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**CURRICULUM SUBCOMMITTEE**

**APPROVED**

**MINUTES OF MEETING:** February 16, 2021

**PRESENT:** J. Anderson, M. Garcia, A. Khodayari, J. Marsh, N. Martin, M. Ramirez, A. Tailakh,  
E. Tam, K. Yamazaki

**EXCUSED ABSENCE:** D. Finocchiaro, A. Snow

1. **Call to Order**

K. Yamazaki called the meeting to order.

2. **Announcements**

K. Yamazaki welcomed back A. Khodayari to committee and had members introduce themselves.

3. **Intent to Raise Questions**

None

4. **EPC Liaison Report**

K. Yamazaki gave report for D. Finocchiaro

5. **Approval of the Agenda**

M/s/p to approve the Agenda for 02.16.21

6. **Approval of the Minutes**

M/s/p to approve the Minutes for 02.02.21

7. **Curriculum**

None.

8. **New Business**

None

9. **Old Business**

- a. *Curriculog Updates* – E. Tam provided committee members with an overview of the new Curriculog interface and M. Garcia went over what committee members need to focus on when reviewing proposals.
- b. *Policy for online/hybrid courses* – K. Yamazaki will reach out to AIRS regarding a status on the policy for online/hybrid courses.
- c. *Curriculum language and terminology* – UGS is still working on draft proposed guidelines for committee to review.
- d. *Service-Learning Policy* – The committee will invite R. Houston for a Time Certain to the next meeting to discuss the Service-Learning Policy.

10. **Adjournment**

The meeting adjourned at 11:35 am