

CALIFORNIA STATE UNIVERSITY, LOS ANGELES
ACADEMIC SENATE MINUTES
April 16, 2013

ASM 12-16
Approved April 24, 2013

A. Aceves, L. Antezana, T. Bell, S. Bowman, C. Eggleston, J. Goodrich, J. Hatfield, E. Lipton,
P. McAllister, E. Miller, K. Moo-Young, T. Nguyen, V. Villa, B. Yorker

ABSENT

M. Abdullah, L. Andre-Bechely, C. Koos, S. Ulanoff, N. Warter-Perez

EXCUSED ABSENCE

Chair Baaske convened the meeting at 1:40 p.m.

1. 1.1 The Chair's Announcements:

ANNOUNCEMENTS

1.1.1 At its meeting on April 10th the Executive Committee approved by Executive Action changes provided by the University Librarian to the outdated information on Library carrels currently in the Faculty Handbook. The document is included in your agenda package. This action will stand approved at the close of business today unless there is a request to add it to the agenda.

1.1.2 Each year fellowships are awarded to graduate students by the Emeriti Association. This year they will be awarding six \$1,000 fellowships to graduate students with a minimum 3.5 GPA in any major. The deadline is May 3, 2013. The application is available on the Cal State LA financial Aid website. Please encourage your graduate students to apply.

1.1.3 Following is the response from Vice President Ross to the question raised by Senator Srole at the Academic Senate meeting on January 15, 2013:

Question:

Can we have computerized waiting lists for our courses?

Response:

This item was brought before the Student Policy Committee (SPC) at the February 28th meeting and Joan Woosley, Registrar, was invited to address the question. She informed the members of SPC that creating such a list was possible; however a number of questions would need to be answered as well as extensive testing prior to creating a computerized waiting list. It was recommended that the Academic Information Resources Subcommittee work with the Academic Affairs leadership team and the Registrar's office to consider the implementation of a computerized waiting list for courses.

I trust this answers Senator Srole's question.

1.1.4 Following is the response from Provost Vaidya to the question raised by Senator Srole at the Academic Senate meeting on February 12, 2013:

Question:

How can Cal State L.A. arrange for our students to maintain access to library databases after graduation?

Response:

After graduating former students may obtain **in-Library** access to databases through one of the following ways:

- 1) Become a member of the Friends of the Library.
- 2) Become a member of the CSULA Alumni Association.
- 3) Obtain a limited-time, one-day pass.

1.1.5 Following is the response from Vice President Ross and Provost Vaidya to the questions raised by Senator Celis at the Academic Senate meeting on February 12, 2013:

Many students at CSULA are undocumented. They face many restrictions

ANNOUNCEMENTS (*Continued*)

regarding access to financial and educational resources. The current website providing information for AB 540 students cannot be found on the University home page. When AB 540 and undocumented students seek advice from faculty and staff, many are uninformed about special needs of these students and therefore, they cannot help or respond to student questions. For example, in some majors students may need an internship and their status can affect completion of this requirement. It is hard to get information about how these students can meet the requirement from departments and staff.

Question:

How can the University address these issues and concerns?

Response:

To the extent possible the University has addressed many of the issues and concerns facing AB 540 students.

Question:

Can information about AB 540 and undocumented students be on the home page, so that current and potential students can easily find answers?

Response

A link to information about AB 540 students can be found on the Student Affairs page of the University home page.

Question:

Can faculty and staff receive training about how to help students who want to apply to the University and after admission?

Response:

Training regarding AB 540 and undocumented students has occurred; with the most recent training having taken place during the summer of 2012. A notice of the next scheduled training will be sent to the Senate office so that Senate staff can forward it to faculty. Additionally, Outreach staff are trained to provide high school and community college students with information about AB 540 as needed.

Question:

Can training be developed to inform students and major departments about some of the restrictions and alternatives for students who must complete internships as part of the major program?

Response:

A comprehensive list of Frequently Asked Questions (FAQs) will be developed and added to the web page which will provide faculty with additional information which may prove useful in the advising of AB 540 students. Information as to specific requirements for licensure or background checks necessary for employment will need to be provided by academic departments/faculty advisors who know the requirements for entry into the respective professions.

Question:

Can an office be established or designated that is widely publicized to provide answers to students, faculty, staff and families about these issues?

Response:

There are no plans to establish an office which solely addresses AB 540 students. Several staff members are identified as resources on the web page.

We trust this addresses Senator Celis' question.

- 1.1.6 The Provost will be hosting a campus conversation tomorrow, Wednesday, April 17th, at 9:00 a.m. in the University Club. The topic for this session is diversity. Diversity is a byword for many campuses but is historically significant for our own. A federally designated Title III and Hispanic Serving Institution (HSI), Cal State L.A. was the first four-year public institution in the state to be a full member of the Hispanic Association of Colleges and Universities. The campus enrolls the largest number of Hispanic students among all 23 campuses of the California State University system.

