CURRICULUM SUBCOMMITTEE   **APPROVED AS AMENDED**

MINUTES OF MEETING   September 4, 2018

PRESENT   Carol Cui (Chair), Jamie Marsh, Arezoo Khodayari, Darlene Finocchiaro, Margaret Garcia Cheryl Pugh, Esther Tam

ABSENCES   Foad Dizadji-Bahmani, Sarah Baker, Eyob Demeke, (ASI), (HHS)

1. Call to Order

   Chair Carol Cui called the meeting to order at 10:55am.

2. Announcements

   There was a brief introduction.

   M Garcia: This Friday (9/7), 8:30am-1:00pm, at GE Ballrooms, will be the University Retreat. The theme is "Educational Equity".

3. Intent to Raise Questions

   None.

4. EPC Liaison Report

   D. Finocchiaro: EPC is reviewing [1] the curriculum review process; [2] the Graduate program SLO and objective.

5. Approval of the Minutes

   It was m/s/p to approve CSM 17-12.

6. Approval of the Agenda

   It was m/s/p to approve the agenda.

7. Curriculum

   These courses are for EPC review: CS 1222, CS 2011, CS 3220, CS 3337, CS 3801, CS 4961, and CS 4963.

8. New Business

   a. Curriculog Implementation

      M Garcia briefed: [1] the current issues with SharePoint; [2] the implementation timeline which includes the forthcoming training, lead by Cheryl Pugh, for college Associate Deans and faculty next month, the setting of notification, and the approval process on Curriculog. [3] SLO is Updating SLO of each course for a new course database in Acalog. Trying in keep the integrity in 3 systems.

      There was discussion.

   b. Timeline in Updating SLO

      M Garcia: [1] CS will develop a rubric and a timeline. [2] SLO should be measurable.

9. Old Business

   a. Curriculum Handbook

      M Garcia: It is mainly of policies and forms online with help text, and course repeat limits. This item can be removed from old business.

   b. Student Internships – EO 1064 (c.f. CURR-04), CS 13-02

      M Garcia: It is for learning purposes. How to identify the internship courses which should

exclude licensure and professional courses.

c. Service Learning Policy, CS 15-02

M Garcia: We need attributes to distinguish internship from service learning (sl) courses. Once the course is identified, we can coded it in PeopleSoft. There will be a field in Acalog, Curriculog and PeopleSoft. A group is working on the issue. This item can be removed from the agenda.

d. Status of Continuing Students (CS17-03)

M Garcia will touch base with chair if this item is to be kept on the agenda.

10. Adjournment

Chair adjourned the meeting at 12:05pm.