



CURRICULUM SUBCOMMITTEE

MINUTES OF MEETING

October 2, 2018

PRESENT

Sarah Baker (Chair), Foad Dizadji-Bahmani, Kimberly Glapion ,
Jamie Marsh, Arezoo Khodayari, Margaret Garcia Cheryl Pugh,
Esther Tam

EXCUSED ABSENCES

Carol Cui, Darlene Finocchiaro, Eyob Demeke

1. Call to Order

Chair Baker called the meeting to order at 11:04am.

2. Announcements

M Garcia: [1] First Curriculum Training session starts next Monday.

[2] November 1 is the deadline for GE proposals.

3. Intent to Raise Questions

J Marsh: The possibility of having virtual (zooming in) meeting for CS. M. Garcia will check with Jonson Yang.

4. EPC Liaison Report

There was no report from the Liaison.

5. Approval of the Agenda

The meeting date should be October 2.

It was m/s/p to approve the agenda as amended.

6. Approval of the Minutes

It was m/s/p to approve CSM 18-02.

7. Time Certain (Kristine Bezdecny, 11:11-56am) on Quality Control on the Online Programs

K Bezdecny: [1] There is guideline for online courses;

[2] AIRS has not got to the online program. The Curriculum Handbook has the language but is everywhere;

[3] Online pedagogy should not be contingent by the faculty, faculty training and material are needed;

[4] The interaction with the students is different from the correspondence courses;

[5] What is the vision to put a course online or hybrid? It requires a lot more prep time in developing a course; it is not taking the lecture notes to put online;

[6] AIRS has not looked at the guidelines. Standard and quality will be incorporated into the Faculty Handbook revision but will not be micro-managing the faculty. Cal State L. A. is strong on Face to Face culture where we were hybrid, what is the best practice to help students accelerate in the class?

[7] The justification is mainly on how a course is to be delivered online. How to ensure the course has the same quality as taught in person?

M Garcia: Do we (CS) require a separate section for online (or different modality) course content on the proposal, a structured addendum for online SLO?

There was discussion.

8. Curriculum Review

None.

9. New Business

None.

10. Old Business

a. Policy for online / hybrid courses and programs

The subcommittee discussed this item during the Time Certain presentation.

b. Continuing Student policy (CS 17-03)

M. Garcia: The revision is simply to replace “semester” and “quarter”, and add the language of requesting a leave.

It was m/s/p to approve the revision.

It was m/s/p to send the revision to EPC. M. Garcia will prepare and send the memo to EPC.

The Subcommittee did not discuss the following items

c. Undergraduate Research (CS 18-01)

d. Curriculum language and terminology

e. Curriculog Update

11. Adjournment

Chair Baker adjourned the meeting at 12:05pm.