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EDUCATIONAL POLICY COMMITTEE

Approved

MINUTES OF MEETING: November 25, 2013

**PRESENT:** M. Garcia, J. Garrett, T. Kim, J. Momand, T. Omidsalar, C. Salas, M. Soldatenko, S. Wells, J. Xing

**EXCUSED ABSENCE:** J. Christensen, A. McMills

1. **Call to Order**

2.1 M. Garcia, Chair, called the meeting to order.

2. **Announcements**

2.1 None

3. **Intent to Raise Questions**

3.1 S. Wells – What is the format for electronic signatures on course proposals? This needs to be clarified for Colleges. J. Xing will talk with R. Schoepflin and report back to Committee.

4. **Liaison Reports**

4.1 EXEC – M. Soldatenko

4.2 AIRS – S. Wells

4.3 CURR – T. Omidsalar

4.4 AAS – J. Momand

No GES, LIB, PR

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

7.1 **Actions Reported by the Executive Secretary**

M/s/p to approve

7.2 **Actions Reported by the Charter College of Education**

M/s/p to approve

8. **Semester Conversion Proposed Curriculum Review Process, EPC 13-10**

The committee reviewed the Curriculum Review for Semester Conversion memorandum. M. Garcia will draft a cover letter for the memorandum, make recommended edits and then submit to the EXEC Committee.

9. **Course Numbering**

The committee discussed this item and recommends adopting a new course numbering system for semester conversion that uses 4-digits instead of 3 digits.

10. **Online/Hybrid Compliance Policy**

This item was not discussed.

11. **Accounting Department Academic Honesty Policy**

This item was not discussed. M. Garcia has not heard back from Leticia Gomez (Judicial Affairs).

12. **Adjournment**

The meeting was adjourned at 3:27 pm.

## **ACTIONS REPORTED BY THE EXECUTIVE SECRETARY**

### **Program Modification**

Minor in Microbiology

### **New Courses**

MICR 422 – Bioterrorism and Biosecurity (Bioterrorism & Biosecurity)

POLS 481 - Advanced Quantitative Research Methods in Political Science

## **ACTIONS REPORTED BY THE CHARTER COLLEGE OF EDUCATION**

### **New Certificate**

Post-Baccalaureate Certificate in Teaching Learners with Special Needs in General Education Classrooms

### **Program Modification**

MS in Counseling, Option in School Psychology