



California State University, Los Angeles

EPC M12-10

EDUCATIONAL POLICY COMMITTEE

Approved: February 11, 2013

MINUTES OF MEETING: February 04, 2013

PRESENT: J. Christensen, M. Garcia, J. Garrett, M. Germano, S. Jones, M. Leung, A. McMills, J. Momand, M. Soldatenko, P. Rosenthal

EXCUSED ABSENCE: J. Hatfield, E. Hernandez, M. Tufenkjian,

1. **Call to Order**

M. Garcia, Chair, called the meeting to order.

2. **Announcements**

2.1 M. Leung announced that the Election Applications are now available for students interested in running for an A.S.I. elected position.

2.2 S. Jones announced that Lisa Bickly requested to return to her former position. We will announce a replacement for the position of Administrative Analyst in the Office of Undergraduate Studies as soon as the appointment is officially approved.

3. **Intent to Raise Questions**

- Educational Technology Funding: Is there any university level funding source for campus-wide educational technology/resources that are not under ITS?
- Websites: A) Is there a plan to require that all campus units use the new set of web templates?
B) What is the likelihood that we will go to a "content management site"?
- Campus Academic Technology Strategic Plan: AIRS had provided input towards the campus Academic Technology Strategic Plan and request an update on the process.

4. **Liaison Reports**

4.1 Program Review Subcommittee- P. Rosenthal

4.2 Executive Committee – M. Soldatenko

No reports were available from Academic Advisement Subcommittee, Academic Information Resources Subcommittee, Curriculum Subcommittee, General Education Subcommittee, and Library Subcommittee.

5. **Approval of the Agenda**

M/s/p to approve as amended; add item number 12 Program Impaction, EPC 12-11.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

7.1 Actions Reported by the Executive Secretary

M/s/p to approve.

7.2 Actions Reported by the Charter College of Education

None.

8. **Minors Published on Undergraduate Degrees**

The committee tabled this item for the next EPC meeting.

9. **Deletion of Infrequently Offered Courses from the Curriculum, EPC 12-08**

The committee reviewed the document and modifications were proposed and will continue its discussion at the next EPC meeting.

10. **Proposed Policy Modification: Policy on Undeclared Majors, Faculty Handbook, Chapter IV, EPC 12-10**

The committee tabled this item for the next EPC meeting

11. Modification of Modes of Delivery, EPC 11-09-A

This item was not discussed.

12. Program Impaction, EPC 12-11

This item was not discussed.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

New Courses**EE 595A Graduate Design and Research Methodology I, Grad Design & Research (2)**

Prerequisite: Graduate Standing, Graded CR/NC. Course Narrative: General system design principles, methodology, and process; Development of system design specs; System requirement development; Preliminary design and simulation.

EE 595B Graduate Design and Research Methodology II, Grad Design & Research II (2)

Prerequisite: EE 595A. Course Narrative: System design iteration and optimization, Requirement flow down; Subsystem design and simulation; Requirement vs. design trade off; Final design documentation and presentation.

FST 328 Principles of Food Engineering II (3)

Pre-requisites: FST 327. Principles of food engineering encompassing heat transfer, refrigeration, psychrometrics, and mass transfer.

ME 595A Mechanical Engineering Graduate Design (ME Graduate Design) (4)

Prerequisites: Satisfactory completion of the graduation writing assessment requirement (GWAR), graduate standing. First course in a two-course sequence, providing a major design experience. Completion of a faculty-supervised project addressing typical problems encountered in engineering practice. Deliverables are formal report and oral presentation. Lecture 2 hours, laboratory 6 hours.

ME 595B Mechanical Engineering Graduate Design (ME Graduate Design) (4)

Prerequisites: ME 595A. Second course in a two-course sequence, providing a major design experience. Completion of a faculty-supervised project addressing typical problems encountered in engineering practice. Deliverables are formal report and oral presentation. Lecture 2 hours, laboratory 6 hours.

MKT 565 Community Based Social Marketing, Management, (Com Based Social Mkt Mgt) (4)

Prerequisite: BUS 513 or consent of instructor. Explores building, developing, and managing community based social marketing tactical / strategic programs. Explores business, non-profit and government utilizing marketing management processes to engage and shape community behaviors for collective good.

MKT 574 Marketing Management Consulting (4)

BUS 513 or consent of instructor. Provides excellent grounding for students planning consulting and marketing careers. Topics include marketing management consulting skills utilized in Big 4 Consulting. Core skills: marketing strategy/execution, process/problem solutions, and proposal development.

