



EDUCATIONAL POLICY COMMITTEE

Approved 3/5/12

MINUTES OF MEETING: February 27, 2012

PRESENT: T. Bell, J. Benedict, C. Bowen, M. Clark, D. Frankl, M. Garcia, M. Germano, E. Hernandez, S. Jones, M. Leung, B. Matthies, D. Pitt, P. Rosenthal

1. **Call to Order**

M. Clark, Chair, called the meeting to order.

2. **Announcements**

2.1 M. Leung announced that on Friday, March 2, the Board of Directors for the University Student Union will be appointing student representatives.

2.2 M. Clark read the following action from the Curriculum Subcommittee:

In response to the request from EPC to review course syllabi for 100-level IHE 101 courses across the University, the Curriculum Subcommittee completed its review and concluded that the syllabi do comply with the policy in the Faculty Handbook. They agreed further that the Associate Deans of each college, in consultation with the college curriculum committee, and the Director of the UAAC be asked to validate the conformity of these syllabi to the approved outline, as directed by the policy in the Faculty Handbook that states: "The course shall be offered by the colleges for their majors, in accordance with an approved outline. Special sections, organized at the University level, will be offered for matriculated students who do not have a declared major." Once these responses have been received, they will be forwarded to EPC.

The Subcommittee will also review and recommend revisions for the language in the Faculty Handbook regarding the Introduction to Higher Education courses, based on the recommendations of the ad hoc committee that evaluated the CSULA Transition to Higher Education course, and requests that EPC forward the report and recommendations of this ad hoc committee to the Subcommittee

3. **Intent to Raise Questions**

Acting Associate Dean Jones discussed the response for the question about access to Moodle for Open University students.

4. **Liaison Reports**

Curriculum Subcommittee

D. Frankl reported that the Subcommittee discussed the proposed policy modifications to, Student Internships, Field Trips and Modes of Delivery.

Program Review

J. Benedict reported that seven programs are up for program review.

Executive Committee

T. Bell reported that the Executive Committee had a retreat and discussed strategic planning.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

Actions Reported by the Executive Secretary.

None.

8. **Potential Waiver of the American Institutions Requirement, EPC 11-04**

Discussion continued on this item.

9. **Repeating Courses and Grade Replacement, EPC 11-03**

The revised draft was reviewed and the following action was taken:

M/s/p to approve the proposed policy modification.

10. **Policies to Facilitate and Expedite Graduation, EPC 11-14**

This item was not discussed.

11. **Course Proposal Form, EPC 11-12**

This item was not discussed.

12. **Credit for Formal Instruction, EPC 10-18**

This item was not discussed.

13. **Undergraduate Grading System and Grading Symbols, proposed policy modification, EPC 11-05***

This item was not discussed.

14. **Excess Units**

This item was not discussed.

15. **Second Baccalaureate Degrees, EPC 11-13**

This item was not discussed.