**California State University, Los Angeles Emeriti Association**

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

**Date**: January 14, 2016

**Place**: Student Affair Conference Room. SA 110

**Time**: 12:45-2:20 p.m.

**Minutes of the Executive Committee**

**Present**: , S. Burstein, J. Casanova, M. Cates, J. Cleman, D. Dewey, N. Fabris, H. Goldwhite, A. Gonzalez, D. Keane, D. Klein, D. Margaziotis, L. Mathy, R. Marshall-Holt, V. Potter, F. Stahl, W. Taylor, H. Villarreal

**Absent**: J. Adenika, P. Brier, J. Fisher-Hoult, M. Jefferson, J. Johnson, B. Sinclair, M. Zepeda

1. **Announcements**
	1. For health reasons Margaret Jefferson has resigned from her position as Database Chair and Executive Committee member. She nevertheless provided an updated version of the database, label sets for the next Emeritimes stuffing, and a copy of the directory for distribution.

W. Taylor and I will join others at the Strategic Planning kick-off meeting January 22 from 9:30-2:30.

The entire University community has been invited to an open forum with Chancellor While on Tuesday, January 19 at 1:30 and, as the Committee was earlier notified, all members of the Executive Committee are invited to a reception for Chancellor White the same afternoon from 5-6:30.

A Phi Kappa Phi report from J. Fisher-Hoult has been mailed to the Committee which names the date for the Initiation Reception as April 16.

The annual Jean Burden Poetry Reading this year will be held January 28. The poet reading will be Juan Felipe Herrera, the current Poet-Laureate of the United States.

* 1. F. Stahl reported that Villa Gardens has been booked December 8, 2016 for the next Executive Committee Christmas party.
	2. H. Goldwhite announced that there will be an Editorial Board meeting immediately after this meeting from 2:45 to 3:00.

1. Approval of Agenda M/S/P
2. Approval of Minutes M/S/P as amended
3. Officer and Committee Reports and Recommendations
	1. President: John Cleman

Is J. Johnson going to write the obituary for K. Johnson? Thanks to N. Fabris for volunteering to write the obituary for Ken Sweetnam.

* 1. Past President: Dorothy Keane

D. Keane reported that she will request the May 12 date for the tour of the Television Media Center.

* 1. Vice President for Administration: Stanley Burstein No report
	2. Vice President for Programs: T. Jean Morrow-Adenika Absent
	3. Treasurer: Marshall Cates

The treasurer’s report was accepted.

* 1. Fiscal Affairs Chair: Marshall Cates

The 15 year limit on drawing money from the Smallenberg Foundation account is up. The Emeriti Association can no longer use money from it for scholarships.

* 1. Fellowship Fund Committee Chair: Alfredo Gonzalez

The Chair reported that a total of 170 students applied for Emeriti Fellowships/Scholarships. All members of the Fellowship Committee must complete an Academic Works (AW) Access Request Form that must be approved and processed. Training for AW online review may be needed. Due to several constraints such as time limitations, the Chair proposed the following options to the Executive Committee;

1. Do not award fellowships this year
2. Try to review all applications
3. Reduce the number of applications by raising the bar for consideration
4. This year, award only endowed fellowships/scholarships

M/S/P That this year the Emeriti Association award only named/endowed fellowships/scholarships up to the funding available

* 1. Life Long Learning Program Liaison: Peter Brier Absent
	2. Historian/Archivist: Donald Dewey

There is a website, Los Angeles Works, for retired persons who would like to do public service.

Marge Hartman’s Christmas letter describes her unplanned efforts at university-building in Cambodia.

* 1. Corresponding Secretary: Marlene Zepeda Absent
	2. Membership Secretary: Rosemarie Marshall-Holt

The secretary announced that there are three new emeriti B. Yorker, M. Donaldson, and S. Jones.

* 1. Webmaster: Demetrius Margaziotis

Pictures from the Fall Luncheon have been posted on the Emeriti Association’s website.

* 1. Database Coordinator: Margaret Jefferson

M. Jefferson’s resignation was reported by the President.

* 1. Secretary: Hildebrando Villarreal No report
	2. Emeritimes Editorial Chair: Harold Goldwhite

There will be a meeting of the Editorial Board at 2:45 to discuss the responsibilities of the board members; the issue of the editor not being a member of the Editorial Board, and the suitability of a submitted article.

* 1. CSULA Academic Senator: John Cleman

President Covino reported that this Winter 86% of the students were enrolled full time. He anticipated a record high number at commencement. There was also good news about the University’s standing as measured by various polls. He expressed a solid commitment to the need to have a more diverse faculty and administration.

Action items included the following:

1. Proposed New Policy: Establishing Requirements for Graduate Programs Admissions Procedures
2. Proposed Policy Modification: Repeating Courses with Grades Averaged
3. Proposed Policy Modification: Repeating Courses and Grade Replacement

Second-Reading Items:

1. Proposed Policy Modification: Deletion of Infrequently Offered Courses from the Curriculum
2. Proposed Policy Deletion: Division of Intercollegiate Athletics Code of Ethics for Student Athletes and Code of Conduct & Ethics for Student-Athletes
	1. CSU Academic Senate: Harold Goldwhite

The CSU AC will meet a week from today. The Chancellor will visit our campus January 19.

Highlights from the January Faculty Trustee Report are as follows:

1. On November 17th there was a march and rally by members of the California Faculty Association in support of CFA’s collective bargaining push for a 5% general salary increase.
2. The full Board, by a 8-5 vote, approved a revised Employee Compensation Policy that impacts presidential salary offers to incoming campus presidents.
3. On November 18th, tennis greats Billie Jean King and Rosie Cassals were present during the Board action to approve the naming of the Rosie Cassals and Pancho Gonzalez Tennis Center at the Billie Jean King Sports Complex at California State University Los Angeles.
4. On November 18th the Board, in closed session, voted to revoke the honorary Doctor of Letters degree awarded to Bill Cosby in 1992 on behalf of California Polytechnic University, Pomona.
5. The Committee on Governmental Relations received an update on the status of various legislative bills of interest to the CSU: AB819 (Irwin) – CSU and the UC Alumni Affinity Programs; SB562 (Wolk) – Sonoma State Green Music Center Ad/Sponsorship Allowances; SB634 (Block) – State Authorization Reciprocity Agreement (SARA) and AB 130/SB104 – CSU Investment Authority
	1. CSU ERFA Council: John Cleman, Donald Dewey, and William Taylor

The Executive Committee will meet on the 23rd of January. There is a drive to collect shoes, Soles for Souls. There seem to be several viable candidates for D. Cameron’s office.

* 1. 2013 Gigi Gaucher-Morales Memorial Conference: R. Cantu, Don Dewey

No report

1. New Business

Communication by colleges with Emeriti faculty

Adjourned at 2:45 pm

**California State University, Los Angeles Emeriti Association**

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

**Date**: February 11, 2016

**Place**: Student Affair Conference Room. SA 110

**Time**: 12:45-2:45 p.m.

**Minutes of the Executive Committee**

**Present**: J. Adenika, S. Burstein, J. Casanova, M. Cates, J. Cleman, D. Dewey, N. Fabris, M. Friedman, A. Gonzalez, D. Keane, D. Klein, J. Johnson, D. Margaziotis, R. Marshall-Holt, L. Mathy, B. Sinclair, F. Stahl, W. Taylor, H. Villarreal

**Absent**: P. Brier, R. Cantu, J. Fisher-Hoult, H. Goldwhite, V. Potter

1.0 Announcements

1.1 J. Cleman has signed letters for three new emeriti, inviting them to join the association: Abbas Daneshvari (A&L, Art); Diane Haager (CCOE, Special Education and Counseling); Michael Henderson (A&L, Art).

1.2 J. Cleman announced that Marlene Zepeda has resigned from the Committee and Marilyn Friedman has graciously agreed to return as Acting Corresponding Secretary until spring when a regular replacement can be appointed.

1.3 D. Dewey received a call from Bill Hanson’s daughter, Lynne Bramlet, saying that she wishes to donate part of her estate to the Biology department.

1.4 D. Dewey announced that Len Mathy has moved closer to Cal. State LA and he has a new telephone number.

1.5 R. Marshall-Holt said that the memorial service for Karen Johnson will be February 27, 2016 at Villa Gardens.

1.6 J. Casanova reported that H. Cohen is working on a new directory.

1.7 Gonzalez reported that the Executive Board of the Emeriti Association received an invitation to the Donor’s Luncheon on March 11, 2016 where scholarship recipients will be recognized.

1.8 Sinclair talked about getting people interested in the California Senior Legislature, a group whose goal is to develop bills to enhance the well-being of seniors. Eighty percent of their bills become law. Your donations are tax-deductible.

1.9 Margaziotis reported on the success of an experiment that was able to confirm the existence of gravitational waves that Einstein’s theory predicted 100 years ago. A Cal. State LA physics student is working on improving the equipment used to measure gravitational waves.

2.0 Approval of Agenda

M/S/P

3.0 Approval of Minutes of January 14, 2016

M/S/P as amended

4.0 Officer and Committee Reports and Recommendations

4.1 President: John Cleman

Because of recent resignations from the Executive Committee and because none of us is familiar with all the emeriti I am asking for names of possible replacements to be forwarded to me by the members of the Executive Committee.

I plan to assemble a subcommittee to consider our mission and procedures, the Executive Committee’s service to the Association, and the Association’s service to the University.

I have requested a role for an Association member on the Academic Senate Executive Committee, and I will be asking for a role on the University Foundation Board.

Report of participation with W. Taylor in Strategic Planning Kick-Off Event, noting the emphasis on community service and engagement, perhaps at the expense of other academic values. In general an event awash in good feelings.

Report on attendance at Chancellor White’s open forum and reception afterwards to which emeriti were specifically invited. At the forum, there were many faculty and others asking questions about the contract and expressing their dissatisfaction with the Chancellor’s answers. At the reception the Chancellor showed up for the last half hour and mingled generally. When he arrived there was a presentation of a film clip made at the TV/F Center, in which Chancellor White was transformed into a spandex-clad, muscle-bulging superhero. Something like this might be done for one of us when we visit the site at the spring 2017 luncheon.

