



CURRICULUM SUBCOMMITTEE

APPROVED

MINUTES OF MEETING

April 3, 2018

PRESENT

Gabriela Simon-Cereijido (Chair), Sarah Baker, Zhen Cui,
Foad Dizadji-Bahmani, Darlene Finocchiaro, Margaret Garcia, Arezoo
Khodayari, Cheryl Pugh, Esther Tam

EXCUSED ABSENCES

Eyob Demeke, (CCOE), (ASI)

1. Call to Order
Chair Simon-Cereijido called the meeting to order at 10:55am.
2. Announcements
M. Garcia: Student internship is under audit from CO.
3. Intent to Raise Questions
None.
4. EPC Liaison Report
D. Finocchiaro: It was spring break, EPC did not meet.
5. Approval of the Minutes
 - a. It was m/s/p to approve CSM 17-04.
 - b. It was m/s/p to approve CSM 17-07.
 - c. It was m/s/p to approve CSM 17-08.
6. Approval of the Agenda
It was m/s/p to approve amended agenda.
7. Curriculum
 - a. KIN 4210 (wi) – response has not been received, this item is being removed from the agenda.
 - b. CHEM 4890 (wi) – the subcommittee reviewed the proposal. It was w/s/p to approve the (wi) overlay, and let GES to review the double counting.
8. New Business
Status of Continuing Students (CS17-03)
The subcommittee discussed this item. M. Garcia will follow up with the Registrar’s Office for the original rational of the definition of “Continuing Student”.
9. Old Business
 - a. Curriculum Handbook
M. Garcia: There are two issues.
[1] A lot of online and hybrid courses have not been approved.
[2] Qualification of the faculty to teach the online / hybrid courses.
The committee discussed the issues.
[1] CS is not in an appropriate position to justify the qualification of the faculty.
[2] There was question regarding the mandate faculty office hours for online courses.
 - b. Student Internships – EO 1064 (c.f. CURR-04), CS 13-02
M. Garcia: There is an audit. We only have a draft at this time.
 - c. Service Learning Policy, CS 15-02
The committee did not discuss this item.
10. Adjournment
Chair Simon-Cereijido adjourned the meeting at 11:37am.