



EDUCATIONAL POLICY COMMITTEE

Approved 4-10-06

MINUTES OF MEETING: April 3, 2006

PRESENT: M. Abdullah, P. Arvedson, F. Balderrama, K. Chuang, J. Cleman, C. Flint, A. Gonzalez, S. Herrera, J. Momand, T. Semerjian, M. Tufenkjian

EXCUSED ABSENCE: C. Haras, S. Xing

1. **Call to Order**

C. Flint, Chair, called the meeting to order.

2. **Announcements**

C. Flint reported that an ad hoc Committee to Review the *University Catalog* has been formed. Any suggestions to the format of the hard copy or the on-line version can be forwarded to her.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

Library Subcommittee

F. Balderrama reported that the Library funds will be cut an additional \$37,000 for a total of \$157,000. The information literacy program is continuing. The Mexican American Baseball in Los Angeles exhibit is currently at the Library.

5. **Approval of the Agenda**

M/s/p to approve.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

Actions Reported by the Executive Secretary

M/s/p to reflect in the minutes.

8. **Task Force to Address Critical Issues in Advising, Mandatory Orientation, EPC 05-01C**

The Committee reviewed the recommendation from the Academic Advisement Subcommittee, and the following action was taken:

M/s/ to endorse the recommendation of AAS to make orientation mandatory for first time students to the University.

A time certain will be arranged with V. Lopez and B. Flameno.

9. **Task Force to Address Critical Issues in Advising, Outstanding Advisor Award, EPC 05-01D**

The Committee reviewed the recommendation from the Academic Advisement Subcommittee and the following action was taken:

M/s/p to endorse the recommendation of AAS to establish an Outstanding Advisor Award.

10. **Proposed Policy: Modes of Instruction, EPC 05-21**

The Committee continued its discussion of this document. The Committee agreed that discussion of the document will evolve around four purposes of the proposed policy: 1) student expectations, 2) issues related to scheduling, 3) common terminology, and 4) monitoring of different modes of delivery.

11. **Task Force to Address Critical Issues in Advising, Recommendations A2 & A4, EPC 05-01**

The Committee reviewed the recommendation from the Academic Advisement Subcommittee and the following action was taken:

M/s/p to endorse the recommendations from AAS on the use of technology to assist with advisement with one change: Delete bullet "Revise the Admissions Letter by making the use of a CSULA email (WebMail) account mandatory for incoming students" and replace with "Develop a plan to provide incentives for students to use CSULA email (WebMail)."

**ACTIONS REPORTED BY
THE EXECUTIVE SECRETARY**

Program Modifications

BS Natural Science

Program changes to upper and lower division requirements in Options I & II.

MS Biological Sciences

Change application deadline.

New Course

CHEM 423 Organic Synthetic Chemistry: Analysis, Design, and Methodology (4)

Prerequisite: CHEM 301C. Analysis of target molecules and rational design of strategies and methodologies for the preparation of organic molecules.

Limit: 40

Abbr.: OrgncSynthcChemAnlysdsgn+Method

Offered: S