

A Letter From the Chief of Police

Students, Faculty, Staff and Visitors
of Cal State L. A.

University Police Department California State University, Los Angeles Commendation, Suggestion, or Complaint

Name (First, Middle, Last)	Home Phone Number	Business Phone Number
Address (street, city, zip code)		
Witness Name	Witness Address	Witness Phone Number
Witness Name	Witness Address	Witness Phone Number
Employee Involved [name or description]		Date & Time of Occurrence
Location of Occurrence		

Description of event(s): Please attach additional pages as necessary.

You have the right to make a complaint against a police officer for any improper police conduct. California law requires this agency to have a procedure to investigate citizen's complaints. You have the right to a written description of this procedure. This agency may find after investigation that there is not enough evidence to warrant action on your complaint. Even if that is the case, you have the right to make a complaint and have it investigated if you believe an officer behaved improperly. Citizen complaints and any reports or findings relating to complaints must be retained by this agency for at least five years. You should also be aware that if you knowingly and maliciously make a false complaint of misconduct against an officer, that the officer may seek monetary damages from you in a civil lawsuit. [Civil Code 47.5.]

I have read and understand the above statement.

Sincerely,



Chief of Police
University Police Department
California State University, Los Angeles

Signature of Person Completing Form

Date

Department Use ONLY – RECEIVED BY:

Date & Time Received:

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