



CURRICULUM SUBCOMMITTEE
APPROVED
MINUTES OF MEETING: September 5, 2017

PRESENT: O. Aina, Z. Cui, E. Demeke, F. Dizadji-Bahmani, D. Finocchiaro, M. Garcia, A. Khodayari, T. Omidshar, G. Simon-Cereijido, E. Tam

1. Introductions and Election of Chair and Vice-Chair

Academic Chair V. Prabhu had committee members introduce themselves and conducted the election of G. Simon-Cereijido as Chair and Z. Cui as Vice-Chair.

2. Call to Order

G. Simon-Cereijido called the meeting to order.

3. Updates by Academic Senate Chair

Time Certain: V. Prabhu at 11:10am. V. Prabhu discussed the proposed restructuring of the Academic Senate Committees.

4. Announcements
M. Garcia

1. Graduate Studies Subcommittee will be convened Fall 17. The committee will consider policy/issues pertaining to graduate studies.
2. Curriculum Review Calendar provides a timeline for the approval of programs/courses for Academic Years 2017 – 2020.

5. Intent to Raise Questions

None.

6. Approval of the Agenda

It was m/s/p to approve the agenda.

7. Curriculum

None.

8. New Business

- a. New Draft Curriculum forms, CS 17-01 - The committee discussed a draft redesign of the New Course and Course Modification proposal forms and made editing recommendations:
 1. Add GE tags to all items in GE dropdown menu (Section B, Item 1).
 2. Frequency of Projected offerings - Addition of Fall or Spring option (Section B, Item). M. Garcia will check with Registrar and report back to the committee.
 3. Edit Articulation text (Section C, Item 8). A new course will not have an existing articulation agreement.

9. Old Business

- a. Catalog Program Descriptions – The committee continued discussion of this item. M. Garcia will provide a list of the Unit Counts for Majors report.
- b. Programs and Roadmaps, CS 16-06 - The committee did not discuss this item.
- c. Curricular Review Process, CS 16-02 – The committee did not discuss this item.
- d. Curriculum Handbook – The committee did not discuss this item.

- e. Student Internships – EO 1064, (c.f. CURR-04), CS 13-02 – The committee did not discuss this item.
- f. Service Learning Policy, CS 15-02 – The committee did not discuss this item.
- g. Delegation of Authority to Approve Subprograms (Options, Concentrations, Special Emphases) and Minors – EO 1071, CS 16-01 – The committee did not discuss this item.

10. **Adjournment**

G. Simon-Cereijido adjourned the meeting at 12:05 pm.