4.2 Past President: Dorothy Keane

Are we going to discuss what we will do if CSULA faculty goes on strike?

4.3 Vice President for Administration: Stanley Burstein

It seems that many emeriti don’t know what the Emeriti Association does as indicated by Martin Brodwin’s question, “What do you do”?

4.4 Vice President for Programs: T. Jean Morrow-Adenika

D. Keane has secured the speaker and arranged the tour of the Television/Media Center. We hope to secure shuttles to ferry people to the facility. M. Cates has agreed to handle the RSVP cards and J. Fisher-Hoult and her granddaughter will prepare the centerpieces. The President has updated the mailing labels.

Firm dates and speakers for the luncheons have been set:

Spring, 2016 - May 20, 2016 University Provost

Fall, 2016 - September 16, 2016 Rafael Sonenshein, Director, Pat Brown Institute

Spring, 2017 – May 12, 2017 Alan Bloom (also will lead tour of Television Media Center)

The Emeriti Association’s cost of the luncheon will increase from $19.00 to $20.00. The menu will include steak, stuffed chicken, and salmon.

Question: Should we increase the cost of the luncheon since the luncheon income does not seem to cover all the costs?

4.5 Treasurer: Marshall Cates

The treasurer’s report was accepted.

4.6 Fiscal Affairs Chair: Marshall Cates

Should the Emeriti Association seek tax-deferred status? What would be the implications?

4.7 Fund-raising Chair: Diane Klein

The meeting with B. Munitz was informative. He recommended that (a) we use our connections to attract donors, (b) make the luncheon high profile, (c) develop a good story to attract donors, (d) develop a brand, that is, tell who we are and what we do, and (e) show leadership in this campaign by showing how much we ourselves have already collected.

Jacqueline Williams at Institutional Advancement is waiting for us to craft a capital appeal letter. After it is written then a text for the phone bank can be developed. The letter should go out in March.

4.8 Fellowship Fund Committee Chair: Alfredo Gonzalez

Forty-five applications were received and there were some problems in processing them. There were no applications for the Mathy, the Zapata, the Fabris, and the Houk scholarships as interpreted by the new software program. However, six awardees were selected and they will be invited to our Spring Luncheon.

The Executive Committee of the Academic Senate met with the Administration to discuss the scholarship process. Complaints were aired and suggestions were made about how to improve the process. President Covino stressed the importance of awarding as many scholarships as possible because donors may withdraw their support if their scholarships are not awarded. Despite the problems with the software used to process scholarship applications, there is great potential for its use at Cal. State LA.

4.9 Life Long Learning Program Liaison: Peter Brier

The Lifelong Learning Board met on Friday, January 22, 2016. The schedule of courses for late winter and early spring was firmed up with presentations by Hildebrando Villarreal, Harold Goldwhite, Vilma Potter, and John Kirchner. Marilyn Friedman and, hopefully, Barbara Sinclair will appear together in a special Health Fair at Hollenbeck in June. Ted Crovello, who has accepted a year’s appointment to our Board, will assist us in the search for new venues in our line-up of senior residences and community centers.

4.10 Historian/Archivist: Donald Dewey

No report

4.11 Corresponding Secretary (Acting): Marilyn Friedman

The Secretary sent condolences to the family of Jon Snodgrass and Dr. Lynn Rand. She also sent get-well cards to C. Casanova and P. Brier

4.12 Membership Secretary: Rosemarie Marshall-Holt

S. Herrera, E. Marshalleck, and B. Yorker (Schumaker) are new life members. S. Weaver is a new emeriti.

4.13 Webmaster: Demetrius Margaziotis

D. Margaziotis has updated the Emeriti Association website.

4.14 Database Coordinator: Marshall Cates

The coordinator is maintaining the database and adding new members as information becomes available.

4.15 Secretary: Hildebrando Villarreal

No report

4.16 Emeritimes Editorial Chair: Harold Goldwhite

H. Goldwhite reported by email that no stuffing date had been set yet.

His proposal – Revised Membership and Guidelines for the Editorial Board of the Emeritimes – was considered a first-reading item.

The Executive Committee decided to postpone this item until its next meeting.

4.17 CSULA Academic Senator: John Cleman

Academic Senate Report (1-26-2016 – 2-9-2016)

(1-26-2016)

Chair Warter-Perez reported on the various responses of the Senate Executive Committee to earlier “Concerns from the Floor.” For the most part, these responses had been to discuss, take up with the appropriate administrator or committee, or note that the problem had been resolved without action. The aim seemed to be to let the Senate know that their concerns had not been ignored. A CFA representative announced meetings for strike plans and then offered a sort of distancing statement about the union’s role in the response before and during the Chancellor’s open forum meeting.

The Chair then reported that the administration was looking into space concerns on campus. She also referred to a meeting of Senate Exec with the President, the Provost, the Senior Vice President for Enrollment Management, and other administrators regarding the problems with the scholarship process this year. The Chair of the Student Policy Committee and both the Emeriti Association President and Fellowship Fund Chair (Alfredo and I) will be included as well.

The Provost gave a brief report, noting that searches for both a Library Dean and Dean of NSS were in their final stages. A search for a Dean of Graduate Studies was being launched with the recognition that Karen Brown had been Acting Dean for too long. There are 65 faculty searches approved for positions that would begin in Fall Semester 2017. In this regard she said that she and the Deans were exploring what she called “cluster hires,” a somewhat nebulous concept designed to search for faculty with the prospect of close collaborations across disciplinary lines.

There were five Second-Reading Items:

1. Proposed Policy Deletion: Division of Intercollegiate Athletics Code of Ethics for Student Athletes and Code of Conduct & Ethics for Student-Athletes, Faculty Handbook, Chapter V (14-26): The substitute motion to update rather than remove the Intercollegiate Code of Ethics was briefly debated and passed unanimously. That motion was then amended to move the code from the main part of the handbook to the appendix, and finally the motion as amended was approved unanimously.

2. Protocols for First-Reading Items: Miscellaneous Rules (15-2): The basic thrust of this was to include language that would allow motions to be returned to committee after the first reading in order to address questions and concerns raised. A motion to add the word “discussion,” to “introduction and question,” as the sorts of conversation that could occur during the first reading was passed, and the proposal as a whole passed.

3. Proposed Policy Modification: The Student Opinion Survey on Instruction, Faculty Handbook, Chapter V (15-4): This ended up in a rather lengthy and somewhat circular debate. At issue was the opportunity to add extra questions to the survey, questions that individual faculty members cold choose from ones approved by the Department or College.

At this point, the meeting was adjourned.

2-9-2016

The preliminaries to the action items this time may have been the more interesting. Chair Nancy Warter-Perez announced that NSS Dean Scott Bowman would be out until Spring Quarter. In the interim Associate Dean Nancy McQueen would serve as Dean and Senate Secretary Mike Soldatenko as Associate Dean. With Mike temporarily away, Veena Prabhu joined the Executive Committee as Secretary, and there was some other shuffling. The Chair also announced the dates for the spring commencement as Thursday, Friday, and Saturday, June 9-11. This was a change from previous years when the three days of the event began on Friday and included Sunday.

CFA leader Molly Talcott announced that unless a resolution on the contract is reached, there would be a five-day faculty strike on all 23 CSU campuses, April 13, 14, 15, 18, 19.

Under “Concerns from the Floor” a student Senator asked how the early registration date of May 2 for Summer and Fall would affect students on financial aid, given the LA requirement that fees had to be payed up by the time of registration. The answer from the Provost was that the early date for Fall and combining the two registrations was largely a one-time problem created by semester conversion. In the future, she said, the registration for Fall might come later, but also noted the Fall Semester will begin in August rather than September. As to the issue of having CSULA students pay up by the time of registration, a requirement found at only two of the 23 CSU campuses (LA being one), the Provost responded that 80% of Cal State LA students were on financial aid and do not pay a dime in student fees. However, she was forced to admit that 20% did have out of pocket costs for fees. She said the administration would look into the possibility of some kind of instant loan plans for those students, and more important that President Covino had the question of whether the policy of requiring full payment before enrollment should be continued. Mahoney said that she “was not used to” such a restriction.

There was one First-Reading Item:

1. Proposed Policy Modification: Appointments, Faculty Handbook, Chapter VI (14-8.2): this proposal has a rather ling history. It was first introduced last year with the limited aim of adding policy language to deal with joint appointments and not altering the rest of the policy.

There were three Second-Reading Items left over from the previous meeting:

1. Proposed Policy Modification: The Student Opinion Survey o Instruction, Faculty Handbook, Chapter V (15-4): Once the issue was settled (as it had been at the previous meeting by the Chair’s tie-breaking vote) of leaving in language governing adding questions to the common set (questions that would have no bearing on the RTP process unless the individual faculty member chose to include them in her or his WPAF) the proposal as a whole wa approved without further debate and only a small set of resisting nays.

2. Proposed New policy: Conflict of Interest in Faculty-Assigned Course Materials, Faculty Handbook, Chapter VI (15-3): This continued to be a somewhat contentious issue, centering around the questions of whether a faculty member who developed such course materials as a lab manual particularly adapted to the course being taught could profit from the sale of it, not in class and not at the campus bookstore but in the book mart off campus. An amendment designed to create room for such transactions was narrowly defeated, perhaps because the existing language was required by the system and by law. The proposal was then approved.

3. Proposed New Policy: Establishing Requirements for Graduate Programs Admissions Procedures, Faculty Handbook, Chapter V (15-5): As noted before, this proposal was developed to fill a large and dangerous void in policy governing graduate admission procedures on campus.

4.18 CSU Academic Senate: Harold Goldwhite

Report of the Meeting of the Academic Senate (ASCSU) January 21-22, 2016

Executive Vice Chancellor for Academic and Student Affairs Blanchard has a goal of visiting every CSU campus within the year. He noted that the topic of inclusivity has become a national concern. The Chancellor’s Office has prepared and shared a new draft of an Academic Freedom statement. A new Associate Vice Chancellor for Research will be appointed; the search is underway.

