

T. Allison, J. Benedict, C. Gutierrez, D. Lee, K. Persiani-Becker, P. Sharp, Y. Song, L. Taiz,  
R. Vellanoweth, V. Villa

ABSENT

K. Moo-Young, K. Ryan, R. Wearn

EXCUSED ABSENCE

K Baaske convened the meeting at 1:36 p.m.

1. 1.1 The Chair's Announcements:

ANNOUNCEMENTS

- 1.1.1 Included with your agenda package for today's meeting is a complimentary copy of the *Emeritimes*, the quarterly publication of the CSULA Emeriti Association. Also included this time is a copy of the history of the Emeriti Association written by Sidney Albert.
- 1.1.2 There is a change to the Senate membership for the College of Business and Economics: Song Xing will be serving as an alternate replacing Ramon Castillo.
- 1.1.3 On October 10, 2007, President Rosser sent the following memo approving the Senate's proposed policy on Direction of Graduate Theses and Projects: "I am approving the above titled proposed policy with the understanding that the Executive Committee accepts the deletion of the word supervision as noted below."

ACCORDINGLY, IN CONSULTATION WITH THE COLLEGE DEAN, EACH COLLEGE AND EACH DEPARTMENT/DIVISION/SCHOOL SHALL DEVELOP POLICIES AND PROCEDURES TO PROVIDE APPROPRIATE RECOGNITION OF FACULTY DIRECTING GRADUATE THESES AND PROJECTS INCLUDING POLICIES AND PROCEDURES GOVERNING ALLOCATION OF THE SUPERVISION UNITS GENERATED BY GRADUATE DIRECTED STUDIES AND THESES PROJECTS.

The Executive Committee agreed by consensus that the deletion of the word supervision was acceptable.

- 1.1.4 Joan Woosley, University Registrar and Director of Enrollment Services, sent a memo to all department/division chairs and school directors informing them of the changes to the Student Opinion Survey of Instruction that will be used this quarter. The 11 questions have been revised, additional questions may no longer be added to the form, written comments are encouraged and more room is provided, the new form is a different color, and scores will be tabulated based on a 5,4,3,2,1 sequence which is in reverse order from previous years. I mention this because faculty members may be concerned and think that students are filling in numbers, which they are not. The rating scale is not numbered. I will clarify this in the Senate Reports and send the new questions out to all faculty members so they will be informed of what they are being evaluated on.
- 1.1.5 The campus has been upgraded to the latest edition of WebCT, called WebCT 6.2. The current version of WebCT will no longer be used after Spring Quarter, 2008. Faculty members are urged to use the new version of WebCT now to get accustomed to the new interface so the move to WebCT in the Spring will be trouble free.
- 1.1.6 The Luckman Gallery is hosting an event on November 8th, 15th, and 29<sup>th</sup> titled "Conversations: Graphic for Social and Political Change." The event will be moderated by Jon Beaupre, a faculty member in Communication Studies and a frequent guest host on NPR affiliate KPCC Pasadena.

ANNOUNCEMENTS (*Continued*)

- 1.1.7 The Office of Research and Sponsored Programs announces that this month's "ORSP Café" features a talk by Harmit Singh, of Kinesiology and Nutritional Science, on "Functional Foods and Nutraceuticals: New Challenges for Food Scientists" on Wednesday, October 24, from 3:00 to 4:30 p.m. in the University Club.
- 1.1.8 October is Breast Cancer Awareness month and the appropriate color of support is pink.
- 1.1.9 As a result of an inquiry by the Senate Chair, I can report that Vice President Steve Garcia communicated that he is fairly comfortable that the University-Student Union construction will be completed no later than March 1, 2008. Actual operations in the new building will evolve over a period of months as the staff becomes familiar with the building systems and establish operating procedures.
- 1.1.10 The Senate Chair acknowledges that Vice President of Administration and Finance, Dr. Steve Garcia, will be leaving CSULA at the end of this quarter and wishes to thank Dr. Garcia for his service to the University and for his participation in, and support of, shared governance.
- 1.1.11 Next week we will move to a quasi committee of the whole to discuss the MBA and similar business graduate programs. All faculty were sent an announcement and links to the appropriate documents. We have learned that the Academic Senate, CSU site has been changed and a new announcement with the updated link will be sent to all faculty members.

1.2 Senator Moss Announced: The round table discussions on sociopolitical graphics that Dr. Baaske announced are in conjunction with a international exhibit of posters which is going to be at the Luckman and which has been exhibited for the last 40 years all over the world.

