

**DEPARTMENT CHAIR PERFORMANCE REVIEW RECOMMENDATION FORM**

**(This information may be obtained from the RTP Cover Sheet in the candidate’s eWPAF)**

DATE

Click here to enter text.

DEPARTMENT/DIVISION/SCHOOL

Click here to enter text.

NAME (Last, First, Middle)

Click here to enter text.

**Part of the Department Committee:**

I was part of the department committee, and therefore, I will not be submitting a separate report.

I was not part of the department committee, and therefore, the report is below.

**Chair:**

Click here to enter text. Click here to enter date

Chair Name Date

**If you were not part of the department committee, please fill out the sections below.**

**Purpose of Recommendation:**

Retention (for probationary faculty not applying for tenure or promotion)

Tenure and Promotion to Associate Professor

Early Tenure and Promotion to Associate Professor

Promotion to Professor

Tenure and Promotion to Professor (only if hired as Associate without Tenure)

**Recommendation(s):**

Retention:  Retain (2 year Appointment)  Retain (1 year Appointment)

Do not Retain

Promotion:  Promote to the rank of: Click here to enter text.  Do not Promote

Tenure:  Tenure  Do not Tenure, Enter Terminal Year Click here to enter text.

Early Tenure:  Early Tenure  No Early Tenure

**Note to Candidate**: You have ten days after this report is provided to submit a response/rebuttal.

**California State University, Los Angeles Page 2**

**Department Chair Performance Review Recommendation Form**

**EVALUATION:** Please indicate sources of information used in forming the following evaluation. Sections A, B, C (additional sheets may be appended):

**A. Educational Performance:**

1. Teaching Performance (a. summary of the quantitative responses to the “Student Opinion Survey on Instruction”; b. peer observation; and c. at least one other form of evaluation).

2. Related Educational Activities.

**Educational Performance Evaluation**

Outstanding

Commendable

Satisfactory

Needs Improvement

Unsatisfactory

**B. Professional Achievement:**

**Professional Achievement Evaluation**

Outstanding

Commendable

Satisfactory

Needs Improvement

Unsatisfactory

**C. Contributions to the University:**

**Contributions to the University Evaluation**

Outstanding

Commendable

Satisfactory

Needs Improvement

Unsatisfactory

**Additional Comments (optional)**