



EDUCATIONAL POLICY COMMITTEE

Approved 2-27-12

MINUTES OF MEETING: February 20, 2012

PRESENT: T. Bell, C. Bowen, M. Clark, D. Frankl, M. Garcia, M. Germano, E. Hernandez, S. Jones, M. Leung, B. Matthies, D. Pitt, P. Rosenthal

ABSENT: J. Benedict, M. Germano,

GUESTS: K. Aniol, M. McClendon

1. **Call to Order**

M. Clark, Chair, called the meeting to order.

2. **Announcements**

M. Clark announced that Tacos for Teachers will be on campus Wednesday.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Academic Information Resources Subcommittee

P. Rosenthal reported that there was a demonstration on clickers, an interactive educational tool.

Library Subcommittee

M. Garcia reported that discussion continued on funding and a survey.

Executive Committee

T. Bell reported that President Rosser was present for a discussion on Institutional Learning Outcomes. There was also a discussion on priorities for the year.

5. **Approval of the Agenda**

M/s/p to approve, the minutes will reflect the order in which the items were discussed.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

8. **Potential Waiver of the American Institutions Requirement, EPC 11-04**

M. McLendon and K. Aniol were time certain guests representing College Natural and Social Sciences Educational Policy Committee. The ad hoc committee will continue to work on the draft language.

9. **Use of Course Numbers for Early Start, EPC 11-11**

After some considerable discussion, EPC m/s/p the following:

1. EPC has no objection to the use of ESP prefix course numbers for new Early Start courses for the purposes of publishing course numbers, titles and descriptions for the summer 2012 Early Start Program, as mandated by the Chancellor's Office.
2. EPC reserves the right to approve the courses during the regular curriculum process before the courses are offered.

10. **Repeating Courses and Grade Replacement, EPC 11-03**
The revised draft was reviewed. M. Clark will continue making changes to the document and will submit it to the committee for review.
11. **Course Proposal Form, EPC 11-12**
This item was not discussed.
12. **Credit for Formal Instruction, EPC 10-18**
This item was not discussed.
13. **Undergraduate Grading System and Grading Symbols, proposed policy modification, EPC 11-05***
This item was not discussed.
14. **Excess Units**
This item was not discussed.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

Program Modifications

BS Television, Film and Media Studies

Delete animation option, and other programs changes.

BS Nursing

Clarifies course failures. Change statistics requirement.

Certificate

Community Nutrition

New certificate.

New Courses

COMS 503: Seminar in Qualitative Communication Research Methods. (4)

Prerequisite: COMS 500. This seminar presents qualitative/interpretive research methodologies used in Communication Studies and prepares students for designing, completing, and evaluating qualitative projects.

COMS 591: Seminar in Instructional Communications (4)

Theories of instructional communication with an emphasis on instructional communication theories and applying principles of instructional communication in higher education settings.

Course Modifications

NTRS 511 Research Concepts and Methodology in Nutritional Science (4)

Change in staffing formula and enrollment limits, prerequisites/corequisites, references.

COMS 580 Seminar Rhetorical Studies (4)

Change in course title, catalog description, and references.