

H. Jacinto, R. Land, V. Villa

ABSENT

S. Carrington, J. Cleman, J. Ellwanger, C. Frank, J. Hatfield,

EXCUSED ABSENCE

J. Adenika, P. Brier, C. Corley, D. Dewey, D. Dumitrescu, S. Felszeghy, J. Fisher-Hoult,
H. Goldwhite, D. Keane, L. Mathy, C. Padick, F. Stahl, W. Taylor

GUESTS

Chair N. Hunt convened the meeting at 1:33 p.m.

1. 1.1 C. Corley, Professor Emeritus and Director of the Life Long Learning Program announced: The Lifelong Learning Program at Cal State LA is deeply grateful for the engagement of many Emeriti faculty in lectures and classes for our lifelong learning partners in Los Angeles and S. Pasadena. Special appreciation is extended to the Lifelong Learning Program liaison to the Emeriti Board and member of our Board, Dr. Peter Brier, for his longstanding commitment to the program. We also thank the Emeriti Association for another year of support for a student assistant to work with our volunteer Board and help with program administration.

ANNOUNCEMENTS

1.2 The Chair's Announcements:

- 1.2.1 The College of Engineering, Computer Science, and Technology has appointed Arturo Pacheco-Vega to serve as an alternate for Ethan Lipton on the Senate for the remainder of the Winter Quarter.

- 1.2.2 Following is the response from Provost Vaidya to Senator Aniol's question raised at the Senate meeting on November 15, 2011:

Question:

How many new positions, such as Directors for example, are now in Academic Affairs and what is the net fiscal impact of these hire compared to previous staffing levels?

Response:

In AY '11-'12, the Division of Academic Affairs replaced four (4) positions that were filled by faculty on reassigned time with three (3) new MPP Director positions:

- Acting Director, Center for Effective Teach and Learning (CETL) – replacing the Faculty Director of Faculty Development who had full reassigned time and a summer stipend.
- Acting Director, Program Review and Assessment – replacing a Faculty Director for Program Review and General Education who had full reassigned time and a summer stipend, and a Faculty Coordinator for Assessment who had 15 WTUs of reassigned time and a summer stipend.
- Interim Director, Honors College – replacing the Faculty Director of Honors College who had a CY faculty appointment and full reassigned time.

In addition, the position of Acting Associate Director, Educational Technology is a reconfiguration of the vacant MPP Director of eLearning Programs and Support position.

Converting the four (4) director/coordinator positions to MPP assignments is consistent with the needs and mission of Academic Affairs. There is no fiscal impact resulting from these hires compared to previous staffing levels.

ANNOUNCEMENTS (*Continued*)

- 1.2.3 On January 30, 2012, President Rosser returned unsigned the proposed Policy on Evaluation of Permanent Library Faculty, Faculty Handbook, Chapter VI, approved by the Senate on November 15, 2011. The President's memo reads:

"I am returning the proposed policy unsigned. The need for a specific policy for evaluation of permanent Library faculty is acknowledged; however, the current proposal needs to be revised. I am willing to support such a policy if it is based on the following evaluation categories: (A) professional duties and responsibilities; (B) professional achievement; and (C) contributions to the University. The primary standard for the evaluation of permanent library faculty must address the faculty member's performance in category A. Clearly, as proposed, the professional duties and responsibilities of permanent library faculty are not appropriately nor adequately detailed under the proposed Category A.

"Given the preceding, I am not supportive of a "University-wide Library Faculty Review Committee," nor am I supportive of the section entitled "Faculty input in Academic Personnel Process." Furthermore, any policy and procedures regarding student input to the evaluation process must be developed in compliance with Article 15.8 of the Collective Bargaining Agreement between the California State University and the California Faculty Association.

"Finally, the evaluation of permanent faculty who serve as instructors in courses should follow applicable evaluation procedures that exist for instructional faculty."

- 1.2.4 The Center for Effective Teaching and Learning (CETL) began accepting requests for spring 2012 Moodle courses on **February 1, 2012**. Please be advised that **Blackboard will be discontinued after spring 2012** and faculty are encouraged to begin transitioning their courses to Moodle. Given the very large number of Moodle requests anticipated during the winter and spring quarters, we encourage all instructors to request spring Moodle courses as early as possible, but no later than March 5th, 2012.

There are a variety of training workshops available designed to help you learn about Moodle's features and to build your Moodle courses. The next *Moodle in a Day* workshop will be held on Friday, February 24th, 9:00 a.m. to 1:00 p.m. in Fine Arts 138. These workshops are open to all faculty, graduate assistants and TA's. Space is limited so please RSVP to the Center for Effective Teaching and Learning at CETL@calstatela.edu.

- 1.2.5 I am pleased to report that the Academic Senate has elected James Garrett, Department of English, to serve on the Ad Hoc Advisory Selection Committee for the Dean of the Charter College of Education.
- 1.2.6 The 14th Annual Distinguished Women Awards will take place Thursday, May 3, 2012, from 3:00 - 4:30 p.m. in the Los Angeles Room, 3rd floor, University-Student Union. You are all invited to attend, so please mark the date on your calendars.

Also, nominations for the Distinguished Women Award will open close to the beginning of March so keep in mind your personal candidate for that Honor.

1.3 The Vice Chair's Announcements: Jessica Dennis has accepted appointment by the Nominations Committee to serve as an alternate for Edith Porter for the spring quarter on the Institutional Review Board-Human Subjects. 1.4 Senator Moss announced: I have two announcements. The first is that the Under-Graduate Art Exhibit is currently on in the Fine Arts Gallery. It is a wonderful show this year and it has been for the last two years. My memory is a bit fuzzy before that but I am sure it was wonderful before that as well. 1.5 The Student Design Club is selling flowers and handmade Valentine cards in front of the Fine Arts building today. I encourage you to check out their materials.	ANNOUNCEMENTS (<i>Continued</i>)
2. The following Emeriti faculty introduced themselves and gave a brief update on their current activities: J. Adenika, C. Corley, D. Dewey, D. Dumitrescu, S. Felszeghy, J. Fisher-Hoult, H. Goldwhite, D. Keane, L. Mathy, C. Padick, F. Stahl, W. Taylor.	WELCOME AND INTRODUCTION OF EMERITI
3. None.	INTENT TO RAISE QUESTIONS
4. 4.1 It was m/s/ (Classen) to approve the minutes of the meeting of January 24, 2012 4.2 No changes were requested and the Chair ruled the minutes were approved.	APPROVAL OF THE MINUTES
5. It was m/s/p (Benedict) to approve the agenda.	APPROVAL OF THE AGENDA
6. Chair Hunt presented a report.	SENATE CHAIR'S REPORT
7. Chair Hunt reported that Vice President Chavez was unable to meet with the Senate and her report would be rescheduled.	REPORT ON ADMINISTRATION AND FINANCE
8. 8.1 It was m/s/p (Falvey) to move into a quasi committee of the whole. 8.2 A discussion was held. 8.3 It was m/s/p (Baaske) to return to regular session.	CSULA INSTITUTIONAL LEARNING OUTCOMES (<u>11-7</u>)
9. It was m/s/p (Classen) to adjourn at 2:41 p.m.	ADJOURNMENT