Course Modifications**BUS 516 Integrative Business Strategy (4)**

Change in prerequisites/co-requisites

CE 596 Comprehensive Examination (0)

Change in prerequisites/co-requisites

CE 599 Thesis (1-4)

Change in prerequisites/co-requisites

FST 320 Food Chemistry (4)

Change in mode of instruction and student learning outcomes

FST 323 Food Analysis (4)

Change in units (from 2 to 4), prerequisites/co-requisites, mode of instruction, course content and student learning outcomes

FST 327 Principles of Food Engineering I (3)

Change in course title, course content, units (from 4 to 3), mode of instruction and student learning outcomes

FST 444 Food Safety Program (4)

Change in units (from 3 to 4) and student learning outcomes

NURS 346 Family Nursing (3)

Change in prerequisites/co-requisites, mode of instruction and student learning outcomes

NURS 360 Pharmacology (2)

Change in prerequisites/co-requisites and student learning outcomes

Course Deletion**FST 447 Water for Food Processing (4)****Program Modifications****BS in Food Science and Technology**

- Four units added to the category of Upper Division Required Core courses, 44 to 48, for the following reasons:
 - Two units are added to the Principles of Food Engineering course to split it into two courses
 - Two units are added to the FST 323, Food Analysis course to create a lecture section
- Required Core units increased from 73 to 77 units
- FST 447 (4), Water for Food Processing, is deleted from the Food Safety Emphasis Courses
- Course FST 444 increased from 3 to 4 units
- Change elective units from 4-6 to 3 units so it does not exceed 180 units total for the program

BS in Nursing

- Remove PSY 150 as a prerequisite for the nursing program and replace with a statistics course (MATH 109, HHS 400 or EDFN 452)
- Remove MATH 109 from Required in Related Fields requirement and replace with PSY 150

MS in Business Administration with Option in Marketing

- Required Core: Delete Bus 501, 502A, 502B, 503; Add BUS 511, 514A, 514B, 516
- Required Courses: Delete MKT 542 and 598; Add BUS 513
- Electives: Add MKT 560, 565, 574, 598

MS in Electrical Engineering

- Removal of the statement that MATH 402A must be included in the program unless already taken and elimination of the list of typical courses to fulfill the “Elective in related fields” requirement.
- Addition of EE 595A and EE 595B as Required Courses

MS in Mechanical Engineering

- The proposed program change is to include a Mechanical Engineering Graduate Design capstone course sequence (ME 595A and ME 595B) which will be offered to the Comprehensive Examination and Thesis for students with an ABET-accredited undergraduate degree and mandatory for students who hold a non-ABET accredited undergraduate degree.

ACTIONS REPORTED BY THE CHARTER COLLEGE OF EDUCATION

Course Modifications

EDCI 488A Support Supervision in Field Experiences (4)

Change in course title, prefix/suffix, staffing formula and enrollment limits, catalog description, and course content

EDCI 488B Support Supervision in Field Experiences (4)

Change in course title, prefix/suffix, staffing formula and enrollment limits, catalog description, and course content

EDCI 488C Support Supervision in Field Experiences (4)

Change in course title, prefix/suffix, staffing formula and enrollment limits, catalog description, and course content

Program Modifications

Elementary Teaching Multiple Subject Credential

- Moving EDSP 400 from a course taken within the program to a pre-requisite to the program
- Moving PH 457 from a pre-requisite to a requirement to be completed before Block Four
- Eliminating the option to waive the CSET requirement through taking an approved Subject Matter course, requiring Post-Baccalaureate students to pass the CSET before they are admitted.
- In the Internship Program:
 - Moving EDCI 488B to Block Two and adding EDCI 488C to Block Three
 - Moving EDCI 535 from Block Four to Block Three
 - Deleting EDCI 402I from the non-internship and internship program
- Editing changes:
 - To delete references to other parts of the catalog and “fill in the gap” created by such deletions.
 - Opening description of the Multiple Subject Teaching Credential revised slightly
 - Describing the paths undergraduate students must take to get into the program and how to get advisement.
 - Recommending that RICA be taken immediately after EDEL 403 or EDEL 489
 - The RICE and TPAs were added to the requirements in the Internship Program
 - Changing HS 457 to PH 457

Secondary Teaching Single Subject Credential

- Moving EDSP 400 from a course taken within the program to a pre-requisite to the program
- Moving PH 456 or PH 457 from a pre-requisite to a requirement to be completed before Block Four
- In the Internship program:
 - Adding EDCI 488A to Block One, EDCI 488B to Block Two, and EDCI 488C to Block Three
 - Moving EDCI 535 to Block Three
 - Deleting EDSE 442I from Block One and adding EDSE 445A to Block Two
- Editing changes:
 - To delete references to other parts of the catalog and “fill in the gap” created by such deletions.
 - Describing the paths undergraduate student take to get into the program and how to get advisement
 - Changing EDSE 445A from Block One to Block Two
 - Changing HS 456 and HS 457 to PH 456 and PH 457
 - Deleting second or in Block Four in non-internship program
 - Including TPA and Cardiopulmonary Resuscitation requirements in the internship program