



MINUTES OF MEETING: August 29, 2018

PRESENT: T. Bettcher, D. Finocchiaro, M. Hawley, A. Jamehbozorg, M. Keels, J. Kennedy, L. Li, A. McCurdy, M. Minassian, P. Nerenberg, A. Raj, M. Wild

EXCUSED ABSENCE: L. Fu, M. Germano

1. **Call to Order**

P. Nerenberg, Chair called the meeting to order.

2. **Introductions**

P. Nerenberg welcomed A. Raj, M. Keels and M. Minassian to EPC and had committee members introduce themselves.

3. **Announcements**

None.

4. **Intent to Raise Questions**

None.

5. **Fall Meeting Calendar**

P. Nerenberg proposed cancelling the meeting on November 21st since there will be no classes the day before the Thanksgiving Holiday (November 22nd – 25th). It was m/s/p to cancel the meeting.

6. **Liaison Appointments**

Academic Advisement Subcommittee – M. Wild

Academic Information Resources Subcommittee – A. Jamehbozorg

Curriculum Subcommittee – D. Finocchiaro

Executive Committee – T. Bettcher

General Education Subcommittee – J. Kennedy

Graduate Studies Subcommittee - M. Minassian

Library Subcommittee - TBA

Program Review Subcommittee – A. McCurdy

7. **Approval of the Agenda**

It was m/s/p to approve the agenda as amended. The Senate Reorganization Initiative became the new item #9.

8. **Curricular Items**

7a. Actions Reported by the Executive Secretary

It was m/s/p to reflect the Actions Reported by the Executive Secretary in the minutes.

7b. Actions Reported by the Charter College of Education

None.

9. **Senate Reorganization Initiative, EPC 18-01**

The committee discussed the charge from Academic Senate. It was agreed by consensus to review the EPC charge and discuss at the next meeting.

10. **Assessment of GE**

GE Outcomes: The committee discussed the item. P. Nerenberg will reach out to A. Ellis for a status update regarding GE Outcomes.

Call for Proposals: The committee reviewed the GE Call for Proposals sent out on 5/8/18. The deadline for submitting proposals is November 1, 2018. A. McCurdy suggested a reminder be sent out to faculty about the upcoming deadline. T. Bettcher proposed holding workshops by the GE Subcommittee to train faculty regarding GE Rubrics. T. Bettcher will also send the committee a memo addressing the issue of attendees to the GE Subcommittee.

11. **Curricular Review Process, EPC 17-09**

P. Nerenberg suggested a two-prong strategy:

1. The committee would first tackle superficial edits to reflect changes since the conversion to the semester system.
2. Next the committee would begin a deep dive of the process to identify need for any significant changes. It was agreed by consensus to review the policy and discuss at the next meeting.

A. McCurdy also requested new FAQs for the new proposal forms.

12. **Proposed Graduate Learning Outcomes, EPC 17-11**

P. Nerenberg provided the committee with a recap of the development process for the proposed Graduate Learning Outcomes. Graduate Studies Subcommittee will create a memo to send out to the 50 Master's Programs for feedback on the proposed outcomes. An updated draft for the committee to review will be sent out.

13. **Adjournment**

P. Nerenberg adjourned the meeting at 2:55 pm.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

COLLEGE	DEPARTMENT	COURSE/PROGRAM	PROPOSAL TYPE
CBE	INFORMATION SYSTEMS	CIS 3090	NEW COURSE
CBE	INFORMATION SYSTEMS	CIS 3620	NEW COURSE
CBE	INFORMATION SYSTEMS	CIS 4110	NEW COURSE
CBE	INFORMATION SYSTEMS	CIS 4520	NEW COURSE
ECST	ELECTRICAL ENGINEERING	EE 5620	COURSE DELETION
ECST	CIVIL ENGINEERING	CE 5970	COURSE MODIFICATION
ECST	MECHANICAL ENGINEERING	ME 5040	COURSE MODIFICATION
ECST	MECHANICAL ENGINEERING	ME 5050	COURSE MODIFICATION
ECST	MECHANICAL ENGINEERING	ME 5060	COURSE MODIFICATION
ECST	MECHANICAL ENGINEERING	ME 5080	COURSE MODIFICATION
ECST	MECHANICAL ENGINEERING	ME 5220	COURSE MODIFICATION
ECST	MECHANICAL ENGINEERING	ME 5250	COURSE MODIFICATION
NSS	LATIN AMERICAN STUDIES	BA	PROGRAM MODIFICATION
NSS	BIOLOGICAL SCIENCES	BIOL 5940	COURSE MODIFICATION

NSS	BIOLOGICAL SCIENCES	BIOL 5950	COURSE MODIFICATION
NSS	BIOLOGICAL SCIENCES	BIOL 5960	COURSE MODIFICATION
NSS	BIOLOGICAL SCIENCES	BIOL 5970	COURSE MODIFICATION
NSS	BIOLOGICAL SCIENCES	BIOL 5980	COURSE MODIFICATION
NSS	BIOLOGICAL SCIENCES	BIOL 5990	COURSE MODIFICATION