

O. Aina, R. Castillo, A. Huynh, L. Judson, K. Karimlou, K. Persiani-Becker, Y. Song, B. Yorker

ABSENT

G. Fernando, H. K. Moo-Young, M. Zepeda

EXCUSED ABSENCE

K. Baaske convened the meeting at 1:34 p.m.

1. 1.1 The Chair's Announcements:

ANNOUNCEMENTS

1.1.1 On January 20, 2009, President Rosser approved the Senate recommendation to modify the policy on Recognition of Students at the University Honors Convocation and Commencement, *Faculty Handbook*, Chapter IV, effective Winter Quarter, 2009. The on-line *Faculty Handbook* has been updated to include the changes.

1.1.2 I would like to remind everyone that the deadline for students to submit abstracts to the Cal State LA Student Symposium on Research, Scholarship and Creative Activity is this Friday at 5:00 p.m. The symposium, which will be held on February 27th, is open to both undergraduate and graduate students in all disciplines. Registration forms and guidelines were previously distributed to faculty by email, but if you did not receive these, please contact the Office of Research and Development at extension 3-3798.

1.1.3 This afternoon, Hector Tobar, author of the *One Campus, One Book* selection, the Tattooed Soldier, will be speaking on campus at 3:15 to 4:20 p.m. in the Student Union Theatre.

1.1.4 I call your attention to a distribution which you received in your mailboxes about the voice mail system upgrade that will take place on Saturday January 31. I won't read the whole thing, but if you don't do anything any saved messages will be held in limbo for awhile and then they will disappear. So I suggest you read this letter especially if your department or if you wish to have an outgoing message.

1.1.5 Two weeks ago I announced, probably with too much bravado, that we were starting the voting on semesters. It didn't work, as you know. The official explanation was "there was a glitch." As of today, 366 faculty have voted. There were no e-mail messages saying the ballots were undeliverable, so as far as I know everyone received a ballot –and just one ballot this time! There were a few that ended up in the spam but with the help of the Senate office they were able to be retrieved. If you have not yet voted or if you have not received a ballot, look for an e-mail from E-voting Administrator.

1.2 The Vice Chair's Announcements:

1.2.1 Professor Raquel Warley (Social Work) has accepted appointment by the Nominations Committee to serve as an alternate for Anh-Luu Huynh-Hohnbaum on the Institutional Review Board – Human Subjects for the Winter and Spring Quarters, 2009.

1.2.2 Professor Paul Graham (Theatre Arts & Dance) has accepted appointment by the Nominations Committee to serve as an alternate for Professor Jay Zhong representing Arts and Letters on the Honors Convocation and Commencement Committee for the remainder of his term ending Summer Quarter, 2009.

1.3 Associate Dean Muchlinski announced: I am making this announcement as the campus Accreditation Liaison Officer to WASC. I would like to provide a reminder to the campus community that Cal State L.A. is scheduled for a Capacity and Preparatory

ANNOUNCEMENTS (*Continued*)

Review by WASC in early April of 2009. A review team from WASC will be on campus on April 1st, 2nd, and 3rd. Meetings with various groups of administrators, faculty, staff, and students will take place on Thursday, April 2nd. I am requesting that you keep your calendar as open as possible for this date and that you participate as appropriate in the review process. I am also requesting that faculty inform students about the upcoming visit by the review team.

I urge all of you to visit the website that has been established to inform the campus community of the visit by this review team from WASC, and of the reaccreditation process in general. The URL for this website is www.calstatela.edu/wasc. It is important that all members of the campus community are aware of what has been included in the Capacity and Preparatory Review Report and are able to articulate to the review team important points about our capacity and preparation for student learning.

Important points for the review team will be the presence of Student Learning Outcomes on course syllabi and the availability of course syllabi for review. Since the review will take place during the first week of spring term, faculty can plan now, if they have not done so already, to incorporate the Student Learning Outcomes for their courses into the syllabi for their courses. As a reminder, syllabi for all courses should be available in the department, division, or school office.

The Provost and the campus WASC coordinator will make a presentation to the Senate on Tuesday, March 3rd.

- 1.4 Associate Dean Koch announced: I would like to announce the third Campus Conversation on GE will take place on February 20th in the University Student Union.
- 1.5 Senator Ledesma announced: The Los Angeles Writing Project will be holding its workshops on Saturday, February 7th, 9:30 a.m. to noon in King Hall. There are flyers in the back of the room. The workshops are on "Teaching Vocabulary in Context...and Making it Stick," "Out of the Fruit and into the Glass: Getting the Writing to Flow," and "Memoir Writing."
- 1.6 Senator Wearn announced: I would like to announce and invite you all to an exhibit in the Fine Arts Gallery, Walls of Passion, which is a photo documentary of the murals of Los Angeles. At 6:30 to 10:00 p.m. this Saturday night there will be a panel discussion involving scholars, some of the artists, and students who prepared the exhibit so please come along and invite your students to attend – we want it to be well attended.
- 1.7 Senator Hawley announced: On Friday, February 13th, the American Communities Program, the Department of Liberal Studies, Undergraduate Studies, and the College of Natural and Social Sciences invite you to participate in a symposium on "Building Communities: Public Scholarship Across the Disciplines." This symposium is for faculty interested in developing community-based learning projects that link teaching, learning, and research.

Dr. George Sanchez, Professor of American Studies & Ethnicity and History at the University of Southern California will be speaking and moderating. The campus conversation and breakfast will take place at the University Club at 8:30 a.m. and last until noon.

- 1.8 Senator Beer announced: I asked a colleague at Stanislaus about the raises for professors who exceeded expectations and on that campus they all got 2.75%.
- 1.9 Senator Ledesma announced: The second lecturer workshop on file preparation will be held in the Library basement conference room today at 3:30 p.m.

2. None
3. It was m/s/p (DeChaine) to approve the minutes of the meeting of January 13, 2009 (ASM 08-7).
4. It was m/s/p (Benedict) to approve the agenda.
5. Statewide Senators K. Baaske and R. Land presented a report on the Statewide Senate meeting held in Long Beach on January 22-23, 2009. A question and answer period followed.
6. Dean Gonzalez and Professors D. Connors and M. Soldatenko presented a report on the Honors College. A question and answer period followed.
7. It was m/s/p (Hunt) to adjourn at 3:10 p.m.

.INTENT TO RAISE QUESTIONS

APPROVAL OF THE MINUTES

APPROVAL OF THE AGENDA

REPORT OF THE STATEWIDE
SENATE MEETING: JANUARY 22-
23, 2009

REPORT ON THE HONORS
COLLEGE

*Presented by A. Gonzalez, Dean of
Undergraduate Studies and Professors
D. Olsen and M. Soldatenko*

ADJOURNMENT