CSU Student Trustees Kelsey Brewer and Maggie White gave an overview of student concerns. The Fiscal Sustainability Report puts an increasing burden on students through steadily increasing tuition. The University’s deferred maintenance backlog is visible daily to students in classrooms and other facilities.

CFA representative Andy Merrifield updated the Senate on the state of bargaining.

The end of the fact-finding process is expected by early arch. If no agreement is reached strike action may follow. Because any increase in faculty salaries is contractually linked to salaries of other represented employees, the cost of a 5% general salary increase for 2015-16 is around $100 million.

Andrew Martinez, CSU Senior Legislative Advocate, gave an instructive report on lobbying in both Sacramento and legislators’ district offices.

Lori Redfearn, Assistant Vice Chancellor, Advancement Services, reported that 2014-15 saw a record for philanthropy to the CSU with $314 million raised. Alumni giving has increased. Her full report can be seen at calstate.edu/philanthropic.

Resolutions Passed

AS-3237-15/FGA CSU Acknowledgement of California Taxpayers as University Donors: This resolution encourages the CSU to find ways to acknowledge the role of taxpayers in funding the CSU.

AS-3238=15/AA Role of California State University Faculty in the Evaluation of Courses for Transfer: Affirms that campus curricula and the satisfactory completion of degree requirements are the purview of local campus faculty.

AS-3239-15/FA Inclusion of Non-Tenure Track Instructional Faculty in Faculty Orientation Programs: This resolution advocates for the inclusion of lecturers in faculty orientation days (including these days as part of compensated contractual time).

AS-3240-15FA/FGA Request for Joint Task Force to Develop an Action Plan for Ongoing Tenure/Tenure Track Recruitment: This resolution thanks the Board of Trustees, Chancellor, Governor and Legislature for recognizing the need to increase tenure/tenure-density in the CSU and for providing in the 2015-16 budget, baseline funding specifically targeted for the hire of tenure-track faculty.

AS-3242-16/EX Acceptance of the ICAS Statement on Preparation in Natural Science Expected of Entering Freshman: The Intersegmental Committee of Academic Senates (made up of the executive committees of the statewide academic senates of the UC, CSU and CCC) creates competency statements as a means to advise high school students and their families about what kind of intellectual preparation in necessary for success in California Higher Education.

AS-3243-16/FGA Commendation for Karen Y. Zamarripa - Assistant Vice Chancellor, CSU Advocacy and State Relations.

AS-3247-16/FA Restoring Research, Scholarship, and Creative Activities (RSCA) Funds as a Line Item in the CSU Operations Budget: This resolution urges the Chancellor’s Office to restore RSCA funds as a permanent line item in the CSU Operations Budget.

First Reading Resolutions distributed to campuses for possible action in March 2016.

AS-3241-16/APEP Need for Analysis of the Data Related to Changing Demographics of California State University: call for a task force to examine and analyze the existing student demographic data and determine the implications for students’ abilities to meet curricular demands.

AS-3244-16/APEP Support for Four Years of Mathematics as a Requirement for Admission to the California State University: The CSU currently requires three years of high school math for admission to the CSU. This resolution calls for the CSU to require a fourth year of high school mathematics/quantitative course to be completed as part of the senior (final) year of high school.

AS-3245-16/AA Selection of Faculty to Serve on Campus Honorary Degree Committees: This resolution reasserts that faculty representatives serving on campus honorary degree committees should be selected by faculty.

AS-3246-16/EX Promoting Inclusion Within the CSU Community: This resolution affirms the ASCSU’s commitment to promoting an inclusive CSU community, acknowledges the negative consequences of workplace bullying, and urges the Chancellor, campus presidents, provosts and vice presidents of Academic Affairs to continue to expand policies and explore strategies that promote inclusive workplace environments.

4.19 CSU ERFA Council: John Cleman, Donald Dewey, and William Taylor

The April meeting will be in San Jose. CSU ERFA sent a letter to the Chancellor expressing disappointment at not having an Emeriti representative on the Board of Trustees.

4.20 2016 Gigi Gaucher-Morales Memorial Conference: Ted Crovello, Don Dewey

No report

Adjourned at 2:55

**California State University, Los Angeles Emeriti Association**

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

**Date**: March 10, 2016

**Place**: Student Affair Conference Room. SA 110

**Time**: 12:45-2:45 p.m.

**Minutes of the Executive Committee**

**Present**: J. Adenika, S. Burstein, J. Cleman, D. Dewey, N. Fabris, J. Galvan, H. Goldwhite, A. Gonzalez, D. Keane, D. Klein, D. Margaziotis, L. Mathy, B. Sinclair F. Stahl, W. Taylor, H. Villarreal

**Absent**: P. Brier, R. Cantu, J. Casanova, M. Cates, J. Fisher-Hoult, M. Friedman, J. Johnson, R. Marshall-Holt, V. Potter

1. **Announcements**
	1. J. Cleman reported that M. Cates is in New Zealand and that Jose Galvan has accepted the position of database coordinator.
2. Approval of Agenda M/S/P
3. Approval of Minutes M/S/P as amended
4. Officer and Committee Reports and Recommendations
	1. President: John Cleman

According to President Covino there won’t be football at CSULA.

* 1. Past President: Dorothy Keane

M/S/P The Executive Committee of the Emeriti Association of California State University, Los Angeles announces its full support of the California State University Faculty in its effort to win a reasonable, competitive, professional compensation.

There were two abstentions.

The distribution list should include the Academic Senate, the University Times, President Covino, the CFA, CSUERFA, and the May issue of the Emeritimes.

M/S/P If the CFA calls for a strike, the Executive Committee of the Emeriti Association will meet the following week.

Prior to the Time Certain the Executive Committee proposed the following questions for J. Choy and J. Bursig:

What specific changes have been made to improve the scholarship application process next year?

Why was this year’s scholarship application process so problematic?

How will you advertise the open period?

Are Departments/Units being consulted about the process for next year?

Time Certain: 1:40

J. Choy (Associate Director of Academic Technology and Support Services) and J. Bursig ((Director of Academic Technology and Support Services)

J. Choy and J. Bursig explained that the problem in general had to do with software that was bought by the University several years ago and that the administrators that were involved were no longer here to implement the program. In addition, CSULA did not have a centralized the scholarship application process and when Academic Works was put in place there were many problems; they are being addressed now.

The discussion was very helpful in understanding this year’s scholarship problems and in understanding what was being done to improve the process next year. The Executive Committee thought it would be a good idea to invite our visitors back.

* 1. Vice President for Administration: Stanley Burstein

No report

* 1. Vice President for Programs: T. Jean Morrow-Adenika

M/S/P To raise the cost of the luncheons for members to $35.00.

* 1. Treasurer: Marshall Cates

The treasurer’s report was accepted.

The treasurer’s report as submitted to the President by email, distributed to the members and accepted.

* 1. Fiscal Affairs Chair: Marshall Cates

Absent

M. Cates sent a written proposal that for 2016-2017 The Emeriti Association award 8 endowed named scholarships for $1,000 each and 10 general scholarships for $1,000 each. The motion was approved.

* 1. Fund-raising Chair: Diane Klein

The chair had Executive Committee members fill out a card anonymously indicating how much they would pledge for our upcoming fund-raising drive.

* 1. Fellowship Fund Committee Chair: Alfredo Gonzalez

The chair will convene a meeting of the Fellowship Fund Committee and he expects that there will be 150 to 200 applications for Emeriti Association scholarships.

* 1. Life Long Learning Program Liaison: Peter Brier

Absent

* 1. Historian/Archivist: Donald Dewey

No report

* 1. Corresponding Secretary: Marilyn Friedman

Absent

* 1. Membership Secretary: Rosemarie Marshall-Holt

Absent

* 1. Webmaster: Demetrius Margaziotis

No report

* 1. Database Coordinator: Jose Galvan

No report

* 1. Secretary: Hildebrando Villarreal

No report

* 1. Emeritimes Editorial Chair: Harold Goldwhite

The Executive Committee received a draft of the Revised Membership and Guidelines for the Editorial Board of the Emeritimes.

* 1. CSULA Academic Senator: John Cleman

The text of the CSULA Academic Senate report has been emailed to the members of the Executive Committee.

* 1. CSU Academic Senate: Harold Goldwhite

The text of the CSU Academic Senate report has been emailed to the members of the Executive Committee.

* 1. CSU ERFA Council: John Cleman, Donald Dewey, and William Taylor

The Search Committee for the new Executive Director for CSU ERFA is going to make a recommendation on April 23, 2016.

* 1. 2016 Gigi Gaucher-Morales Memorial Conference: Ted Crovello, Don Dewey

No report

1. Old Business

Adjourned at 2:50 pm

**California State University, Los Angeles Emeriti Association**

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

**Date**: April 21, 2016

**Place**: Soriano Boardroom, Golden Eagle

**Time**: 12:45-2:45 p.m.

**Minutes of the Executive Committee**

**Present**: J. Adenika, S. Burstein, J. Casanova, M. Cates, J. Cleman, D. Dewey, M. Friedman, J. Galvan, H. Goldwhite, A. Gonzalez, D. Klein, D. Margaziotis, R. Marshall-Holt, L. Mathy, B. Sinclair, F. Stahl, W. Taylor, H. Villarreal

**Absent**: P. Brier, R. Cantu, N. Fabris, J. Fisher-Hoult, J. Johnson, D. Keane, V. Potter,

1. **Announcements**
	1. J. Cleman reported that he will be a banner escort at this year’s Honors Convocation.
2. Approval of Agenda M/S/P
3. Approval of Minutes M/S/P as amended
4. Officer and Committee Reports and Recommendations
	1. President: John Cleman

The Emeriti Association’s position on the strike action was sent to President Covino, the University Times, the CFA, and CSUERFA. The President and CSUERFA responded.

