



# CALIFORNIA STATE UNIVERSITY, LOS ANGELES

Office of Undergraduate Studies

## EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: March 7, 2018

**PRESENT:** P. Arvedson, T. Bettcher, E. Dang, A. Ellis, D. Finocchiaro, L. Fu, M. Germano, M. Hawley, A. Jamehbozorg, A. McCurdy, P. Nerenberg

**EXCUSED ABSENCE:** A. Hernandez, N. Lee

### 1. Call to Order

P. Arvedson called the meeting to order.

### 2. Announcements

- P. Arvedson – 1. Provost Mahoney sent out an email regarding GE Policy Implementation dated 3/7/18.  
2. The Library Subcommittee will be sending a draft of their revised charge for EPC to review.

### 3. Intent to Raise Questions

A. Jamehbozorg: Who is addressing the air conditioning problem on campus?

A. McCurdy: Is the campus still following the process outlined in the Inactivation of Infrequently Offered Courses from the Curriculum Policy?

### 4. Liaison Reports

Academic Advisement Subcommittee (E. Dang) – *Did not meet*

Academic Information Resources Subcommittee (A. Jamehbozorg) – *Did not meet*

Curriculum Subcommittee (D. Finocchiaro) – *Submitted report*

Executive Committee (A. Hernandez) – *No report*

General Education Subcommittee (T. Bettcher) – *Did not meet*

Graduate Studies Subcommittee (P. Nerenberg) – *Did not meet*

Library Subcommittee (N. Lee) – *Did not meet*

Program Review Subcommittee (M. Germano) – *Submitted report*

### 5. Approval of the Minutes

It was m/s/p to approve the minutes.

### 6. Approval of the Agenda

It was m/s/p to approve the agenda as amended. The following new agenda item was added:

12. Curricular Review Process

### 7. Curricular Items

7a. Actions Reported by the Executive Secretary

None.

7b. Actions Reported by the Charter College of Education

None.

8. **EXEC & EPC Communication**

This item was tabled until March 14<sup>th</sup> meeting. EXEC Committee is scheduled to meet with EPC on March 21<sup>st</sup> from 2:00 pm – 2:30 pm.

9. **Assessment of GE**

*GE Outcomes:* The committee continued discussion of the level of EPC involvement in Assessment of GE. Last year the GE Assessment Committee focused on Oral Communication. Now working on Writing with C. Harris, Director, Writing Across the Curriculum and English department while considering the idea of combining Writing assessment with Critical Thinking. They are waiting on Math and the Library regarding Library Information Literacy. A. Ellis suggested EPC work in coordination with the Educational Effectiveness and Assessment Council in the area of Academic Policy. The committee also discussed assessing individual GE Blocks one at a time.

*Call for GE Proposals:* The committee discussed this item. M. Hawley will request data from A. Bippus regarding GE courses to share with EPC. The committee agreed since the campus has only been on the semester system for two years it is too soon to look at deleting GE courses that have not been offered. However, it is recommended that colleges should be reminded of the three-year timeline in the Inactivation of Infrequently Offered Courses from the Curriculum Policy.

10. **Minor Policy**

The committee continued discussing this item. P. Nerenberg will review minor policies from other CSUs and report back his findings at the next meeting. M. Hawley will ask M. Garcia where the majority of the issues with the Registrar not wanting to reward a Minor comes from? The committee also sees the need to clarify the terms option vs concentration. The committee also discussed forwarding the Minor Policy to the Curriculum Subcommittee to revise with directions from EPC.

11. **AIRS Questions**

The committee did not discuss this item. P. Arvedson is still waiting for response from the University Library.

12. **Adjournment**

P. Arvedson adjourned the meeting at 2:53 pm.