



EDUCATIONAL POLICY COMMITTEE

Approved 10-17-11

MINUTES OF MEETING: October 10, 2011

PRESENT: T. Bell, J. Benedict, C. Bodinger-deUriarte, C. Bowen, M. Clark, D. Frankl, M. Garcia, A. Gonzalez, M. Leung, E. Porter, D. Pitt, P. Rosenthal

EXCUSED ABSENCE: M. Germano

1. **Introductions and Election of Chair**

N. Hunt, Chair, Academic Senate, conducted the election of M. Clark as Chair and E. Porter as Vice Chair.

2. **Call to Order**

M. Clark, Chair, called the meeting to order.

3. **Announcements**

E. Porter reported that last week the Senate discussed the proposed policy modification on Undergraduate Grading System and Grading Symbols. She asked if other members of the committee can attend tomorrow's Senate meeting to answer questions on the proposed modifications.

4. **Intent to Raise Questions**

None.

5. **Liaison Appointments**

Academic Advisement Subcommittee – C. Bodinger-deUriarte
Academic Information Resources – M. Leung
Curriculum Subcommittee – D. Frankl
General Education – P. Rosenthal
Library – M. Garcia
Program Review – J. Benedict

6. **Approval of the Agenda**

M/s/p to approve as amended to add Excess Units.

7. **Curricular Items**

Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

8. **Philosophy of Academic Advising, EPC 10-24**

The Committee began its review of the document. Discussion will continue at the next meeting.

9. **Certificate Programs, proposed policy modification, EPC 11-01**

The Committee reviewed the proposed changes. This item will be forwarded to the Curriculum Subcommittee for consideration.

10. **Academic Information Resource (AIRS) Issues, EPC 11-02**

The Committee reviewed this document. A time certain will be arranged for the next meeting.

11. **Credit for Formal Instruction, EPC 10-18**

No new information on this item.

12. **Excess Units**

Due to lack of time this item was not discussed.

ACTIONS REPORTED BY THE EXECUTIVE SECRETARY

Program Modifications

BS Business Administration – Human Resource Management Option

Add MGMT 440 & 454 to electives and delete MKT 459 and POLS 463.

BS Business Administration – Operations and Supply Chain Management Option

Change in option title.

MA Sociology

Change in admissions to the program.

Certificate

Human Resource Management

Add Mgmt 440 to the list of electives.

New Courses

CIS 489 Planning & Assessing Internal Controls (4)

Examination of topics in the management of information security including access control systems and methodology, business continuity and disaster recovery planning, legal issues in information system security, ethics, computer operations security, physical security, and security models.

MGMT 440 Career Development (4)

Career management theories, strategies and skills including career exploration, appraisal, self-assessment, professional development and skill building essentials in interviewing, networking, socialization and mentoring for self and others.

MGMT 472 Supply Chain Management (4)

Prerequisite: MGMT 306. Principles, methods, and practices for managing effective supply chain in global business, including strategies for customer service, quality, logistics, inventory management and integrated supply chain management.

Course Modifications

MGMT 306 Operations Management

Change in course title and catalog description.

MGMT 307 Management and Organizational Behavior

Change in catalog description.

MGMT 308 Business Responsibilities in Society

Change in catalog description.

MGMT 479 Business in its Social Setting

Change in catalog description.

NTRS 479 Professional Interactions and Writing Skills

Change in prerequisites.

Course Deletions

Art 212, 272, 295, 312, 315, 327, 332, 341, 357, 358, 373, 403, 404, 410, 423, 427, 432, 433, 448, 455, 458, 461, 463, 464, 465, 472, 473, 479, 483, 485, 510, 515, 530

BIOL 157, 402, 414, 575, 580

GEOG 322, 341, 358, 409, 455, 475

KIN 201C, 201W, 202G, 202H, 202V, 490B, 452, 458

PAS 125, 253, 423, 426

TECH 221, 321, 326, 444, 445, 448, 464, 521, 522, 523, 524

URAB 400, 454, 499

**ACTION REPORTED
BY THE
CHARTER COLLEGE OF EDUCATION**

New Course

EDEL 420 RICA Test Preparation Review (1)

Prerequisite: EDEL 415. A review of content and strategies needed to pass California Reading Instruction Competence Assessment (RICA) for Multiple Subject and Special Education credential students who are required to take the RICA.

Course Deletions

COUN 101

EDFN 414, 490, 511, 553

EDIT 300, 409, 456, 483, 559

EDSP 409I, 431B, 580, 585

EDUC 409, 500

LIBR 510