M/S/P That the Executive Committee meet at 9:30 am prior to the May luncheon.

J. Cleman reported that Ted Anagnoson urges emeriti to send their biographies to the Biography Project. In addition, he (Ted) suggests that the Executive Committee find someone else to replace him in that position. It was agreed that this issue be agendized at the next meeting.

* 1. Past President: Dorothy Keane

Absent

* 1. Vice President for Administration: Stanley Burstein

No report

* 1. Vice President for Programs: T. Jean Morrow-Adenika

The Executive Committee supported J. Morrow-Adenika’s proposal to add a previous fellowship recipient speaker to the program at the Spring Luncheon.

* 1. Treasurer: Marshall Cates

The treasurer’s report was accepted.

* 1. Fiscal Affairs Chair: Marshall Cates

The Fiscal Affairs Committee did not meet.

* 1. Fund-raising Chair: Diane Klein

D. Klein reported that $7,600 was pledged by Executive Committee members and that the fund-raising letter to Emeriti Association members would be sent out shortly.

Time Certain:

First reading

H. Goldwhite proposed the following amendment to the Emeriti Association’s by-laws:

M/S/ Charge: The Editorial Board is responsible for The Emeritimes, the Association’s newspaper. The Board, through its chair, reports periodically to the Executive Committee about the contents and the publication and distribution schedule of The Emeritimes. The Board makes recommendations to the Executive Committee on any policy issues.

Membership: The members of the Editorial Board shall be appointed by the President of the Association with the advice and consent of the Executive Committee. The members shall include Ex Officio the editor; the executive editor who shall serve as chair; and the circulation coordinator, who shall serve as vice chair. There will also be at least three members at large.

Duties of the Ex Officio members:

The executive editor works with the editor to identify the content for each issue. The executive editor may write and arrange for others to write material for inclusion in The Emeritimes.

The editor works with the executive editor to identify the content for each issue. The editor edits all copy, including writing and rewriting, and is responsible for matters of style, typography, and arrangement of content. The editor works with the graphics designer, the University’s manager of print services and, as needed, the University’s Public Affairs office.

The circulation coordinator works with the editor and the executive editor to prepare and assemble the materials and arrange for the services needed to distribute each issue.

M/S/F That this proposal be referred to the Editorial Board of the Emeritimes

* 1. Fellowship Committee Chair: Alfredo Gonzalez

Alfredo Gonzalez announced that the Committee selected six fellowship recipients:

David Cameron-Fisher Memorial Fellowship (3 applicants):

Meher Geigi Masihi – Biology

Jane Matson Memorial Fellowship, Counselor Education (11 applicants):

Leah Zeller; Jose Perez

Mary Gormly Memorial Fellowship (17 applicants):

Claudia Camacho-Trejo - Anthropology

William E. Lloyd Fellowship, History, Political Science or Public Policy (5 applicants):

Amalia Castaneda - History; James Steele - History

They have all been contacted and told about the luncheon, and they are planning to attend.

Alfredo Gonzalez recommended that the fellowship recipients and individuals who supported the fellowship process be invited as guests.

Hosted Invitees to Emeriti Luncheon:

6 Fellowship recipients and one guest each: 12

Darlene Aguilar

Jonathan Choy

Jim Munson

Past recipient and guest

The scholarship process for next year will consist of two steps: an application period, April 29 to May 31, followed by a selection period, June 8 to July 25.

M/S/P That the Emeriti Association give $50.00 to this year’s past recipient speaker and that he/she be allowed to bring one guest.

The Committee chair thanked Janet Fisher-Hoult, Marilyn Friedman, Diane Klein, and Rosemarie Marshal-Holt for their help in reviewing fellowship applications.

In the near future Alfredo Gonzalez will be asking for volunteers to review scholarship applications. Reviewers do not have to be a member of the Executive Committee.

* 1. Life Long Learning Program Liaison: Peter Brier

Absent

F. Stahl reported that P. Brier will be speaking at Villa Gardens on the 24th of May.

* 1. Historian/Archivist: Donald Dewey

D. Dewey reported that he has been selecting pictures from the Emeriti Association’s albums that will be printed in the Emeritimes. E. Stein will make the final decision on the pictures.

* 1. Corresponding Secretary: Marilyn Friedman

M. Friedman sent a note of condolence to the family of Robert Fiedler and she will also send condolences to the partner/family of Keith Henning. Emeriti Board members should e-mail Marilyn when get-well or condolences need to be sent.

* 1. Membership Secretary: Rosemarie Marshall-Holt

No report

* 1. Webmaster: Demetrius Margaziotis

D. Margaziotis has updated the In Memoriam section of the website. He has received positive responses from members about this aspect of the website.

* 1. Database Coordinator: Jose Galvan

J. Galvan announced that the transfer of the database is now complete. His report included the following information:

318 active members

67 lapsed members

100 emeriti never have joined the Emeriti Association

53 emeriti have unknown addresses

* 1. Secretary: Hildebrando Villarreal

No report

* 1. Emeritimes Editorial Chair: Harold Goldwhite

Stuffing will be the first week of May.

* 1. CSULA Academic Senator: John Cleman

J. Cleman said that the Academic Senate report had been emailed to all the members of the Executive Committee. He noted as a highlight that Cal. State LA had received a $10 million donation.

* 1. CSU Academic Senate: Harold Goldwhite

H. Goldwhite emailed to the Executive Committee the resolutions the CSU Academic Senate has approved. The next plenary session will be early in May.

* 1. CSU ERFA Council: John Cleman, Donald Dewey, and William Taylor

The next meeting will be on Saturday, April 23, in San Jose.

* 1. 2016 Gigi Gaucher-Morales Memorial Conference: Ted Crovello, Don Dewey

R. Cantu is doing a lot of work in preparation for the conference.

5.0 Old Business

The meeting adjourned at 2:40 pm.

California State University, Los Angeles Emeriti Association

Emeriti Center, Administration 815
California State University, Los Angeles
5151 State University Drive
Los Angeles, CA 90032

Date: May 20, 2016

Place: Soriano Boardroom, Golden Eagle

Time: 9:30 – 11:30 a.m.

Minutes of the Executive Committee

Present: J. Adenika, S Burstein, J. Casanova, M.Cates, J. Cleman, D. Dewey, A. Gonzalez, J. Fisher-Hoult, J. Johnson, D. Keane, D. Klein, D. Margaziotis, R. Marshall-Holt, L. Mathy, B. Sinclair, F. Stahl, W. Taylor

Absent: P. Brier, R Cantu, N. Fabris, V. Potter, H. Villareal

1.0 Announcements:

 J. Cleman reported that he would escort the University banner at graduation

 President Covino will attend our luncheon reception today.

 J. Cleman asked to indicate an interest in visiting the downtown campus with a show of hands. There is interest in such a visit.

 Bill Taylor reported that the Department of Physics and Astronomy held its first alumni event, which included dinner and a lecture on gravitational waves. Bill and Marty Epstein organized the event with funds from the Chancellor’s office. Forty- one alumni attended.

2.0 Approval of Agenda. It was requested that item 4.16 be moved up on the agenda to be addressed after Approval of the Minutes.

 M/S/P with modification.

3.0 Approval of the Minutes of April 21, 2016.

4.16 Revised Membership and Guidelines for the Editorial Board of The Emeritimes

 (2/1/2016)

 F. Stahl moved a revised version of the “Revised Membership & Guidelines
 for the Editorial Board” which were prepared by the Editor.

 Discussion followed with the following motions:

 To add the following to the first sentence under Charge:

 Charge: The Editorial Board is responsible for the Emeritimes, the Association’s newspaper, AND ITS CONTENT*.*

 M/S/P to accept this revision of adding “and its content.”

 Membership: Second sentence:

 The members shall include ~~Ex Officio~~ the editor ex officio, the ~~executive editor~~ ~~who shall serve as chair~~, and the circulation coordinator, who shall serve as vice chair.

 M/S/P to accept new language:

 The members shall include the editor, ex officio, the chair, and the circulation coordinator, who shall serve as vice chair.

 M/S/P to remove the following language:

 Duties ~~of the Ex Officio members~~:

 M/S/P To replace reference to executive editor with word Chair in first line under Duties:

 The ~~executive~~ ~~editor~~ CHAIR works with the editor to identify the content of each issue.

 Much discussion followed on the wording of the rest of the document.

 The document was tabled so it can be rewritten.

4.0 Officer and Committee Reports and Recommendations

 4.1 President John Cleman

 4.1.1 Slate of Officers for Election at General Meeting

 Slate will be presented at the annual meeting today.

 4.1.2 M/S/P to approve the nominations of the new at-large members.

 4.2 Past President: Dorothy Keane

 D. Keane offered copies of the Voter Guide for LA County from the
 League of Women Voters to anyone who was interested

 4.3 Vice President for Administration: Stanley Burstein

 No Report

 4.4 Vice President for Programs: Jean Adenika

 No Report

 4.5 Treasurer: Marshall Cates

 Treasurer’s report was distributed. There was a brief discussion on

 the fund raising campaign

 4.6 Fiscal Affairs Chair: Marshall Cates

 No Report

 4.7 Fundraising Chair: Diane Klein

 No Report

 4.8 Fellowship Chair: Alfredo Gonzalez

A. Gonzalez reported that the student speaker would speak at the luncheon.

 He reported on the process for applying for fellowships. Letters were sent

to departments and colleges and there will be an ad in the University Times.

 The database isn’t clear for students who may be applying.

 Our scholarships list is incomplete. The Financial Aid web page did list

 all of our fellowships, but the database didn’t.

 We are required to let financial aid know the number of available fellowships in January.

A. Gonzalez will ask Financial Aid to link fellowship names to the Emeriti web page.

 A.Gonzalez requested more reviewers.

