



CURRICULUM SUBCOMMITTEE

MINUTES OF MEETING

May 5, 2020

PRESENT

J. Amaya, S. Baker, Z. Cui, D. Finocchiaro, M. Garcia, A. Khodayari, N. Martin, W. Rosales, A. Tailakh, E. Tam

EXCUSED ABSENCES

F. Dizadji-Bahmani, J. Marsh

1. Call to Order

Vice Chair S. Baker called the meeting to order.

2. Introductions

CS members welcomed A. Tailakh to committee and introduced themselves.

3. Announcements and Intent to Raise Questions

- M. Garcia:
1. May 1st was deadline for enrollment confirmation deposit from students.
 2. Cal State LA has already started disbursing Care Act funds to students.
 3. There has been no decision regarding fall 2020 classes.

4. EPC Liaison Report (D. Finocchiaro)

The EPC Liaison report was submitted to the committee.

5. Approval of the Minutes

It was m/s/p to approve the minutes for 4.21.20

6. Approval of the Agenda

It was m/s/p to approve the amended agenda for 5.5.20. Lecturer Faculty Participation on Senate Committees was item #8.

7. Curriculum – None

8. New Business

a. Lecturer Faculty Participation on Curriculum Subcommittee

The committee continued to discuss this item. It was m/s/p to support lecture representation as a voting member on a volunteer basis. Z. Cui will draft memo for EPC.

9. Old Business:

a. Curriculog Updates:

- M. Garcia surveyed the committee regarding the minimum number of references that should be listed on a course proposal. It was agreed by consensus that the minimum number of references should be 8-10. UGS will reject any proposal with less than the minimum.
- M. Garcia showed the committee the new catalog format for course descriptions. Deans, Associate Deans, Faculty and Advisors are being asked to review this early version and let UGS

know of any edits needed. Starting June 1st, the catalog will no longer in draft form. The College of Ethnic Studies webpage has also been added.

- b. Policy for online/hybrid courses and programs – The committee continued discussion of this item and will work on guidelines for faculty fall semester.
- c. Curriculum language and terminology – The committee did not discuss this item.
- d. Interdisciplinary Degrees – The committee did not discuss this item.

10. Adjournment

Chair Z. Cui adjourned the meeting at 12:04 pm.