EDUCATIONAL POLICY COMMITTEE   **Approved 3-3-08**

MINUTES OF MEETING: February 25, 2008

PRESENT: V. Crespi, C. Cruz, R. Dechaine, C. Flint, M. Garcia, A. Gonzalez, C. Haras, P. Ivory, S. Liu, J. Moss, E. Porter, J. Rudd

ABSENT: D. Espinoza

GUEST: V. Seaman

1   **Call to Order**
    J. Rudd, Chair, called the meeting to order.

2. **Announcements**
    2.1 J. Rudd announced that he has received a memo from S. Cash, Associate VP for Academic Affairs, indicating that EPC's request for additional information regarding CLA has been forwarded to Mark Robinson, Associate Director of Institutional Research.
    2.2 A. Gonzalez reported that an ad hoc committee has been formed to start discussions on a campus-wide spring seminar on General Education.

3. **Intent to Raise Questions**
    None.

4. **Liaison Reports**

    Academic Information Resource Subcommittee
    J. Moss reported that AIRS will take an active role in reviewing new academic technology and wants to discuss with the Academic Advisement Subcommittee the implementation of improvements to PeopleSoft (GET, CMS). AIRS also had a media-site course capture demonstration.
    J. Moss also reported on the Web-Accessibility Working Group.

    Academic Advisement Subcommittee
    E. Porter reported that the Subcommittee has finalized the response to EPC regarding the document on the conversion to PeopleSoft and future upgrades to the system.

    Curriculum Subcommittee
    V. Crespi reported the Subcommittee approved the BS in Technology. The Subcommittee also heard objections to the course modification for COMS/CHLD 492 and approved the modification. Discussion began on the Ratio of Faculty to Students for Advising Purposes document.

    Executive Committee
    C. Flint reported that the President has delayed implementation of Mandatory Orientation for transfer students. An ad hoc group has been convened to discuss implementation of this policy.

    General Education Subcommittee
    C. Haras reported that the Subcommittee approved Psy 110, a new course for GE Block A3.

    Library Subcommittee
    J. Rudd reported that the Subcommittee discussed extending the hours for the Library, but lack of funding was an issue. The Library is supporting the Big Read project.

    Program Review Subcommittee
    R. Dechaine reported that PRS is in phase two of the procedures. They will meet next week with Physics, Art and Nursing to discuss the responses from the department.

5. **Approval of the Agenda**
   M/s/p to approve as amended.

6. **Approval of the Minutes**
   M/s/p to approve.

7. **Curricular Items**

   7.1 **Actions Reported by the Executive Secretary**
   M/s/p to reflect in the minutes.

   7.2 **BS in Industrial Technology, EPC 07-10**
   V. Seaman was a time certain guest to discuss this program modification. The following action was taken:

   M/s/p to approve the program modification with the editorial changes discussed at today's meeting and an assurance from the Chair of Computer Science that they will have no objections to deleting CS 190 as a prerequisite from TECH 291.

8. **Revisions to Executive Order 595, EPC 07-10**
   The Committee discussed the document. J. Rudd will respond to the Executive Committee with the comments from the Committee.

9. **GES Meeting Time, EPC 07-09**
   The Committee reviewed the recommendation from GES and the following action was taken:

   M/s/p to change the meeting time of GES to 10:00 – 11:30 commencing in Fall 2009.

10. **Collegiate Learning Assessment, EPC 07-05**
    Due to lack of time, this item was not discussed.

11. **Proposed Modifications to Program Review Procedures, EPC 07-06**
    Due to lack of time, this item was not discussed.

12. **180 Unit Degree Requirements, EPC 07-07**
    Due to lack of time, this item was not discussed.

ACTIONS REPORTED BY
THE EXECUTIVE SECRETARY

Course Modifications

ENGR 150 Introduction to Higher Education for Engineers (1)
Change course title, course number from 100 to 150, catalog description, course content, add student learning outcomes and update references.