 4.9 Life Long Learning: Peter Brier

 Absent: Report distributed by email

 4.10 Historian/Archivist: Donald Dewey

 No Report

 4.11 Corresponding Secretary (Acting): Marilyn Friedman

 No Report

 4.12 Membership Secretary: Rosemary Marshall-Holt

 No Report

 4.13 Webmaster: Demetrius Margaziotis

 Dimitri reported that the Neda Fabris Fellowship was added to the website

 4.14 Database Coordinator: Jose Galvan

 Absent: No report

 4.15 Secretary: Hildebrando Villarreal

 Absent: No Report

 4.16 (addressed above)

 4.17 CSULA Academic Senate: John Cleman

 John reported on the State of the University address by President Covino

 4.18 CSU Academic Senate Harold Goldwhite

 Absent: Report distributed by email

 4.19 CSU ERFA Council: Donald Dewey, William Taylor, John Cleman

 Barbara Sinclair attended the meeting in San Jose. She announced that

 Harold Goldwhite is the new director

 4.20 2016 Gigi Gaucher Morales Memorial Conference: Roberto Cantu

 John Cleman attended the entire conference and introduced several speakers. Edward James Olmos was there.

Adjournment: The meeting adjourned at 11:09 am

Submitted by: Dorothy Keane, Acting Secretary

California State University, Los Angeles Emeriti Association

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

Date: June 9, 2016

Place: SA 110 Conference Room

Time: 12:45 – 2:45 pm

Minutes of the Executive Committee

Present: S Burstein, J. Casanova, M.Cates, J. Cleman, D. Dewey, N. Fabris, M. Friedman, J. Galvan, H. Goldwhite, A. Gonzalez, D. Keane, D. Margaziotis, R. Marshall-Holt, L. Mathy, B. Sinclair, F. Stahl, W. Taylor

Absent: J. Adenika, P. Brier, R Cantu, J. Johnson, D. Klein, V. Potter

1.0 Announcements:

J. Cleman reported that Paula Vuckovich, Nursing, retired and that he had invited her to join the Association.

2.0 Approval of Agenda: m/s/ to approve agenda.

 m/s/p to add “Members Contact Information on the Website” as item 6.1 with numbering modified as needed.

 Agenda approved as amended

3.0 Approval of the Minutes of May 20, 2016, with addition of Marilyn Friedman as present.

4.0 Officer and Committee Reports and Recommendations

 4.1 Vice President – Programs: Jean Adenika

 J. Cleman presented the written report submitted by Jean. She requested that the following be included in the minutes:

 I again express my appreciation to the team that worked on the luncheon… Marshall Cates, Janet Fisher-Hoult, Dorothy Keane, Rosemarie Marshall-Holt, Diane Klein, Diane Vernon, Marilyn Friedman, Ted Crovello, Demetrius Margaziotis and President J. Cleman. Special thanks are reserved for John Kirchner, the photographer who managed to take a photo of every guest at the luncheon. He only asks that as his photos are used his name should appear in credits; Demetrius will see to this when posting on the Emeriti Web Site and other places where photos are needed.

Discussion of the luncheon lead to sharing of ideas for the program in the fall when there may be as many as 18 student recipients. How do we hear from each of them? Ideas flowed from creating a booklet with short bios of the students to having a special event mid-year where the fellowships are given, inviting the campus community to attend – with hors d’oeuvres instead of lunch. Another idea suggested was to give ½ in fall and ½ in spring. More discussion will follow.

 4.2 Treasurer – Marshall Cates

 M. Cates reported on the fundraising income. As of the meeting day, the total

 Donated is $29,550.00. Marshall will prepare the complete list of donors for his next report.

 4.3 Fiscal Affairs Chair – Marshall Cates

 No Report

 4.4 Fellowship Chair – Alfredo Gonzalez

A. Gonzalez reported that May 31 was the closing date for applications for financial aid. Review of applications will be June 8 through July 25. Nine volunteers met for training on how the review process works. The Emeriti Fellowships have 195 applications; the named endowed fellowshps have 63 applications.

5.0 Old Business

 5.1 Proposal to Establish Revised Membership and Guidelines for the Editorial Board of The Emeritimes in the By-Laws:

 The Committee worked with the revised draft and picked up discussion at paragraph 3: Duties.

 m/s/p to accept proposed amendment of first sentence:

The Chair, IN CONSULTATION WITH THE EDITOR, may write and HELP IDENTIFY arrange for others to write material for inclusion in *The Emeritimes*.

m/s/p to accept second sentence with friendly amendment of using “implementing” instead of “enforcing”:

THE CHAIR ALSO ASSISTS THE EDITOR IN IMPLEMENTING ENFORCING COPY DEADLINES.

 Paragraph 4:

 m/s/p to approve first sentence amendment:

The Editor, IN CONSULTATION WITH THE CHAIR, works to Identify the content for each issue.

Friendly amendment to second sentence:

The Editor also consults with the Association President and others WHEN as appropriate and relevant to content.

 m/s/p/ to delete proposed sentence #3 as redundant:

 THE EDITOR ALSO CONSULTS WITH THE ASSOCIATION PRESIDENT AND OTHERS AS APPROPRIATE AND RELEVANT TO CONTENT.

 m/s/p To approve document as amended.

m/s/p To reconsider and postpone further consideration until a clean copy was presented to the body

6.0 New Business

 6.1 Member Contact Information on Website

D. Margaziotis presented the issue of privacy concerns in publishing Emeriti contact information on our website.

 m/s/p that the Association discontinue publication of Emeriti Contact Information on the Association’s website.

 m/s/p to agendize a discussion of the publication of the Member Directory.

 6.2 Issue Discussion Emeriti Fellowships/Scholarships

 J. Cleman organized issues for discussion relative to Emeriti Fellowships/Scholarships, such as the number of awards per annum; the amount of each award; policy for augmenting underfunded awards, etc.

 Discussion lead to a consideration of possible limits placed on students seeking financial aid – “unmet needs”.

It was suggested that the President would invite Jonathan Choy to attend our next meeting, prior to which he would also ask members of the Executive Committee to forward questions about financial aid to be asked of Mr.Choy.

Adjournment: The meeting adjourned at 2:40 pm

Submitted by: Dorothy Keane, Acting Secretary

California State University, Los Angeles Emeriti Association

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

Date: July 14, 2016

Place: SA 110 Conference Room

Time: 12:45 – 3:05 p.m.

Minutes of the Executive Committee

Present: J. Adenika, J. Beer, J. Casanova, M. Cates, J. Cleman, D. Dewey, S. Felszeghy, J. Galvan, A. Gonzalez, D. Keane, D. Klein, D. Margaziotis, L. Mathy, K. Reilly, B. Sinclair, F. Stahl

Absent: P. Brier, S. Burstein, N. Fabris, J. Fisher-Hoult, J. Johnson, R. Marshall-Holt, W.Taylor

1.0 Announcements

1.1 J.Cleman introduced the new members: Jerry Beer, Steve Felszeghy, and Kathy Reilly and referred them to the website and constitution for further information about their duties.
1.2 A. Gonzalez shared the program for the memorial for Dr. Virginia Hunter Wade which he and several other faculty attended.

2.0 Approval of Agenda m/s to approve agenda

 m/s/p to insert 4.6 Website Report from D. Margaziotis

 6.1 Question of August meeting from J. Cleman

 6.2 Membership Issue from M. Cates

 with numbering order modified as needed

 Agenda approved as amended

3.0 Approval of the Minutes of April 21, 2016: m/s/p

4.0 Officer and Committee Reports and Recommendations

4.1 Vice President – Programs: Jean Adenika

Jean reported that the Fall luncheon is set for September 16 with PBI Executive Director Dr. Raphael Sonenshein as the speaker. Discussion followed as to how the large number (14) of scholarship recipients’ introductions and remarks and the keynote speech could be scheduled within the Fall program time frame. It was decided to reduce the time for recipients’ personal comments and extend the time to 4:00 for room reservation. The invitation would reflect the luncheon as 11:30-3:00 p.m.65 tables have been arranged since the speaker is so popular. M.Cates reported that since money is always lost on the luncheons (due in part to guest lunches) we raise the cost from $35 to $37 per plate. It was m/s/p to do so. Jean remarked that there is still a need for a volunteer to contribute the centerpieces for the tables. Jean suggested that we will video the students’ remarks again if she can arrange for a gratis videographer. All agreed, but if a cost is involved, we will revisit the decision.There is not a need for individual student release forms for the videos. They may be used for our website or other university public relations.

4.2 Treasurer- Marshall Cates

Marshall reported that total fund raising amount is $32,255. He circulated a list of donor names since the last report. Discussion ensued as to how to increase the amount to reach the goal of $50,000. Of the 450 emeriti, 192 have donated so far. All the pledges have been paid. D. Keane volunteered to work with the Membership Secretary to draft a letter which could be sent to non-donor members. There should also be a special reminder announcement in the next *Emeritimes.* The Director of Development Janet Dial needs to be contacted about appropriate follow-up. Jacqueline Williams of the Development staff was thanked for her help.

4.3 Fiscal Affairs – Marshall Cates

Marshall presented the proposed budget for 2016-17 (attached), noting that the revenue from membership was down from this year (to be addressed in item 6.2 below), and that the luncheon resulted in a loss of revenue also. Expenditures from this year were also less due to lack of requests for reimbursement for ERFA attendance and life long learning. It was ms/p to approve the 2016-17 budget for $7,900.

4.4 Fellowship Chair- Alfredo Gonzalez

Alfredo thanked Jerry Beer, Joe Casanova, John Cleman, Marilyn Friedman, Janet Fisher Hoult, Jose Galvan, Dorothy Keane, Alan Muchlinski, Mani Subramanian, Bill Taylor for their hard work in reviewing 192 applications for both named/endowed and general scholarships. Fourteen scholarships will be awarded. Five of eight named/endowed were funded, but the others received no applications in spite of follow-up to Department Chairs and faculty. It was agreed that the deadline could not be extended to solicit additional applications. Financial Aid Director Jonathan Choy was unable to attend the meeting to discuss the rules and policies of financial Aid.

4.5 *The Emeritimes* Editorial Board Chair: Frida Stahl

Frieda emphasized the importance of each contributor meeting the submission deadline since the Fall semester begins August 18.

