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EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: February 3, 2014

**PRESENT:** J. Christensen, M. Garcia, J. Garrett, E. Hovhannessian, T. Kim, J. Momand, S. Odhiambo,  
T. Omidsalar, C. Salas, M. Soldatenko, S. Wells

**EXCUSED ABSENCE:** J. Xing

1. **Call to Order**

1.1 M. Garcia, Chair, called the meeting to order.

2. **Announcements**

2.1 Appointment for ACIP will expire at end of current academic year. M. Garcia will send out announcement soliciting nominations. Deadline for nominations is February 13, 2014.

3. **Intent to Raise Questions**

3.1 None.

4. **Liaison Reports**

4.1 EXECUTIVE COMMITTEE – M. Soldatenko

No reports were available from General Education Subcommittee, Curriculum Subcommittee, Academic Advisement Subcommittee, Academic Information Resources Subcommittee, Library Subcommittee, or Program Review Subcommittee.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve with edits.

7. **Curricular Items**

7.1 **Actions Reported by the Executive Secretary** – M/s/p to approve.

7.2 **Actions Reported by the Charter College of Education** – M/s/p to approve.

8. **Semester Conversion Updates**

The Committee discussed the need for guidelines to Colleges regarding cross-listing courses and prerequisites on Simple Conversion Form.

9. **Course Numbering**

Time Certain: Rennie Schoepflin at 2:30 p.m.

R. Schoepflin and EPC members discussed the structure of the new Numbering system. The committee recommended a four digit system by adding a “0” to the end of our current number system, so that 200-299 becomes 2000-2999 for example. The committee also discussed suffixes, sequence courses, suspended programs, revision of the Curriculum Handbook and the need to create guidelines for Colleges and Departments.

M. Garcia asked committee members to review **Semester Conversion: New Course Numbers or Old Course Numbers?** And **Course Numbering and Abbreviations** documents and bring recommendations and edits to next meeting.

10. **Semester Conversion policy regarding Minor and Certificate Programs**

M. Garcia sent memorandum regarding Minor and Certificate Programs to A. McCurdy for review by Curriculum Subcommittee.

11. **AIRS Recommendations, EPC 13-11**

The Committee continued to discuss the “Recommendation for a Campus Academic Technology Plan”

Memorandum. M. Garcia will send a copy of the AIRS Charge to committee members for review at next meeting.

12. **Policy on Minors**

This item was not discussed.

13. **Online/Hybrid Compliance Policy**

This item was not discussed.

14. **Policy on Dual-Listed Classes**

This item was not discussed.

15. **Adjournment**

The meeting was adjourned at 3:00 p.m.

### **ACTIONS REPORTED BY THE EXECUTIVE SECRETARY**

#### **Program Modification**

MS Criminalistics

#### **New Course**

##### **CRIM 448 Police and the Media (4)**

Prerequisite: CRIM 301. Nature of police-media relations; role of public information officers and police use of media; nature and impact of historical and modern constructions of police in news and popular media.

#### **Course Modification**

##### **MGMT 307 Management and Organizational Behavior (4)**

Analysis of management process with emphasis on business environment; interpersonal and intergroup processes and relationships in organizations.

### **ACTIONS REPORTED BY THE CHARTER COLLEGE OF EDUCATION**

#### **Program Discontinuances**

MA in Education, Option in Curriculum and Instruction in the Urban School

MA in Education, Option in Science Education

MA in Education, Option in Middle and Secondary Curriculum and Instruction - Concentration in Integrating Critical and Reflective Thinking throughout the Curriculum

MA in Education, Option in Middle and Secondary Curriculum and Instruction - Concentration in Instructional Technology

#### **Course Deletions**

EDFN 553 – Educational Research and Decision Making

EDEL 452 – Developing Critical Thinking Through Science, K-7