Please join us for coffee and an important conversation.

- 1.1.6 On March 26, 2013, President Rosser approved the Senate's proposed deletion of the policy on Operation of Academic Governance on a Year-Round Basis and the proposed modification of the policies on Operational Review of Governance and Curriculum Calendar, Faculty Handbook, Chapters II and IV, effective Summer Quarter, 2013. The on-line Faculty Handbook will be updated at the close of the Spring Quarter.

- 1.1.9 At the Senate meeting next week, this year's President's Distinguished Professor, Carlos Robles, will present a lecture titled "Teaching Science Process in the Age of Climate Change." Immediately following the lecture, there will be a reception in his honor in the adjoining ballroom.

- 1.2 C. Haras, Director of CETL, announced: The Chancellor's Office has announced the first in a series of RFPs for the Governor's 10 million in monies for online and hybrid course redesign.

There will be several phases to the RFP process. The next RFP provides an opportunity to redesign a course and has a May 31 deadline.

Look for future CETL e-mails or check our website. Deans also have this information. If you have any questions, you can ask me.

- 1.3 K. Elliott-Brown, Acting Associate Dean of Graduate Studies, announced: The Annual Graduate Student Recognition Reception will be held on Tuesday, May 7th, at 3:30 to 5:00 p.m. in the Golden Eagle Ballroom.

The reception recognizes accomplishments of current graduate students who have, in the past year, presented a paper at a regional, national, or international professional conference, those who have authored or coauthored a publication during the past year, as well as those who have received a special award or recognition. Faculty mentors are encouraged to attend the reception to support their students.

If you would like to have your graduate students recognized for their accomplishments, please forward the name and current e-mail address for each recommended student to Christopher.Gipson4@calstatela.edu. The final deadline for submitting graduate students for recognition is Tuesday, April 23rd, by 5:00 p.m.

- 1.4 P. LaPolt, Fellowship Director of the campus chapter of The Honor Society of Phi Kappa Phi announced: This past Sunday the campus chapter of The Honor Society of Phi Kappa Phi held its annual installation and reception for new members, both students and faculty, with over 300 students, faculty and family in attendance. At that event, it was announced that our annual chapter fellowship award for students of \$500 was being increased to \$1,000 and will from this time on be named the James M. Rosser Gamma Epsilon Chapter Fellowship Award, in recognition of President Rosser's strong support and embodiment of the mission of Phi Kappa Phi.

ANNOUNCEMENTS (*Continued*)

Please look forward to next year's announcement of this fellowship, and encourage qualified students to apply.

- 1.5 Senator Guzman announced: We are saddened to announce that Mr. Sal Castro passed away on Monday, April 15, 2013. Mr. Castro, a CSULA alumnus and a proud "Diablo," was a passionate and devoted teacher and advocate for educational equity throughout his life. He was arrested for his role in supporting high school students who walked out of the East side high schools in March of 1968. He mentored, nurtured and supported hundreds of students, through the Chicano Youth Leadership Camp (CYLC). Many students who attended CYLC are now in positions of leadership across all sectors of the community. Mr. Castro was unrelenting in his advocacy on behalf of Chicano/a Latino/a students. His commitment was motivated by his love for the Chicano/a Latina/a community and Chicano/a Latino/a students.

One of his memorable quotes is "it was a good day to be Chicano." When in the company of Sal, it was always a good day to be a Chicano/Chicana. He is a true Chicano hero. His legacy inspires us to continue the work for promoting educational achievement in our local community.

INTENT TO RAISE QUESTIONS

2. None.

APPROVAL OF THE MINUTES

3. It was m/s/p (Hunt) to approve the minutes of the meeting of March 12, 2013. (ASM 12-15).

APPROVAL OF THE AGENDA

4. It was m/s/p (Hunt) to approve the agenda.

SENATE CHAIR'S REPORT

5. Chair Baaske presented his report.

REPORT OF THE STATEWIDE SENATE MEETING: MARCH 14-15, 2013

6. Statewide Senators Baaske and King presented a report on the March 14-15, 2013 meeting of the Statewide Senate and responded to questions.

PROPOSED POLICY MODIFICATION: TEMPORARY FULL-TIME AND PART-TIME FACULTY MEMBERS (LECTURERS) AND PROPOSED POLICY DELETION: EMPLOYMENT LEVELS OF TEMPORARY FACULTY, FACULTY HANDBOOK, CHAPTER VI (12-24)

7. It was m/s/ (King) to approve the recommendation (12-24).

First-Reading

PROPOSED POLICY MODIFICATION: THE STUDENT OPINION SURVEY ON INSTRUCTION, FACULTY HANDBOOK, CHAPTER V, AND THE PROCEDURES FOR THE ADMINISTRATION OF STUDENT OPINION SURVEYS, FACULTY HANDBOOK, APPENDIX L (12-25) *First-Reading*