4.6 Website Report

Demetri asked whether the photos taken at the Spring luncheon should have captions included when displaying the pictures on the website. After extensive discussion, it was decided that captions should be included.

5.0 Old Business

5.1 Clean copy of the draft Revised Membership and Guidelines for the Editorial

Board of *The* *Emeritimes* was provided. It was m/s/p after extensive discussion to change the name to NEWSLETTER. The amended proposal was approved and will be entered into the Bylaws.

5.2 Issue Discussion: Emeriti Fellowships/Scholarships

5.2.1 Number of awards per annum. Currently giving 14-15. No specific discussion of change.

5.2.2 Amount of awards. No discussion

5.2.3 Policy for augmenting underfunded awards. No discussion

5.2.4 Augmenting visibility and prestige of awards. No specific discussion. Mention of posting luncheon videos on website.

5.2.5 Other? None

6.0 New Business

6.1 Question of August Meeting – It was m/s/p not to meet in August

6.2 Membership issue

Marshal Cates suggested that one reason membership was down this year is because of the timing of the dues request at the end of May. It is also confusing to have the green dues envelope inserted in *The Emeritimes.* After extensive discussion it was m/s/p to remove the envelopes from the Newsletter and send only one envelope with the specific dues request each May.

6.3 Role of the Association and the Executive Committee in supporting LLL.

No discussion due to time constraint

6.4 Measures to stimulate interest in the Emeriti Biographies Project.

No discussion due to time constraint

6.3 Expanding the role of the Executive Committee in serving the Association and the University: **Time Certain 1:30**

S*enior Associate Vice President for Enrollment Management Nancy Wada-McKee and Executive Director of the University Student Union Stephen Fleischer discussed the University Response to Homelessness on Campus.* In a detailed and information-packed power point presentation, Stephen detailed the nature of the problems suffered by students who are housing unstable or displaced and food insecure (lacking money for healthy and consistent nutrition). He offered the definitions for these terms as identified in an initial study at CSU Long Beach sponsored by the CO. (see calstate.edu/acadaff and then click on initiatives). A pilot study at CSULB identified approximately 9% of students lacked a fixed and regular nighttime residence and about 12-24% were food insecure. Students may have been hesitant to respond to the survey due to the negative stigma associated with identifying with these problems. An Executive Summary of the study can be found at the website. Stephen discussed the issues raised at the First Annual CSU Conference held in June to identify the system-wide and campus issues. He answered questions and noted suggestions by members to address these issues at CSULA. An interdisciplinary task force has been appointed to explore the establishment of Single Point of Contact for both housing and food accessibility, including a possible food bank to be established in the Student Union in the future. Committee members interested in offering help and/or expertise with this initiative are urged to contact Stephen.

6.4 The Scholarship/Fellowship Review Process and Rubric

No discussion due to time constraint

7.0 Adjournment

It was m/s/p to adjourn at 3:05 p.m.

Respectfully submitted,

Kathy Reilly

Secretary

California State University, Los Angeles Emeriti Association

Meeting Minutes September 16, 2016

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

Date: September 16, 2016

Place: Soriano Boardroom, Golden Eagle

Time: 10:00 -11:30 a.m.

Present: J. Adenika, S. Burstein, J. Casanova, M. Cates, J. Cleman, D. Dewey, N. Fabris, J. Fisher-Hoult, J. Galvan, A. Gonzalez, D. Keane, D. Klein, D. Margaziotis, R. Marshall-Holt,,, B. Taylor.

Absent: J. Beer, P. Brier, S. Felszeghy, J. Johnson, J. Mathy, B..Sinclair, F. Stahl.

1.0 Announcements

1.1 J. Cleman announced

1.1.1 that he had talked to Senate Chair about when we would be invited to a Senate meeting and it would probably early in Spring Semester

1.1.2 that many kudos have been received for *The Emeritines*

1.1.3 that a brainstorming session was held in August with various members of the Executive Committee to discuss mission and future directions of association. Discussions will be ongoing throughout the year.

1.2 D. Margaziotis announced the pictures from the Spring Luncheon were posted on the website including captions.

2.0 Approval of Agenda m/s/p

3.0 Approval of the Minutes of July 16, 2016 as amended.

4.0 Officer and Committee Reports and Recommendations

4.1 Vice President – Programs: Jean Adenika

No report as she was setting up for luncheon, 68 attendees expected. Two new members will attend luncheon as special guests.

4.2 Treasurer – Marshall Cates

Marshall reported that the new balance for the Association is $16,245.23. This includes additional money for the luncheons and 2 new memberships. The total fund raising amount is $37,585. He circulated a list of donor names since the last report. We currently have 6 new life members and 42 new regular members generated by special letters sent by Dorothy Keane. Of the 450 emeriti contacted by mail 103 have donated so far. Additional funds contributed are to be distributed among the appropriate budget accounts by the Treasurer at his discretion.

4.3 Fiscal Affairs Chair – Marshall Cates

It was m/s/p to declare the end of the specific fundraising effort of this year and return to normal past established practice for dealing with future scholarship donations. A separate membership donation letter will be sent in May*.* It will not be included in the Emeritimes. We will need to establish how much money association will pay to boost any accounts funded at less than 60%. We need $60,000 to bring up each fund to new endowment cost of $25,000 each.

4.4 Fellowship Chair- Alfredo Gonzalez

 **6 General Emeriti Fellowships were awarded**

 *5 Students are from NSS and 1 is from A&L*

 1 Anthropology

 1 Chemistry and Biochemistry

 2 Physics and Astronomy

 The A&L student is from English

 **The 3 Named Fellowships (Albert, Rosser and Smallenburg)**

 The Smallenburg Fellowship went to a student in Special Education & Counseling

 The Rosser Fellowship to a student in Psychology, and the

 Albert Fellowship to a student in Philosophy

 **5 of the 8 Named Endowed Fellowship Recipients**

 The Leonard Mathy Fellowship in Economics

 The Jane Matson memorial Fellowship

 The William E. Lloyd Memorial Fellowship

 The David Cameron Fisher Memorial Fellowship

 The Mary Gormly Memorial Fellowship

 **Not awarded** were the Fabris, the Houk, and the Zapata fellowships

Alfredo reported that he hopes applications for 2017-2018 will be available for review in about 5 weeks and the process needs to be discussed (common criteria, letters of recommendation, separating out departmental versus Emeriti applicants.) It is hoped that the on-line application process will be easier to work with during this new phase.

4.5 Life Long Learning Liaison – absent

 Jose Galvan spoke for Peter Brier. Jose attended their meeting and was welcomed

 and informed. They still want to receive $1,000 even though the last $1,000 was

 not used. Possibly have Peter Brier come to next Emeriti meeting to discuss future

 joint activities.

4.6 Academic Senate Representative: John Cleman

J. Cleman announced Senate will discuss method to have Senate announcements sent to Executive Committee members. Executive Committee does not want all announcements so representative will send out announcements as needed. Senate

is having a meeting of the whole to discuss their membership. (Should they include

lecturers, staff, and another Emeriti rep.) Senate suggested having 2 reps from

Emeriti. After extensive discussion, it was m/s/p to table this until after Senate

makes formal request.

5.0 Old Business

 5.1 Emeriti Fellowships/Scholarships – Not discussed due to time constraints.

5.2 The Scholarship /Fellowship Review Process and Rubric – Not discussed due to time constraints.

5.3 Number and amount of awards per annum – Not discussed due to time constraints.

5.4 Augmenting visibility and prestige of awards – Not discussed due to time constraints.

6.0 New Business

6.1 Meeting and luncheon scheduling. Will usual February event at Senate take place? Now the luncheon will be scheduled in May and September. New ideas for honoring Emeriti at Senate need to be generated.

6.2 John will schedule meeting with President Covino and the Executive Committee.

 6.3 Measures to stimulate interest in the Emeriti Biographies Project-

 No discussion due to time constraint.

 6.4 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment – No discussion due to time constraints.

7.0 Adjournment

It was m/s/p to adjourn at 11:30 a.m. Next meeting Thursday, October 13, 2016 at 12:45 p.m. in SA 110.

Respectfully submitted,

Kathy Reilly

Secretary

California State University, Los Angeles Emeriti Association

Meeting Minutes October 13, 2016

Emeriti Center, Administration 815

California State University, Los Angeles

5151 State University Drive

Los Angeles, CA 90032

Date: October 13, 2016

Place: SA 110

Time: 12:45-2:45 p.m.

Present: J. Adenika, S. Burstein, J. Casanova, M. Cates, J. Cleman, D. Dewey, N. Fabris, S. Felszeghy, J. Galvan, A. Gonzalez, D. Klein, D. Margaziotis, K. Reilly, B. Sinclair B. Taylor.

Absent: J. Beer, P. Brier, L. Mathy, F. Stahl. J. Fisher-Hoult, D. Keane, R. Marshall-Holt

Guests: W. Blischke, P. Ivory

1.0 Announcements:

1.1 J. Cleman announced:

1.1.1 The date for the Academic Senate’s meeting in which Emeritus Faculty will be honored is Valentine’s Day, February 14, 2017. He hoped for better Emeritus attendance because the recent visit was anemic.

1.1.2 He will resubmit his Senate report because several have not received their copies.

1.1.3 The annual President’s Distinguished Professor Lecture will be at the Senate meeting of October 25, 2016. The speaker will be Theater Arts Professor Jose Cruz Gonzalez.

1.1.4 D. Keane has had surgery, and K. Reilly and J Johnson are ill. D. Dewey will serve as Acting Secretary because of Kathy Reilly’s illness. Don Dewey will be acting Secretary for this meeting

1.2 B. Sinclair introduced her successor as President of CSUERFA, Bill Blischke from Dominguez Hills, who described their program *Soles for Souls*, a plan to collect a million shoes for shoeless people throughout the world. It will be implemented in Spring 2017. He had met on campus with Vice President Nancy Wada-McKee who was quite interested in the program.