INTENT TO RAISE QUESTIONS

2. 2.1 Professor Herrera announced her intent to raise the following questions of the Provost and Vice President for Academic Affairs and the Vice President for Administration and Finance:

The English Department graduate students have organized a Graduate Student Conference for the past 12 years, and students from other CSU campuses have participated in and presented papers at this conference. Students come from campuses as distant as CSU Chico, San Francisco State, San Jose State, and Fresno.

Every year they have invited keynote speakers who are experts in the fields of literature and language, and these speakers are nationally and internationally acclaimed. These keynote speakers participated in the discussion sessions following the presentations. Several speakers have sent in written responses to students' MA thesis projects as well as offering feedback on writing samples for graduate school application forms and many have offered assistance to the students in writing job applications or applications for Ph.D. programs.

Funding for the Student Conference has been through IRA requests. This year the English Department was awarded the IRA funds to hold the Graduate Student Conference in 2007-2008. However, a new stipulation on spending prohibits the use of the IRA funds to pay for Guest Lecturers which is the primary cost of the Conference.

The English Department Graduate Conference can not be held without a keynote speaker. It will be a great loss to our students if they are not allowed to

invite a keynote speaker for their annual conference. We would appreciate any help that the Senate can provide in making this significant event happen for our graduate students.

The questions are:

- (1) Why was the 2007/08 IRA funding spending stipulations changed AFTER the initial requests were submitted and accepted last year?
- (2) Can this stipulation be lifted for this year?
- (3) Why was the stipulation even instigated?

- 2.2 Senator Anagnoson announced his intent to raise the following questions of the Executive Committee:

On page 2 of the fee policy document to the Board of Trustees it states: "A substantial review paper was commissioned to support the deliberations of the task force, the recommendations from which were twice considered by systemwide provosts, by systemwide vice presidents for business & finance, and by presidents. Presidents indicated their support for the key recommendations at the August 28-29, 2007 Executive Council meeting." Was there support for the recommendations by the systemwide provosts and vice president for business and finance?

On page 3 of the fee policy document it states: "Other professional business graduate programs will also be subject to a \$210 / semester unit professional fee." Which programs will be affected by this? How many programs are there on campus and how many students are involved?

On page 1 of the Executive Committee document on Objections to the Proposed Professional Business Graduate Fee there is a statement about the number of Students in professional business degree graduate programs. How does this affect our campus? What is the number of students in the MBA who get financial aid? What is the number of students of color in the program?

- 2.3 Professor Herrera asked the following question: Is the statistical information that Larry Jordan used to do for our programs for Program Review, is that still being done?

Associate Vice President Cash responded: For Program Review, yes, Institutional Advancement recently put back up on the website information specific to departments so you can just go to the IR webpage and there it is – a plethora of information again.

3. It was m/s/p (Bell) to approve the minutes of the meeting of October 2, 2007 (ASM 07-2).

4. It was m/s/p (Garcia) to approve the agenda.

5. Information on the E-Learning Programs and Support was presented by Alice Kawakami, University Librarian, and Flavio Argueta, Instructional Support Design Specialist, and Professor Lia Kamhi-Stein demonstrated the WebCT 6.2.

6. 6.1 It was m/s/ (Bowman) to approve the recommendation (07-1).

- 6.2 It was m/s/p (Cates) to extend the time for questions for five minutes.

INTENT TO RAISE QUESTIONS  
(Continued)

APPROVAL OF THE MINUTES

APPROVAL OF THE AGENDA

PRESENTATION ON E-LEARNING PROGRAMS AND SUPPORT  
*Presented by: Alice Kawakami, University Librarian; Flavio Argueta, and Lia Kamhi-Stein*

PROPOSED POLICY MODIFICATION: EVALUATION OF DEPARTMENT/DIVISION CHAIRS AND SCHOOL DIRECTORS, FACULTY HANDBOOK, CHAPTER III (07-1)  
*First-Reading*

PROPOSED POLICY MODIFICATION:  
ACADEMIC HONESTY, FACULTY  
HANDBOOK, CHAPTER V AND  
PROPOSED ACADEMIC HONESTY  
ALLEGATION FORM, FACULTY  
HANDBOOK, APPENDIX J (07-2)

*Second-Reading*

*Forwarded to the President*

ADJOURNMENT

7. 7.1 It was m/s/f (Flint) to amend document 07-2 by reinstating the language on lines 224 to 230.
- 7.2 It was m/s/ (Andranovich) to amend document 07-2 by numbering line 185 as item 6 in the list of steps to be followed.
- 7.3 Debate ensued.
- 7.4 The Andranovich motion was withdrawn.
- 7.5 The recommendation was APPROVED (07-2). Copies of the document are available in the Senate Office.
8. It was m/s/p (Bowman) to adjourn at 2:57 p.m.