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EDUCATIONAL POLICY COMMITTEE

Approved 11-28-05

MINUTES OF MEETING: November 21, 2005

**PRESENT:** P. Arvedson, F. Balderrama, B. Bellman, J. Cleman, C. Flint, K. Foster, A. Gonzalez, C. Haras, T. Semerjian, M. Tufenkjian, S. Xing

**EXCUSED ABSENCE:** R. DeChaine

**GUESTS:** M. Brodwin, J. Washburn

1. **Call to Order**

C. Flint, Chair, called the meeting to order.

2. **Announcements**

2.1 C. Flint reported that R. DeChaine would not be able to attend today's meeting

2.2 C. Flint reported that Grading System and Grading Symbols will be a first-reading item at the Academic Senate meeting tomorrow.

3. **Intent to Raise Questions**

None.

4. **Liaison Reports**

**Academic Advisement Subcommittee**

T. Semerjian reported that P. Quan, Vice President for Information Technology Services, will be a time certain guest to discuss the use of technology on how to better notify students of changes in policy and procedures.

**Library Subcommittee**

F. Balderrama reported that the Library had a successful presentation for Al Martinez. The subcommittee was also informed about the Information Literacy program that is being developed.

**Curriculum Subcommittee**

B. Bellman reported that the subcommittee discussed the incomplete grade document.

**Academic Information Resource Subcommittee**

K. Foster reported that the subcommittee discussed the email account for retired faculty issue.

**Executive Committee**

J. Cleman reported that the Committee discussed the 22 points document. They also asked that since both the Academic Advisement Subcommittee and the Faculty Policy Committee were asked to recommend a policy for an "Outstanding Advisors" award, that those committees simply forward their recommendation or lack of recommendation for such an award. If agreement exists that there should be such an award, and therefore a policy, the Executive Committee will decide how to coordinate such an effort.

5. **Approval of the Agenda**

M/s/p to approve as amended.

6. **Approval of the Minutes**

M/s/p to approve.

7. **Curricular Items**

7.1 **Actions Reported by the Executive Secretary**

M/s/p to reflect in the minutes.

**7.2 Rehabilitation Services, EPC 05-011**

M. Brodwin and J. Washburn, Acting Associate Dean for the Charter College of Education, were time certain guests to discuss this new minor. The following action was taken:

M/s/p to table this item until next week.

**8. Report of the Task Force to Address Critical Issues in Advising, EPC 05-01**

Discussion continued on this document. The following action was taken:

**B.2** M/s/p that EPC strongly urges that the Dean of Undergraduate Studies be provided data that are necessary to more effectively enforce policies that directly impact advisement of students.

EPC will agendize the policy on declaring a major within 45 units.

**9. Automatic Academic Renewal, EPC 05-04**

The Committee reviewed the rationale from the Academic Advisement Subcommittee. The following action was taken:

M/s/p to reconsider this item and continue discussion at the next meeting.

**10. Campus Representative to the Academic Council for International Programs, EPC 05-05**

No action was taken on this item.

## **ACTIONS REPORTED BY THE EXECUTIVE SECRETARY**

**Course Modification****SOC 202 Society and Individual Development (4)**

Change to include technologically mediated as mode of instruction for some sections. Approved service learning course