1.3 Webmaster D. Margaziotis reported on an administration plan to standardize websites and stations. He urges us to monitor its developments to assure that we maintain the flexibility that we have had and need.

2.0       Approval of Agenda

M/S/P

3.0       Approval of the Minutes of September 16, 2016

M/S/P

4.0       Officer and Committee Reports and Recommendations

4.1 President: John Cleman

4.1.1 President Covino’s lunch for members of the fundraising team was a very pleasant and interesting event which represented the President’s appreciation of the success of our recent campaign to raise fellowship money. There was also discussion of the Mind Matters project and the opportunity for Emeriti to participate as mentors for students having difficulty coping with academic life.

4.1.2 He attended two recent celebrations for alumni, a 50th anniversary for the class of 1966 and a smaller event for the Classes of 1990-92. Former Student Body President Felix Guttierez was the speaker for the first event. Insofar as they represent opportunities to reconnect with former students, such events would be worthwhile for emeriti to attend in the future.

4.1.3 Guest Prep: discussion of questions to pose to time-certain guest, Peter Ivory. Topics included the need for easier and better exposure of the Association through its website, the possibility of developing a brochure for the Association, the need for better data keeping of emeriti (phone numbers and email addresses), why this data keeping was not better kept in both Human resources and in the President’s Office, the question why emeritus/a status was not recognized as another appointment like promotion and tenure, and why the resources for faculty to work at home (i.e., the availability of inexpensive software) was not afforded to emeriti.

4.2 Vice President – Programs: Jean Adenika

4.2.1 The Fall Luncheon was a major success, and she gave much credit to John Cleman for “solving all the little problems;” Dorothy Keane for producing “a very professional looking program agenda and hostimg President Covino;” Janet Fisher-Holt “who designed the very colorful table decorations;” Rosemarie Marshall-Holt who “worked the registration table and helped decorate tables;” Diane Klein who “helped with registration and decorations;” Ted Crovello “who assisted the photographer, served as “sound man” during Q&A sound, and helped with mailings;” Marilyn Friedman who “welcomed students and seated one at each table”; Marshall Cates who “worked pay-at-door registration after processing RSVP guests;” and John Kirchner who “honored us again by taking photos.”

4.2.2 She also noted the stress and confusion for the photographer, the guests, and the featured speaker created by the time break in the program to take photos. After some discussion, the body agreed by consensus that in the future all photographic needs are to be arranged through the Emeriti President before the day of the luncheon.

4.2.3 The spring luncheon will be on May 12, 2017 in Ballroom 3. The speaker, Dr. Alan Bloom, was arranged by Dorothy Keane. There will be a guided tour of the Film and TV facilities after lunch. The 9:30 Executive Committee meeting will be in the Soriano Boardroom.

A motion praising Jean’s leadership of the luncheons was approved unanimously.

4.3 Fellowship Chair: Alfredo Gonzalez

4.3.1 Amalia Castaneda, who received the Mary Gormly Memorial Fellowship, was also named a CSU Trustee scholarship recipient ($6,000).

4.3.2 An ad-hoc committee consisting of Jose Galvan, John Cleman and himself met on 9/28 to discuss changes that we could make to the Emeriti Association fellowship application review process as well as recommendations to the process at the University level, both short and longer term.

Short Term Fixes

Some of the short term fixes include correcting 15/20 point discrepancy for reference letter between description and scoring rubric, correcting the points allowed for scoring the reference latter so it is a range of points of 0-20. Prior to the next review process there will be an “Emeriti” definition for financial need, extracurricular activities, and service. None of which exist on the application. There will also be a “socialization” for fellowship review members.

Long(er) Term Fixes Discussed

The following recommendations will be forwarded to the financial aid office for consideration: Revise the essay prompt and align scoring rubric to it, revise instructions given for reference letters and align scoring rubric to it, and provide a definition in the application for extracurricular activities and service.

Further consideration will be given to developing criteria for determining recipients of “emeriti named fellowships,” ways of enhancing the prestige of emeriti fellowships, and ways of enhancing the perception of the “general” emeriti fellowships so they do not seem less prestigious than the “named” fellowships.

4.3.3 To his knowledge the dates for the 2017-18 scholarship application cycle have not been officially announced.

4.4 Treasurer: Marshall Cates

Our balance in the CSULA Credit Union declined from $1,6245.23 to $14,267.13. Expenses were $1,036 for Emeritimes and $1.822.03 for the luncheon. The total for our fundraising campaign was $37,585.

4.5 Fiscal Affairs Chair: Marshall Cates

The Fiscal Policy committee met that morning to adopt procedures to supplement funding of Endowed Scholarships and forward the following two motions:

1. m/s Endowed scholarships that are predicted to have available at least 60% of the funds needed to provide at least one fellowship are eligible for supplementation from the general Emeriti Fellowship account in order to offer a full scholarship.

Passed unanimously.

2. m/s The funds from the recent fundraising event that were not donated to a specific named account be deposited in the general emeriti fellowship account.

Passed unanimously.

4.6 Database Coordinator: Jose Galvan

The database has been brought up to date and converted to an Excel file that will make the information more available. There are 956 total emeriti, including those who have never joined, 408 deceased members, and 61 addresses not known. In his written report he asked several questions how this data can best be used in improving the mail system.

4.7 Life Long Learning Liaison: Peter Brier

As time for meeting had elapsed, P. Brier requested that rather than extend the time for his report, he requested that he be scheduled with a time certain at the next meeting, to which President Cleman agreed.

5.0 Old Business

5.1 Emeriti Fellowships/Scholarships

 5.2.1 The Scholarship/Fellowship Review Process and Rubric: No discussion

 5.2.2 Number and amount of awards per annum: No discussion

 5.2.3 Augmenting visibility and prestige of awards: No discussion

6.0 New Business

6.1 Meeting and luncheon scheduling: No discussion

 6.2 Meeting with President Covino: Questions/Issues? No discussion

6.3 Role of the Association and the Executive Committee in supporting LLL: No discussion

6.4 Measures to stimulate interest in the Emeriti Biographies Project: Although not directly on this topic, the Committee invited Director of Faculty Affairs Peter Ivory for a time certain at 2:00 p.m. to discuss issues related to archiving of retired faculty files.

As Executive Secretary for the Faculty Policy Committee, Dr. Ivory has become concerned about the preservation of faculty files at a time when college offices are pressed for space and seeking to dispose of files. The Executive Committee insisted how crucial it is to preserve emeriti files because they are essential to our preparation of obituaries of our colleagues. There was also frequent reference to the need to recognize the significance of the Emeriti Association through its files. Dimitri Margaziotis argued that it is an obligation of the administration to maintain files, including those of emeriti, because appointment to emeriti status is an essential process of the entire administrative appointment structure. Dr. Ivory surely left with knowledge that the Emeriti regard all faculty files, including emeriti files, as an essential part of the University. He agreed to involve emeriti in the Faculty Policy discussions of policies governing the files of retired or separated faculty.

6.5 Emeriti Involvement in Campus Address to Student Homelessness and Undernourishment: No discussion

7.0 Adjournment

m/s/p to adjourn at 2:50 p.m. The next meeting will be Thursday, November 9, 2016 at 12:45 p.m. in SA 110.

 California State University California

 Emeriti Association Meeting Minutes

Thursday, November 10, 2016

Time: 12:45-2:45 p.m.

Place: SA 110

Present: J. Beer, S. Burstein, P.Brier, ,J.Casanova, M. Cates, D. Dewey, N. Fabris, M. Friedman, A. Gonzalez, D. Klein, D. Margaziotis, K.Reilly

Absent: J. Adenika, J. Cleman, S. Felszeghy, J. Fisher-Hoult, D. Keane, J.Galvan, L. Mathy, R. Marshall-Holt, B. Sinclair, F. Stahl, B. Taylor

Guest: V. Pierce

1. Announcements

1.1 Stan announced that John’s surgery went well and he will attend the next meeting

1.2 The address for Bill Taylor’s event on Saturday was corrected.

1.3 Don Dewey will contact L. Mathy to check on transportation needs. Don was thanked for serving as acting secretary for the last meeting.

1. Approval of Agenda
	1. M/S/P with addition of 4.8 Website Issues (D. Margaziotis)
2. Approval of Minutes of October 13, 2016
	1. M/S/P with minor edit

4. Officer and Committee Reports and Recommendations

 4.1 Vice President for Administration: Stan Burstein

 4.1.1 Stan and John had a time certain with Senate Executive Committee

concerning process of archiving faculty files. Currently they sit in boxes in some Deans’ offices. Files cannot be sent to university

archives without faculty signing off. They have right to purge files within 5 years. Discussed problem that faculty are not told to review files as part of separation process. Also the definition of “separation” is not clear – what should be the final date of separation? Suggestion that the date be the actual retirement date

regardless of whether a faculty member returns in some other capacity. This issue may provide another area for emeriti to provide a service to faculty and Deans. It was M/S/P to agendize

an item to develop an action plan to provide a process for faculty separation, including the items which should be addressed.

 4.2 Vice President for Programs: Jean Adenika – no report due to absence

 4.3 Fellowship Chair: Alfredo Gonzalez

4.3.1. Alfredo reported that a comprehensive memo from Tom Enders about the 2017 application process was distributed to select areas of the University community in early October, but he did not receive a copy directly. It included the following key dates: March 6-28 – Student application period; April 7-Applicant pools available to selection

committees; June 1- Final deadline to notify Financial Aid of recipients; August 11 – First Fall disbursement of financial aid to student accounts (Financial Aid)

4.3.2. Since the memo invited feedback, Alfredo requested the following:

4.3.2.a That the Emeriti Association be on the distribution list for any information sent out about fellowships.

4.3.2.b.. That the Emeriti Association be given the opportunity to review the selection criteria for fellowship recipients that is in the AW.

4.3.2.c. That the Emeriti Association receive feedback on the structure of our fellowship selection committees in light of the new CSU Scholarship Administration Guidelines (which we agreed were appropriate/acceptable and we comply with)

4.3.2.d. That the Emeriti Association be given the opportunity to provide recommended changes to the fellowship guidelines for students and the evaluation rubric in AW.

