



## **CURRICULUM SUBCOMMITTEE**

### **MINUTES OF MEETING**

February 5, 2019

### **PRESENT**

Carol Cui (Chair), Sarah Baker, Eyob Demeke,  
Foad Dizadji-Bahmani, Darlene Finocchiaro, Margaret Garcia, Kimberly Glapion,  
Arezoo Khodayari, Jamie Marsh, Nan Martin, Cheryl Pugh, Jasmin Ramos,  
Esther Tam

#### 1. Call to Order

- a. Chair Cui called the meeting to order at 10:57am.
- b. J. Ramos (from ASI, as undergraduate representative) joined CS meeting the first time. The CS members briefly introduced themselves.

#### 2. Announcements

M Garcia: UGS website has been updated with CURRICULOG lab schedule and resources.

#### 3. Intent to Raise Questions

None.

#### 4. EPC Liaison Report (D. Finocchiaro)

There was no report from the Liaison.

#### 5. Approval of the Agenda

It was m/s/p to approve the agenda CSA 18-07.

#### 6. Approval of the Minutes

It was m/s/p to approve CSM 18-05.

#### 7. Curricular Items

- a. PHIL 4002 (wi) – The proposal needs to specify the word count. Revision required.
- b. ENGL 3000 – approved to change the course number from LD to UD.

#### 8. New Business

- a. Guidelines – Limiting the number of SLO per course  
M Garcia: Courses with a long list of SLOs become infeasible to meet all the SLOs within the course. There is a need to establish guidelines in limiting the number of SLO per course.
- b. Curricular policies  
M Garcia: The core of major needs to be in compliance with EO-1071. We need definition of core from every major, such as numbers of courses and units, and meaningful cataloging of directive elective, i.e. label of the electives.
- c. Enrollment Challenges  
M Garcia reported: [1] serving about 4000 students without funding match; [2] impaction for every major, LD courses; [3] major specific articulation for the transfers.
- d. Curriculog updates  
M Garcia: Curriculog went live on February 1. Contact UGS if there is single sign on issue.

--- The Subcommittee did not discuss the following items ---

#### 9. Old Business

- a. Policy for online / hybrid courses and programs
- b. Undergraduate Research ([CS 18-01](#))
- c. Curriculum language and terminology

#### 10. Adjournment

Chair Cui adjourned the meeting at 12:10pm.