



California State University, Los Angeles

EPC M12-15

EDUCATIONAL POLICY COMMITTEE

Approved: April 8, 2013

MINUTES OF MEETING: March 11, 2013

PRESENT: J. Christensen, M. Garcia, J. Garrett, J. Hatfield, E. Hernandez, S. Jones, M. Leung, A. McMills,
P. Rosenthal, M. Soldatenko

EXCUSED ABSENCE: M. Germano, J. Momand, M. Tufenkjian

1. **Call to Order**

M. Soldatenko, EPC Member, called the meeting to order.

2. **Announcements**

2.1 M. Leung reported on the AAPI Summit Retreat he attended on March 9th and announced the De-Stress Study Fest, March 11 – 13 from 7:00 p.m. – 12 a.m. at the CSULA Library, East Wing Lobby.

2.2 P. Rosenthal reported on the Statewide TMC Meeting that he attended on March 8, 2013.

2.3 P. Rosenthal announced he would not be serving on EPC for Spring 2013.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

4.1 **Program Review Subcommittee** - P. Rosenthal

4.2 **Executive Committee** – M. Soldatenko

4.3 **Curriculum Subcommittee** – M. Soldatenko

4.4 **General Education Subcommittee** – J. Garrett

No reports were available from Library Subcommittee, Academic Advisement Subcommittee, and Academic Information Resources Subcommittee.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

7.1 **Actions Reported by the Executive Secretary**

Curricular item was withdrawn and will be resubmitted for the April 8 meeting.

7.2 **Actions Reported by the Charter College of Education**

None.

8. **Program Impaction, EPC 12-11**

The Committee continued to discuss the issue and a recommendation was made to add this item to the agenda for the April 8 meeting. S. Jones will provide a copy of the memo received from the Chancellor's Office regarding program impaction information. M. Garcia will start working on a draft program impaction policy for the campus.

9. **Change of Major, EPC 12-12**

The Committee continued to review the document and a recommendation was made to change the major declaration form to align it with existing policy and respond back to the Executive Committee.

10. **Proposed Policy Modification: Policy on Undeclared Majors, Faculty Handbook, Chapter IV, EPC 12-10**

The Committee reviewed the policy and a recommendation was made to incorporate the Committee's proposed policy modification on Minors since items 12-09 and 12-10 are related. The Committee will continue the discussion at the next meeting on April 8.

11. **Academic Advisor Expectations, EPC 12-15**

The Committee began discussion of this item and a recommendation was made to clarify the difference between academic advisement and career advisement. Dr. Garcia will send document to Academic Advisement Subcommittee for recommendations on establishing academic advisor guidelines and for assessing their performance. The Committee will continue the discussion at the next meeting on April 8.

12. **Adjournment**

The meeting was adjourned at 3:30 p.m.