8. 8.1 It was m/s/ (Peterson) to approve the recommendation (12-25)

8.2 It was m/s/p (Hunt) to extend the time for questions for five minutes.

PROPOSED POLICY: ACADEMIC SENATE CSU SUBSTITUTES AND ALTERNATES, FACULTY HANDBOOK, CHAPTER II (12-21)

9. 9.1 The Vice Chair reminded the body that a motion to amend document 12-21 by deleting the language on lines 8-11 and inserting the following language was on the floor:

Second-Reading

NO MORE THAN TWO WEEKS AFTER THE ANNUAL CSU SENATE ELECTION HAS BEEN HELD, EACH CSU SENATOR SHALL NOMINATE AN ALTERNATE FOR THE YEAR. PERSONS NOMINATED AS ALTERNATES MUST BE ELIGIBLE FOR ELECTION AS SENATORS. THE ALTERNATES MUST BE CONFIRMED BY THE ACADEMIC SENATE;

IF A NOMINATION IS REJECTED BY THE SENATE, THE SENATOR MUST SUBMIT ANOTHER NAME.

WHEN A SENATOR IS UNABLE TO ATTEND A CSU SENATE MEETING OR OTHER ACTIVITY, THE ALTERNATE SHOULD ATTEND INSTEAD. IF THE ALTERNATE IS NOT AVAILABLE, THE SENATOR MAY REQUEST ONE OF THE OTHER ALTERNATES TO SUBSTITUTE.

IF A VACANCY ON THE CSU SENATE OCCURS DURING THE YEAR, THE ACADEMIC SENATE SHALL ELECT A NEW CSU SENATOR TO SERVE UNTIL THE NEXT REGULAR ANNUAL ELECTION HAS BEEN HELD, AT WHICH TIME A SENATOR SHALL BE ELECTED TO SERVE THE BALANCE OF THE TERM.

9.2 The motion was withdrawn.

9.3 It was m/s/p (King) to substitute the following language for the language proposed in document 12-21:

NO MORE THAN TWO WEEKS AFTER THE ELECTION OF THE CSULA REPRESENTATIVES TO THE ACADEMIC SENATE OF THE CALIFORNIA STATE UNIVERSITY, EACH ASCSU SENATOR SHALL NOMINATE AN ALTERNATE FOR THE YEAR. PERSONS NOMINATED AS ALTERNATES MUST BE ELIGIBLE FOR ELECTION AS SENATORS. THE ALTERNATES MUST BE CONFIRMED BY THE FULL ACADEMIC SENATE; IF A NOMINATION IS REJECTED BY THE SENATE, THE SENATOR MUST SUBMIT ANOTHER NAME.

WHEN A SENATOR IS UNABLE TO ATTEND AN ASCSU MEETING OR OTHER ACTIVITY, THE ALTERNATE SHOULD ATTEND INSTEAD. IF THE ALTERNATE IS NOT AVAILABLE, THE SENATOR MAY REQUEST ONE OF THE OTHER ALTERNATES TO SUBSTITUTE. IF NO ALTERNATE IS AVAILABLE, AND THERE IS NOT SUFFICIENT TIME FOR A VOTE OF THE FULL SENATE TO ELECT A SUBSTITUTE, A CURRENT CSULA SENATOR WILL BE SELECTED BY THE SENATE EXECUTIVE COMMITTEE (OR THE VICE CHAIR OF THE SENATE OR DESIGNEE SHALL SERVE AS THE SUBSTITUTE).

IF FOR ANY REASON A VACANCY OCCURS IN THE STATEWIDE ACADEMIC SENATE POSITION AND THERE IS LESS THAN ONE YEAR REMAINING, THE VACANCY WILL BE FILLED BY AN ELECTION WITHIN THE FULL ACADEMIC SENATE. IF THE VACANCY HAD MORE THAN ONE YEAR REMAINING TO BE SERVED, THERE WILL BE A GENERAL FACULTY ELECTION

9.4 It was m/s/p (King) to amend the second sentence of the motion by deleting the words eligible for election as Senators and inserting the words CURRENT OR PAST SENATORS.

9.3 It was m/s/p (Flint) to carry this over as a second-reading item to the next meeting.

10. 10.1 It was m/s/f (Peterson) to amend line 7 of document 12-22 by inserting the words AND COLLEGE DEAN after the word "director."

10.2 It was m/s/f (Classen) to amend line 7 of document 12-22 by inserting the words AND NOTIFY THE COLLEGE DEAN.

11: It was m/s/p (Classen) to adjourn at 3:10 p.m.

PROPOSED POLICY: ACADEMIC
SENATE CSU SUBSTITUTES AND
ALTERNATES, FACULTY HAND-
BOOK, CHAPTER II (12-21)

(Continued)

PROPOSED POLICY MODIFICA-
TION: FINAL EXAMINATIONS,
FACULTY HANDBOOK,
CHAPTER IV (12-22)

Second-Reading

ADJOURNMENT