

Adv Search for Reenrollment Campaigns _ Caseload

Date: 12/3/20

OVERVIEW

Use advanced search to locate student populations that have not re-enrolled for the next term.

Case Example: You would like to identify students in your fall 2019 caseload **who have not reenrolled** for fall 2020.

Search by student caseload

- Select “Advisor” in “student has relationship” with.
- Type and Select your name in “staff”.

Assigned To

Student has relationship

Advisor

+ More Assignments

Staff

x Padilla, Edgar

Select “Freshmen Fall 19 Cohort” in Category filter box

First Name?

Gender

All

E-mail(s)

Category (In Any of these)?

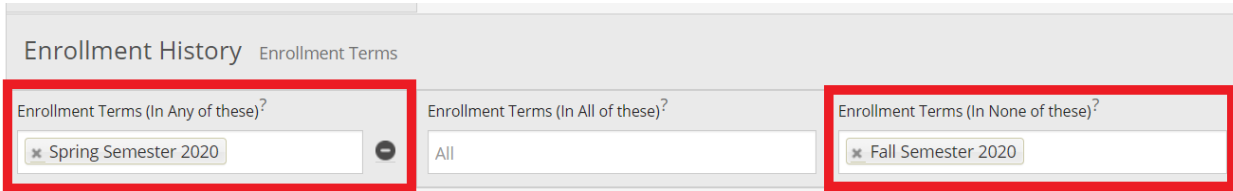
x Freshmen Fall 19 Cohort (FR19)

Tag (In Any of these)?

All

Select enrollment terms

- Filter spring semester 2020 in “Any of these” (to look for spring 2020 enrolled students)
- Filter fall semester 2020 in “None of these” (to look for student who are Not enrolled in fall 2020)



Enrollment History Enrollment Terms

Enrollment Terms (In Any of these)² Enrollment Terms (In All of these)² Enrollment Terms (In None of these)²

× Spring Semester 2020 All × Fall Semester 2020

Select the “search” button to locate students

