



CURRICULUM SUBCOMMITTEE

APPROVED

MINUTES OF MEETING: February 2, 2021

PRESENT: J. Anderson, D. Finocchiaro, M. Garcia, N. Martin, M. Ramirez, A. Snow, A. Tailakh,
E. Tam, K. Yamazaki, Z. Ye

EXCUSED ABSENCE: J. Marsh

1. **Call to Order**

K. Yamazaki called the meeting to order.

2. **Announcements**

None

3. **Intent to Raise Questions**

None

4. **EPC Liaison Report**

No report. EPC meets on 02.03.21

5. **Approval of the Agenda**

M/s/p to approve the Agenda for 02.02.21

6. **Approval of the Minutes**

M/s/p to approve the Minutes for 12.01.20 via email

7. **Curriculum**

None.

8. **New Business**

None

9. **Old Business**

- a. *Curriculum Updates* – The committee will only be reviewing Service Learning, GEAR or Writing Intensive (WI) course proposals as well as New and Modified Program Proposals. Departments and Colleges shoulder the main burden of reviewing courses. The committee will have access to the courses to review when looking at programs. E. Tam went over the Curriculum Timeline for 2022-2023 and provided an overview of the new Curriculum interface and updated curriculum forms.
- b. *Policy for online/hybrid courses* – K. Yamazaki will reach out to AIRS regarding status of the Online/Hybrid courses policy. M. Garcia discussed the need for an understanding regarding the difference in offering online and remote instruction.
- c. *Curriculum language and terminology* – UGS will draft proposed guidelines for curriculum language and terminology and send out to the committee to review.
- d. *Service-Learning Policy* – The committee will begin reviewing the current Service-Learning Policy. M. Garcia suggested that T. Lim and R. Houston be invited for a Time Certain to discuss status of pilot program with Chancellor's Office. UGS will send documents for committee members to review.

10. **Adjournment**

The meeting adjourned at 12:08 am