

B. Baker-Cristales, S. Best, S. Breivold, S. Classen, T. Kim, D. Lee, H. K. Moo-Young,
K. Persiani-Becker

ABSENT

M. Cates, A. McCurdy

EXCUSED ABSENCE

K. Baaske convened the meeting at 1:35 p.m.

1. 1.1 The Chair's Announcements:

ANNOUNCEMENTS

1.1.1 Following is the response from Vice President Quan to the questions raised by Senator Herrera at the February 5th Senate meeting:

Question:

University Faculty Web pages often have links to their personal websites which offer valuable information for classes/students. Some of these Web pages are from retired faculty or from faculty now deceased. Does the University have any policy for maintaining/keeping the retired/deceased faculty pages online?

Is the University still planning on cleaning up the Public Folders?

Response:

WEB PAGES University Administrative Procedure 026, Web Site Organization and Responsibility, defines Web page responsibilities. All University Web pages must have a "Page Master" who is responsible for the content of the Web page. The unit/office page masters are Deans, Department Chairs, office Directors or their designees. Therefore, Deans and Department Chairs are responsible for determining when outdated faculty pages are removed from the Web sites.

PUBLIC FOLDERS Yes, however, cleanup is the folder owner's responsibility. Individuals or departments requesting a Public Folder must submit an Outlook™ Public Folder Request form, available at www.calstatela.edu/its/forms. The form also provides a checkbox for deletion of an existing folder. By signing the form's Acknowledgement of Appropriate Use of Account statement, the "folder owner agrees to delete non-relevant or outdated items from the Outlook™ Public Folder." More folder owner responsibilities are explained in the *User Guidelines for Outlook™ Public Folders*, available at www.calstatela.edu/its/policies. ITS will send a reminder to all current folder owners regarding these responsibilities.

1.1.2 This is the last Senate meeting this quarter. I want to thank you for your service this quarter and say that I hope you have a good break. I would also like to remind you that the next Senate meeting is scheduled for the second week of the Spring Quarter, April 1.

1.2 Vice Chair's Announcements:

Michael Krebs, Department of Mathematics, has accepted appointment by the Nominations Committee to serve on the Risk Management and Safety Committee during the Spring Quarter as an alternate for Scott Wells.

1.2 Senator Beer announced: The men's basketball team is seeded third in the Conference and is playing here tonight at 7:00 p.m. so come out and support the Golden Eagles if you are around.

INTENT TO RAISE QUESTIONS

APPROVAL OF THE MINUTES

APPROVAL OF THE AGENDA

PROPOSED POLICY MODIFICATION:
RETIRED FACULTY – EMERITUS
STATUS, FACULTY HANDBOOK,
CHAPTER VIII (07-8)
Second-Reading
Forwarded to the President

PROPOSED POLICY: OUTSTANDING
TEACHING AWARD, FACULTY
HANDBOOK, CHAPTER VIII (7-9)
Second-Reading
Forwarded to the President

2. None.
3. 3.1 It was m/s/ (Zepeda) to approve the minutes of the meeting of February 26, 2008 (ASM 07-11).
- 3.2 Senator Zepeda indicated that in the fifth line of item 1.1.3 the word “of” should be deleted.
- 3.3 The minutes were approved as corrected.
4. It was m/s/p Bowman to approve the agenda.
5. 5.1 It was m/s/ (Dewey) to amend line 55 of document 07-8 by inserting the phrase IN A TIMELY MANNER after the word “President.”
- 5.2 Senator Faust suggested as a friendly amendment inserting the phrase IN A TIMELY MANNER on line 54 after the word “forwarded.”
- 5.3 It was agreed by consensus to accept the Faust amendment as friendly.
- 5.4 The recommendation was APPROVED UNANIMOUSLY as amended (07-8). Copies of the document are available in the Senate Office.
- 5.5 It was m/s/p (Bowman) to forward document 07-8 to the President in advance of the approval of the minutes.
6. 6.1 It was m/s/ (Zepeda) to change the name of the award to the Outstanding LECTURER Award.
- 6.2 Senator Novak asked if the intent of the motion was to change the name of the award throughout the document.
- 6.3 Senator Zepeda confirmed that it was the intent of the motion to change the name of the award from Teaching to LECTURER throughout the document.
- 6.4 The motion was approved.
- 6.5 Debate continued and it was agreed by consensus that changing the title of the award from “Outstanding Teaching Award” to “Outstanding Lecturer Award” would not exclude librarians from being eligible for the award.
- 6.6 It was m/s/ (Yorker) to amend line 13 of document 07-9 by inserting the phrase AND MUST HAVE TAUGHT FOR THE LAST SIX ACADEMIC YEARS AT CSULA after word “level.”
- 6.7 Senator Beer suggested as a friendly amendment deleting the word for and Inserting the word DURING.
- 6.8 It was agreed by consensus to accept the Beer amendment as friendly.
- 6.9 Senator Bowman suggested as a friendly amendment changing during the last six academic years to AT LEAST NINE QUARTERS.
- 6.10 It was agreed by consensus to accept the Bowman amendment as friendly.
- 6.11 Debate ensued.

- 6.12 It was m/s/ (Flint) to change nine quarters to THREE quarters.
 - 6.13 Debate continued.
 - 6.14 It was m/s/p (Beer) to close debate on the amendment.
 - 6.15 The Flint amendment passed.
 - 6.16 The Yorker motion was approved as amended.
 - 6.17 It was m/s/p (Beer) to amend document 07-9 by deleting lines 53 through 65 and inserting the statement: THE OUTSTANDING PROFESSOR AWARDS SELECTION COMMITTEE SHALL BE CHARGED WITH THE SELECTION OF THE OUTSTANDING LECTURER AWARD RECIPIENT.
 - 6.18 It was m/s/f (Graef) to amend line 30 of document 07-9 by inserting the phrase AS EVIDENCED BY ACCOMPLISHMENTS SINCE THE TIME OF THE INITIAL APPOINTMENT after the word "field."
 - 6.19 It was m/s/p (Bowman) to amend line 12 of document 07-9 by deleting the word actively.
 - 6.20 It was m/s/p (Faust) to amend document 07-9 by deleting lines 21 and 22; changing A, B, C, D, to **1, 2, 3, 4**, on lines 23 to 30; inserting the statements IN ADDITION, SERVICE TO THE CSULA CAMPUS COMMUNITY MAY BE CONSIDERED. SUCH SERVICE MAY BE EVIDENCED BY: on line 34; changing #2 to # **1** on line 35 and changing #3 to #**2** on line 41; and on lines 35 and 41 deleting the phrase be evidenced by and inserting the word INLCUDE.
 - 6.21 The recommendation was APPROVED as amended (07-9). Copies of the document are available in the Senate Office.
7. It was m/s/p (Hunt) to adjourn at 2:43 p.m.

ADJOURNMENT