



CURRICULUM SUBCOMMITTEE

MINUTES OF MEETING May 7, 2018

PRESENT

Gabriela Simon-Cereijido (Chair), Sarah Baker, Zhen Cui, Eyob Demeke, Darlene Finocchiaro, Margaret Garcia, Rebecca Joseph, Arezoo Khodayari, Cheryl Pugh, Esther Tam

EXCUSED ABSENCES

Foad Dizadji-Bahmani, (ASI)

1. Call to Order
Chair Simon-Cereijido called the meeting to order at 10:57am.
2. Organizational Election for AY 2018 -19
Prabhu Veena conducted the election.
Election of Chair - It was m/s/p to elect Zhen (Carol) Cui.
Election of Vice Chair – It was m/s/p to elect Sarah Baker.
D. Finocchiaro will continue to be the EPC Liaison.
3. Announcements
M. Garcia: First DIGARC (Curriculog) meeting was held yesterday (April 30, 2018).
4. Intent to Raise Questions
None.
5. EPC Liaison Report
D. Finocchiaro was attending a conference and was not in the EPC meeting.
Cheryl Pugh: EPC continues in review the learning outcome.
6. Approval of the Minutes
It was m/s/p to approve CSM 17-11 as amended.
7. Approval of the Agenda
It was m/s/p to approve the agenda.
8. Curriculum
 - a. KIN 4210 (wi) - Two typos (collaborate, make) were fixed. It was m/s/p to approve the Reference list.
 - b. ENGL/TVF 3830 (wi) and online mode of delivery (MOD) – The subcommittee reviewed the revision and decided that [1] need clarification of 100% online lecture and feedback from learners; [2] it is unclear on the benchmark and MOD. The proposal is to be sent back.
 - c. PAS 3810 (cl) –is still on hold until the cross-listing ENGL 3810 (cl) is submitted.
 - d. PAS 3050 (cl) – is pending a proposal from the cross-listing WGSS 3050 (cl).
9. New Business
 - a. Curriculog
M. Garcia:
(1) Updates – To build a process that will be as user friendly as possible.

- (2) CSUCI is to facilitate a meeting with the other CSU people using DIGARC on June 8.
- (3) Training sessions has scheduled For Fall 2019. In Spring 2019, full implementation will take place.
- (4) We will have an assessment field in Curriculog. SSC oversees the SLO. CS needs to establish a timeline to fix the syllabi. There was discussion on the SLO and assessment. Timeline in updating the SLO will on agenda in Fall.
- b. Policy for online / hybrid courses and programs
 - (1) The Situation: This campus has no guideline and policy. We received complaints from students.
 - (2) A survey is going out from the Chancellor's Office.

10. Old Business

a. Curriculum Handbook

M. Garcia: It will be an online handbook.

The committee did not discuss these items:

- b. Student Internships – EO 1064 (c.f. CURR-04), (CS 13-02)
- c. Service Learning Policy, CS 15-02
- d. Status of Continuing Students (CS 17-03)

11. Adjournment

Chair Simon-Cereijido adjourned the meeting at 12:02pm