

Covid-19 Training for Students

1. Students log in to [CSU Bridge](#) (Use Chrome or Firefox and allow pop-ups on the site).
2. After logging in, visit [Global Safety Short: Coronaviruses and COVID-19](#) (user must be logged in **prior** to clicking direct link).
3. Once the course details display, click **Launch** to begin the course. The training should last approximately 26 minutes with a test at the end.
4. When students complete the training course, they may access their completion certificate by navigating to their **My Profile** menu, selecting **Learning History**.

The screenshot shows the top navigation bar with the Cal State LA logo, 'Learning Plan', 'The Library', and a 'Search Content' field. Below this, the 'Quick Links' section includes 'Learning History', 'Send Feedback', 'Support', and 'Skillport 8i Learner Tuto...'. The 'Recently Viewed' section features a course card for 'Global Safety Short: Coronaviruses and COVID-19' with a 'LAUNCH' button and a 'View Certificate' option.

5. Using the **Actions** button to **View Certificate**. Then click Print on the top right corner to save an electronic copy of your certificate as a .pdf file to be uploaded to Canvas.

The screenshot shows the 'Learning Transcript' page with a 'Core Data' section and a 'PRINT' button. Below this is a table with the following data:

Required	Type	Title	ID#	First Accessed	Last Accessed	Completed	Current Score	Highest Score	Actions
No	Course	Global Safety Short: Coronaviruses and COVID-19 (English)	ehs_hsf_e79_sh_en us	Dec 3, 2020	Dec 3, 2020	Dec 3, 2020	100	100	

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NOTE: If you are experiencing technology issues, such as accessing the training or completing the online training on CSU Learn or CSU Bridge, please contact: rmehs@calstatela.edu. Once training is completed, a certificate of training must be uploaded to canvas for your instructors' records.

Instructions for Canvas Upload of Training Certificate

1. Click on Assignment **“COVID Safety Training Assignment”**
2. Click on Submit Assignment

Submission Details

Grade:

Covid-19 Training for Students

Submit Assignment

No Submission

Add a Comment:

Media Comment Attach File

Save

3. Click on Choose File and upload your saved certificate pdf file.
4. Click Submit Assignment

Covid-19 Training for Students

Due No Due Date Points 0 Submitting a file upload

Please upload your certificate that verifies completion of your COVID-19 certificate.

File Upload Google Drive Office 365 Studio

Upload a file, or choose a file you've already uploaded.

File: No file chosen

[+ Add Another File](#)

Comments...