



CURRICULUM SUBCOMMITTEE

MINUTES OF MEETING: April 20, 2021

PRESENT: D. Finocchiaro, M. Garcia, A. Khodayari, N. Martin, M. Ramirez, A. Snow, A. Tailakh, E. Tam, K. Yamazaki

EXCUSED ABSENCE: J. Anderson, J. Marsh

1. **Call to Order**

K. Yamazaki called the meeting to order.

2. **Announcements**

K. Yamazaki – CS Organizational Meeting is May 4th and includes introduction of new members, election of Chair/Vice-Chair and survey regarding continuation of CS meetings via zoom.

M. Garcia – Courses for Fall 2021 will be on campus along with remote classes. No emergency hybrid/online classes will be approved. Mode of instruction is included in the Schedule of Classes.

3. **Intent to Raise Questions**

None

4. **EPC Liaison Report**

D. Finocchiaro submitted report – EPC is tackling both AIRS documents: Course Components and Instruction Modes & Hybrid and Online Teaching and Learning and will forward a draft for CS to review.

5. **Approval of the Agenda**

M/s/p to approve the Agenda for 04.20.21

6. **Approval of the Minutes**

M/s/p to approve the Minutes for 04.06.21

7. **Curriculum**

None.

8. **New Business**

The committee invited M. Willard and R. Giarrusso for a time certain to discuss teaching service-learning classes.

9. **Old Business**

a. *Curriculum Updates* – There were no updates to report.

b. *Policies for course components and instruction modes and online/hybrid courses* – These items are on hold pending drafts from EPC.

- Proposed Policy Modification: Course Components and Instruction Modes

- Proposed New Policy: Hybrid and Online Teaching and Learning Policy

c. *Curriculum language and terminology* – The committee did not discuss this item.

d. *Service-Learning Policy* – The committee agreed to invite D. Seals for a time certain at the May 4th meeting to discuss teaching service-learning classes.

10. **Adjournment**

The meeting adjourned at 12:05 pm.