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**CURRICULUM SUBCOMMITTEE**

**APPROVED**

**MINUTES OF MEETING:** May 4, 2021

**PRESENT:** J. Anderson, D. Finocchiaro, L. Fu, M. Garcia, J. Marsh, N. Martin, M. Oropeza-Fujimoto, M. Ramirez, E. Tam, E. Winokur, K. Yamazaki

**EXCUSED ABSENCE:** A. Khodayari, A. Snow, A. Tailakh

1. **Call to Order**

K. Yamazaki called the meeting to order.

2. **Introduction**

K. Yamazaki introduced new members L. Fu, M. Oropeza-Fujimoto, E. Winokur to the committee and had current members introduce themselves.

3. **Organizational Election of Chair and Vice-Chair**

K. Yamazaki supervised the election of M. Oropeza-Fujimoto as Vice-Chair for AY 2021-2022. The committee will elect a Chair at the first meeting for Fall 2021.

4. **Announcements**

**M. Garcia** – The Fall Semester 2021 Schedule of Classes was published yesterday. There are still 1083 sections listed as remote instruction, instead of face to face. Another schedule of classes will be published June 5<sup>th</sup>.

5. **Intent to Raise Questions**

None

6. **EPC Liaison Report**

D. Finocchiaro submitted report – EPC is still working on both AIRS documents:

1. Course Components and Instruction Modes
2. Hybrid and Online Teaching and Learning

7. **Approval of the Agenda**

M/s/p to approve the Agenda for 05.04.21

8. **Approval of the Minutes**

M/s/p to approve the Minutes for 05.04.21 via email.

9. **Curriculum**

None.

10. **New Business**

The committee invited D. Seals for a time certain to discuss his approach teaching service-learning classes.

11. **Old Business**

- a. *Curriculum Updates* – There were no updates to report.
- b. *Policies for course components and instruction modes and online/hybrid courses* – These items are on hold pending drafts from EPC.
  - Proposed Policy Modification: Course Components and Instruction Modes
  - Proposed New Policy: Hybrid and Online Teaching and Learning Policy
- c. *Curriculum language and terminology* – The committee did not discuss this item.
- d. *Service-Learning Policy* – Please see item under New Business.

12. **Adjournment**

The meeting adjourned at 12:05 pm.