



CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Office of Undergraduate Studies

EDUCATIONAL POLICY COMMITTEE

APPROVED

MINUTES OF MEETING: April 18, 2018

PRESENT: P. Arvedson, E. Dang, T. Bettcher, A. Ellis, D. Finocchiaro, M. Hawley, A. McCurdy, P. Nerenberg

EXCUSED ABSENCE: M. Germano, A. Jamehbozorg, N. Lee

1. Call to Order

P. Arvedson called the meeting to order at 1:47 pm.

2. Announcements

M. Hawley:

1. QR Curriculum Information Session on April 19, 2018 from 3:15 pm - 4:15 pm in Rosser Hall 132.

3. Intent to Raise Questions

None.

4. Liaison Reports

Academic Advisement Subcommittee (E. Dang) – *Submitted Report*

Academic Information Resources Subcommittee (A. Jamehbozorg) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted Report*

Executive Committee (A. Hernandez) – *Did not meet*

General Education Subcommittee (T. Bettcher) – *Did not meet*

Graduate Studies Subcommittee (P. Nerenberg) – *Submitted report*

Library Subcommittee (N. Lee) – *Submitted Report*

Program Review Subcommittee (M. Germano) – *No report*

5. Approval of the Minutes

It was m/s/p to approve the minutes.

6. Approval of the Agenda

It was m/s/p to approve the agenda.

7. Curricular Items

7a. Actions Reported by the Executive Secretary

It was m/s/p to reflect the Actions Reported by the Executive Secretary in the minutes.

7b. Actions Reported by the Charter College of Education

None.

8. Assessment of GE

GE Updates: English Department will go ahead with assessment. They will be scoring over the summer using a version of a rubric from C. Harris for upper division and lower division. Still working on QR Math, not adding anything to assessment, only for upper division.

Call for Proposals: Waiting on cheat sheet from A. Bippus. P. Arvedson will ask L. Mahoney about status of cheat sheet. M. Hawley indicated it will be ready by next week. The committee discussed various timeline strategies for when it would be best to send out the next GE Call for Proposals. It also needs to be clear what the effective term will be for these proposals. Some faculty are concerned that there would be contradicting outcomes.

9. **Minor Policy, EPC 17-07**

M. Hawley shared report from Registration. The committee would like to hear from T. Enders. He will be invited for a Time Certain for the May 2nd meeting. They do not feel limitations of technology should be driving policy. It was m/s to approve the edited version of the Minor Policy. The motion was passed.

10. **AIRS Questions**

This committee did not discuss this item.

11. **Curricular Review Process, EPC 17-09**

The committee continued review of the Curricular Review Process. Need to separate policy topics from feedback regarding the review process. EPC should develop a guideline rubric to use for assessment which will clearly define if a course meets the outcomes or not. A. McCurdy feels the process needs to address what happens at the college level where proposal progress can get slowed down.

12. **Proposed Graduate Learning Outcomes, EPC 17-11**

The committee did not discuss this item.

13. **Adjournment**

P. Arvedson adjourned the meeting at 2:55 pm.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

COLLEGE	DEPARTMENT	COURSE/PROGRAM	PROPOSAL TYPE
ECST	ELECTRICAL & COMPUTER ENGINEERING	EE 4610	COURSE MODIFICATION
ECST	ELECTRICAL & COMPUTER ENGINEERING	EE 4630	NEW COURSE
AL	ENGLISH/LIBERAL STUDIES	ENGL/LBS 2665	GE COURSE MODIFICATION
AL	LIBERAL STUDIES	LBS 2500	COURSE MODIFICATION