



CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Office of Undergraduate Studies

EDUCATIONAL POLICY COMMITTEE

Approved via email 5/14/18

MINUTES OF MEETING: May 2, 2018

PRESENT: P. Arvedson, T. Bettcher, E. Dang, A. Ellis, D. Finocchiaro, M. Germano, M. Hawley, A. Hernandez, A. Jamehbozorg, J. Kennedy, L. Li, P. Nerenberg, E. Saeki

EXCUSED ABSENCE: A. McCurdy, N. Lee, L. Fu, M. Finney

1. **Call to Order**

P. Arvedson called the meeting to order.

2. **Election of Chair and Vice-Chair for fall semester**

V. Prabhu conducted the election of P. Nerenberg as Chair and D. Finocchiaro as Vice-Chair of EPC for fall semester.

3. **Announcements**

M. Hawley – The last Advising Forum for the academic year is next Friday, May 11th in the GE Ballroom. Math will be there to talk about the new Math Curriculum.

4. **Introductions**

New members J. Kennedy (AL), L. Li (BE), and E. Saeki (CCOE) were introduced to the committee.

5. **Intent to Raise Questions**

None.

6. **Liaison Reports**

Academic Advisement Subcommittee (E. Dang) – *No report*

Academic Information Resources Subcommittee (A. Jamehbozorg) – *No report*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

Executive Committee (A. Hernandez) – *Did not meet*

General Education Subcommittee (T. Bettcher) – *Submitted report*

Graduate Studies Subcommittee (P. Nerenberg) – *Did not meet*

Library Subcommittee (N. Lee) – *No report*

Program Review Subcommittee (M. Germano) – *No report*

7. **Approval of the Minutes**

It was m(Dang)/s/p to approve the 4.18.18 Minutes.

It was m(Finocchiaro)/s/p to approve the 4.25.18 Minutes

8. **Approval of the Agenda**

It was m(Dang)/s/p to approve the 4.25.18 Agenda.

It was m(Finocchiaro)/s/p to approve the 5.2.18 Agenda

9. **Curricular Items – No quorum to reflect curricular items in the minutes**

7a. Actions Reported by the Executive Secretary

It was m(Bettcher)/s/p to reflect the Actions Reported by the Executive Secretary in the minutes.

7b. Actions Reported by the Charter College of Education

It was m(Finocchiario)/s/p to reflect the Actions Reported by the Charter College of Education in the minutes.

10. **Assessment of GE**

GE Outcomes: A. Ellis – volunteers for writing assessment from all the colleges discussed FERPA and work that will be assessed. GES considering whether assessment plans should be incorporated in course proposals.

Call for Proposals: single set deadline, no promises of everything going in before 2020. Identified three clearest needs although all proposals will be accepted. M. Hawley provided feedback regarding draft announcement. More than enough courses that meet enough different areas. Edited announcement provided by P. Nerenberg. M. Hawley added that wi can be added to some courses that are writing intensive. More multiple overlays but more of the right type of overlay i.e.,wi.

11. **Curricular Review Process, EPC 17-09**

The committee did not discuss this item

12. **Proposed Graduate Learning Outcomes, EPC 17-11**

The committee continued to review the document and make editing recommendations.

13. **Adjournment**

P. Arvedson adjourned the meeting at 2:55 pm.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY & CHARTER COLLEGE OF EDUCATION ON 5/2/18

COLLEGE	DEPARTMENT	COURSE/PROGRAM	PROPOSAL TYPE
AL	THEATRE & DANCE	TA 3140	COURSE MODIFICATION
AL	TELEVISION, FILM & MEDIA STUDIES	MFA TVFT NOV 2017	PROGRAM MODIFICATION
AL	TELEVISION, FILM & MEDIA STUDIES	MA TVF ELEVATION FEB 2018	PROGRAM MODIFICATION
CCOE	APPLIED & ADVANCED STUDIES IN EDUCATION	URLN 4110	COURSE MODIFICATION
ECST	ELECTRICAL & COMPUTER ENGINEERING	BSEE DEC2017 MOD	PROGRAM MODIFICATION
HHS	CHILD & FAMILY STUDIES	BA CHDV	PROGRAM MODIFICATION
ECST	MECHANICAL ENGINEERING	MS CE DEC 2017 MOD	PROGRAM MODIFICATION
NSS	CHEMISTRY	CHEM 4890	COURSE MODIFICATION
AL	ENGLISH	ENGL 4855	NEW COURSE