



CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Office of Undergraduate Studies

EDUCATIONAL POLICY COMMITTEE

APPROVED

MINUTES OF MEETING: March 14, 2018

PRESENT: P. Arvedson, T. Bettcher, A. Ellis, D. Finocchiaro, L. Fu, M. Hawley, A. McCurdy, P. Nerenberg

EXCUSED ABSENCE: E. Dang, M. Germano, A. Jamehbozorg, N. Lee

1. Call to Order

P. Arvedson called the meeting to order.

2. Announcements

A. Ellis: 3rd Annual Assessment Faire, April 6, 2018, 10:00 am – 1:00 pm, GE Ballroom 3

3. Intent to Raise Questions

A. Ellis:

How are Special Topics courses monitored? Where should concerns about Special Topics be raised...at the college level?

Who is monitoring how the Special Sessions Policy is being implemented?

Has there been an increase in IRA funds made available to departments given that enrollment has increased the last couple of years?

4. Liaison Reports

Academic Advisement Subcommittee (E. Dang) – *Did not meet*

Academic Information Resources Subcommittee (A. Jamehbozorg) – *Submitted report*

Curriculum Subcommittee (D. Finocchiaro) – *Did not meet*

Executive Committee (A. Hernandez) – *Did not meet*

General Education Subcommittee (T. Bettcher) – *Submitted report*

Graduate Studies Subcommittee (P. Nerenberg) – *No report*

Library Subcommittee (N. Lee) – *Did not meet*

Program Review Subcommittee (M. Germano) – *Did not meet*

5. Approval of the Minutes

It was m/s/p to approve the minutes.

6. Approval of the Agenda

It was m/s/p to approve the agenda.

7. Curricular Items

7a. Actions Reported by the Executive Secretary

None.

7b. Actions Reported by the Charter College of Education

None.

8. **EXEC & EPC Communication**

The committee discussed this item in preparation for the Time Certain with V. Prabhu and members of the EXEC Committee at the EPC meeting on March 21st from 2:00 pm – 2:30 pm. P. Arvedson will ask A. McCurdy to take lead in the discussion. P. Arvedson presented suggestion from V. Prabhu regarding EXEC implementing informal Time Certains for committee chairs to come and share any concerns.

9. **Assessment of GE**

GE Outcomes: The committee continued discussion of this item. A. Ellis provided a draft of the *5-Year Plan for Continuous Improvement of Assessment Procedures, 2016-2021* from the Educational Effectiveness and Assessment Council (EEAC) which will be forwarded to committee members. He will also be meeting with A. Knighton, English Department Chair.

Call for GE Proposals: The committee continued discussion of this item. The committee agreed to invite Provost L. Mahoney and A. Bippus to a Time Certain after Spring break to discuss data regarding GE courses. M. Hawley will check if L. Mahoney and A. Bippus are available for the April 4th meeting. The committee also discussed the importance of providing faculty with a heads up regarding a possible Call For GE Proposals in the fall.

10. **Minor Policy, EPC 17-07**

The committee continued discussing this item. P. Nerenberg presented Minor Policies from CSU Fullerton, CSU Northridge, UC Berkeley and UC Irvine for review. The committee began making editing recommendations to the current Cal State LA Minor Policy.

11. **AIRS Questions**

The committee did not discuss this item.

12. **Curricular Review Process, EPC 17-09**

The committee did not discuss this item.

13. **Adjournment**

P. Arvedson adjourned the meeting at 2:51 pm.