



EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: May 12, 2014

PRESENT: J. Christensen, M. Garcia, J. Garrett, T. Kim, J. Momand, T. Omidasalar, M. Soldatenko, N. Warter-Perez, S. Wells, J. Xing

EXCUSED ABSENCE: S. Odhiambo, C. Salas

1. **Call to Order**

1.1 M. Garcia, Chair, called the meeting to order.

2. **Announcements**

2.1 T. Omidasalar announced that the Library received the Program for Affordable Learning Materials Grant to explore alternative solutions to reduce course material expenses for students. The Library has been purchasing all textbooks offered at the bookstore to place on reserve for students and will be meeting with departments to discuss their learning material needs.

3. **Intent to Raise Questions**

3.1 None.

4. **Liaison Reports**

4.1 Curriculum Subcommittee – T. Omidasalar

4.2 Executive Committee – M. Soldatenko

4.3 General Education Subcommittee – J. Christensen

4.4 No reports were available from Academic Advisement Subcommittee, Academic Information Resources , Library Subcommittee, Program Review Subcommittee and Q2S.

5. **Approval of the Agenda**

M/s/p to approve as amended.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

7.1 **Actions Reported by the Executive Secretary** – None.

7.2 **Actions Reported by the Charter College of Education** – None.

8. **GE Proposals/Guidelines**

The members discussed which Subcommittee should review Writing Intensive courses that are proposed for Semester Conversion. They also addressed double-counting questions from faculty. There will be a no limits policy on the number of courses that double-count. If the course meets all the criteria it can be double-counted. M. Garcia will draft memo and bring to committee to review before forwarding to Q2S Committee and distributing to faculty.

9. **Summers and Summer 2016, *EPC 13-25**

The Committee continued to discuss the “Cal State LA Summer Term and its Impact on Annual Operations” document from the Q2S Committee. M. Garcia will share feedback with Q2S Committee.

10. **Certificate Programs *EPC 13-19**

This item was not discussed.

11. **Policy on Additional Masters Degree, *EPC 13-26**

This item was not discussed.

12. **Policy on Study Load for Undergraduate and Graduate Students, *EPC 13-27**

This item was not discussed.

13. **Adjournment**

The meeting was adjourned at 3:30 p.m.