



CALIFORNIA STATE UNIVERSITY, LOS ANGELES
RESOURCE ALLOCATION PLAN
FISCAL YEAR 2019-20

RAP-6

ACCOUNTABILITY REPORT
(Applicable To All Funds)

Division: **Academic Affairs**

Dept ID: **201000**

Department: **Arts & Letters**

Fund Code: **TL48A**

Prepared By: **Jane Sindayen, Rebecca Davis & Kristiina Hackel**

Program Code: XXXXXXXXXX

Budget: **\$ 47,087** Expenditure: **\$ 47,087**

Project ID: XXXXXXXXXX

Please use evidence-based data including year-end financial reports and historical data for comparison.

1. Describe how resources are aligned with the campus strategic plan, which includes Engagement, Service, and the Public Good; Welcoming and Inclusive Campus; Student Success; and Academic Distinction.

These funds were used to refresh computers in FA 225 and FA 226 to a higher level of performance than the baseline campus computer model. This action directly supported **Student Success** and **Academic Distinction**. These two labs are used by the Department of Art, programs in Animation and in Graphic Design / Visual Communication. These high demand programs have over 500 majors enrolled. The programs are highly dependent on computer technology, and competence in the correct software is important in preparing students for future employment. The graphic software used requires large amounts of memory and processing speed, and that is why the computers need extra capability.

These Lottery Funds were used to pay the yearly Webcheckout invoice for TVFM, a checkout software that allows us to checkout, return, and track all equipment in the department used by over 600+ students. Webcheckout is an essential part of day-to-day department operations as it supports twenty TVFM courses per semester which represent the majority of the department's production core courses. These Lottery Funds support Student Success and Academic Distinction by ensuring we can coordinate and supply the correct equipment for all our classes, which also contributes to course availability. These funds also ensure that we are delivering an up-to-date, high-quality education for all our students by providing them with relevant and current technology and equipment. Thanks to this software, the department is able to model professional checkout practices that graduating students will encounter in their careers. All 600+ students in the TVF Department and all 30+ TVFT MFA students benefited from this Lottery support.

2. Provide key performance metrics to measure and sustain success.

FA225 and FA226 are two labs that are fully booked and utilized, Monday through Friday, and some Saturday classes as well. They serve an average of 8 to 10 activity sections per week per semester; that is approximately 800 student enrollments per year in these combined two rooms.

Webcheckout was utilized weekly throughout the 2019-2020 academic year to serve students in core production classes. Especially with the move to remote instruction, it would have been impossible to track equipment and provide students with equipment without it.

3. Describe program outcomes and results. Identify challenges encountered.

The challenge is in finding funding to support this extra computer capability each time the labs are refreshed.

Webcheckout is a key software that serves all TVFM BA students and TVFT MFA students. Thanks to these lottery funds, we were able to continue our normal operations throughout the academic year, and safely get all our equipment back at the end of the remote Spring semester. We continue to use Webcheckout as our department checkout software in the 2020-2021 AY.