not discuss this item.

12. **Request for Development of AP Credit Policy, EPC 18-05**

The committee did not discuss this item.

13. **Request to Discuss Potential Policy on Lecture-Lab Courses, EPC 18-06**

The committee did not discuss this item.

14. **Request to Discuss Potential Policy for Substituting Core Program Requirements, EPC 18-07**

The committee did not discuss this item.

15. **Final Examinations Policy, EPC 18-10**

The committee did not discuss this item.

16. **Enrollment Planning**

The committee did not discuss this item.

17. **Senate Reorganization Initiative, EPC 18-01**

The committee did not discuss this item.

18. **Adjournment**

P. Nerenberg adjourned the meeting at 2:55 pm

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

COLLEGE	DEPARTMENT	COURSE/PROGRAM	PROPOSAL TYPE
AL	PHILOSOPHY	PHIL 1080 v.3	GE B4 NEW COURSE
AL	PHILOSOPHY	PHIL 1081 v.3	GE B4 NEW COURSE
ACTIONS REPORTED BY THE CHARTER COLLEGE OF EDUCATION			
	NONE		