4.3.3. A new scholarship director had been hired and will begin in December

4.3.4. On November 3 John, Jose and Alfredo met to discuss changes in the fellowship application, the scoring rubric in AW, how to involve emeriti members outside of the Executive Committee as reviewers, criteria for “named emeriti fellowships” and how to enhance the “prestige” of the emeriti fellowships relative to the named fellowships. A report with recommendations on some of these issues will be forthcoming.

4.4 Treasurer: Marshall Cates

 4.4.1. Marshall reported the balance in the CSULA Federal Credit Union is $14,567.25 with $10,037.51 pending from 30 luncheons, for a total of $24,604.76. He reported that Deans cannot use UAS to pay us for their luncheons because we are not a vendor. He is working on addressing this issue with UAS.

 4.4.2 Discussion concerned Roberto Cantu’s request for support for the 2017 Conference on Alfonso Reyes. The Emeriti Association has been asked to provide a sponsorship in the amount of $490 to pay for a round trip ticket for airfare for the keynote speaker. While the association has provided “a source for moral support” in the past, we have never provided monetary support and it is not in this year’s budget. After thorough consideration, it was M/S/P to provide the requested funds but direct the Chair to confer with Roberto and provide him in writing with the caveat that this is not precedent setting. Future requests would have to be considered as part of the budget process.

4.5 Fiscal Affairs Chair: Marshall Cates

 4.5.1 Treasurer was given authority as previously decided to place any additional funds into the fund raising fund.

 4.5.2 It was M/S/P to direct Marshall to forward the list of the names of the 104 contributors to the fund raising campaign to Ellen Stein to publish in the *Emeritimes*. The list consists of names only, no amounts contributed.

4.6 Life Long Learning Liaison: Peter Brier (time certain)

 4.6.1 Peter, Victor Pierce, and Marilyn Friedman presented the history of the Life Long Learning program, which has been housed in HHS, with an account managed by UAS. Peter learned that UAS had closed $5,000 in that fund and the current Dean would not authorize its release. Peter requested that Life Long Learning be housed in the Emeriti Association, and that some process be established to receive and disburse funds. It is possible that LLL could become an auxiliary account, but the details would have to be worked out before we could entertain a motion to provide them with a new home. Meanwhile Peter was invited to meet with John and go with him to the President to request that UAS release the funds.

4.7 CSU-ERFA Representative’s Report: Barbara Sinclair

 4.7.1 Barbara was unable to attend the meeting but John summarized the meeting of CSU-ERFA at Cal Poly Pomona, which focused on recruitment and the need for emeriti associations to increase membership. The number and kinds of activities organized by and for members of other associations were also presented. Barbara recommended that 1) we proceed with the idea to conduct a “Survey Monkey” questionnaire to solicit the kinds of activities our membership would support; 2) we create a standing Programs Committee chaired by the VP for programs to plan and organize events including but beyond our luncheons. This committee could include or be entirely composed of emeriti who are not members of the Executive Committee.

 4.7.2 Stan mentioned John’s note that it appears that CSU-ERFU prefers to involve an emeritus professor on each campus as the chair for the committee on “Soles for Souls”. Stan will put out a call for anyone interested in volunteering.

4.8 Website Report: D. Margaziotis

 4.8.1 Demetri requested that John schedule an explicit meeting with Peter Quan’s successor to address the issue of the ITS conversion to a new platform which will be required as of December 1. Apparently any university website not converted will be deleted.

5.0 Old Business

* 1. Emeriti Fellowships/Scholarships

5.1.1 The scholarship/fellowship review process and rubric – no discussion

5.1.2 Number and amount of awards per annum – no discussion

5.1.3 Augmenting visibility and prestige of awards – no discussion

1. New Business
	1. Meeting with President Covino: Questions/Issues – no discussion
	2. Programs Committee proposal – no discussion
	3. Meeting and luncheon schedule – no discussion
	4. Role of the Association and the Executive Committee in supporting LLL – previously discussed (4.6)
	5. Measures to stimulate interest in the Emeriti Biographies Project – no discussion
	6. Emeriti involvement in campus address to student homelessness and under nourishment – no discussion
2. Adjournment at 2:45 p.m.

Next Meeting: Thursday, December 8 at Villa Gardens. Details to follow.

Kathy Reilly

Secretary

 California State University Los Angeles

 Emeriti Association Meeting Minutes

Thursday, December 8, 2016

Time: 1:10-2;30 P.M. (after lunch)

Place: Villa Gardens Dining Room, Pasadena

Present: S. Burstein, J.Casanova, J. Cleman, D. Dewey, N. Fabris, S. Felszeghy, J. Galvan, A. Gonzalez, D. Keane, D. Margaziotis, L. Mathy, K.Reilly, B. Sinclair, F. Stahl, B. Taylor

Absent: J. Adenika, M. Cates, J. Fisher-Hoult, D. Klein

Guest: R. Silverman, E. Stein

1. Announcements
	1. J. Cleman announced:
		1. A thank you to Stan for chairing the last meeting.
		2. A thank you to F. Stahl and Villa Gardens staff for hosting the delicious holiday luncheon
		3. The memorial for Joan Thompson will be at 1:00 p.m. on Friday December 16, at Villa Gardens, 5th Floor.
		4. The date for the Senate honoring Emeriti will be February 21.
		5. Research needs to be done concerning a possible obituary in *Emeritimes* for Norman Furman
2. Approval of agenda
	1. M/S/P to add Webmaster update as item 4.9
3. Approval of minutes of November meeting with edits as indicated
4. Officer and Committee Reports and Recommendations
	1. President: J.Cleman
		1. The Senate has begun town hall meetings to discuss changing its membership. Senate must propose a constitutional amendment if lecturers are to be added. Staff probably won’t be at this time. Amendment would have to state how many lecturers and from which college or department and how they would be chosen. They would probably have to have at least a one year contract. Question as to who would vote on amendment question as faculty need to vote and lecturers are considered faculty in current contract. John will update as needed.
		2. Senate still in favor of increasing emeriti membership in Senate from one to two. Informal discussion resulted in Executive Committee in favor of idea since there would theoretically always be at least one emeriti member there.
		3. Thank you letter to donors (104) of fund campaign will be sent and names listed (not amounts) in next *Emeritimes.* Ellen will send lists to John to check and Marshall Cates will also check for name of additional donor at luncheon.
		4. Need to discuss how we never get to some new business or discussion items due to lack of time.
	2. Vice President for Administration: Stan Burstein
		1. R. Cantu responded concerning their request for additional money

for their conference. He stated that their budget was tighter as some funding dropped out. He understood that our gift was a one-time response to an unusual situation.

* + 1. Stan attended the Senate meeting but the issue of the archives is dormant on the floor. A proposal is that if a faculty member

does not sign off after 5 years of separation, then the Dean will forward the most recent CV to archives but shred the

rest. When this proposal will go forward is not known. Executive Committee will deal with this later in agenda item 6.3 if time allows.

* 1. Fellowship Chair: Alfredo Gonzalez
		1. Alfredo will meet with new University Scholarship Coordinator.
		2. Alfredo would like to involve other emeriti in reading applications, preferably members from general membership. There might be one-two meetings as a group but applications will be read on- line.

4.4 Treasurer: Marshall Cates – no report due to absence

* 1. Fiscal Affairs Chair: Marshall Cates – no report due to absence
	2. Life Long Learning Liaison: Peter Brier – Peter absent but John reported that the President arranged fo*r* money to be transferred. Details of establishing a *possible separate* account under Emeriti Association have to be worked out with UAS. Limited number of UAS accounts can be exempted from UAS fees. Agendize this item when details can be presented.

* 1. *Emeritimes* Editorial Chair; Frieda Stahl
		1. Ellen reported that Staff members in President’s Office were very helpful with stuffing, esp. Darlene.
		2. She reminded everyone that the deadline for additions to Winter edition is December 10.
		3. Jose will review and send the Times to on-campus distribution list as these do not require a stamp.
		4. The stuffing for Winter is January 31st It goes to everyone but the directory goes only to dues-paying and life members.
		5. March 10 is the deadline for additions to Spring issue. That stuffing will be around April 24,25 or 26.
		6. The Spring issue will contain the information about the luncheon on May12.
	2. CSU-ERFA Representative: Barbara Sinclair
		1. “Soles for Souls” Involvement. Barbara is co-chair along with Bill ? of CSU-wide committee to institutions which showed interest (3 are not interested). Each college would have ii’s own organizer. Barbara is setting up a meeting with V.P. Nancy Wada-McKee and perhaps Jennifer Davis (Senior Director, New Student and Parent Program) to plan now for collection in late Spring. They are seeking new or slightly used shoes for any age, with collection boxes around campus. Perhaps will have prizes for organization collecting most shoes. Barbara hopes Emeriti Association will take a leadership role. John will meet with Nancy Wada-McKee and get info for an article for Spring *Emeritimes.*
	3. Website
		1. Dimitri reported that the association will have a new URL separate address due to implementation of new DRUPA content management system which is going live as of 15th of this month. He received help from a university IT representative otherwise it is very complicated to re-enter all info for the association on new site. He will send everyone the new URL.
		2. Peter Quan’s position has been re-organized to give responsibilities to three other people.
		3. Emeriti are eligible for the free software updates, including Offfice 365 but you must identify yourself and ask for it.
1. Old Business-not discussed due to time
2. New Business
	1. Meeting with President Covino :Invite him to a Executive Committee meeting but prepare questions for him. Bring to next meeting.
	2. Programs Committee proposal: Idea is good but perhaps Executive Committee needs to prepare a survey to find out how many people would be interested in what activities.
	3. See above report on archives (4.2.2)
	4. Meeting and luncheon scheduling: still need to discuss due to time constraint
	5. No discussion due to time constraint
	6. No discussion due to time constraint
3. Adjournment – 2:30 p.m. Next meeting Thursday January 12, 12:45-2:45 p.m.

 SA 110

Submitted by Kathy Reilly